Important Information Regarding Picking Your Child Up After School

Car riders will be picked up at the back entry on the north side of the school. Students will be supervised as they wait outside for their families.

The following rules and guidelines are very important for our children’s Safety and to help make the pick-up process efficient.

- Children will be dismissed from class and walk to the back entry at 2:40. **We request that all car riders exit from this door, even if they are with their parents.**
- Children will sit on or remain by the benches and wait for a school adult to call their name. In bad weather, they will wait inside the building.
  - Children may talk with their friends
  - They should be respectful of safety patrol helpers and the adults in charge
  - Children may **NOT** run, play, or chase each other while waiting. We want them to be safe around all of the cars that are coming and going.
- **When school is dismissed, it is important to stay in your car and wait for your child to be escorted to you and follow the arrows.** This will allow traffic to flow more smoothly. **Please notify the office no later than 2:00 if you anticipate being late or need to change the way your child will go home.** We usually keep all car riders at the back entry until 2:55.

Thank you for helping with these important procedures. If you have questions, please contact me.

Respectfully,
Kristen Palmer