I, ________________________________________, will:

...take care.
- I will take care of the device I’m using and tell my trusted adults if it’s broken, stolen, or lost.
  I understand the consequences if I lose or break a device.
- I understand that the device belongs to CPS who bought it so I could use it for learning.

...stay safe.
- I will not create accounts or give out any private information – such as my full name, date of birth, address, phone number, photos of myself, or passwords – without my adult’s permission.
- If anyone makes me feel pressured or uncomfortable or acts inappropriately toward me online, I’ll stop talking to that person and will tell a family member or other trusted adult about it.

...think first.
- I will not bully, humiliate, or upset anyone online – whether through sharing photos, videos, or screenshots, spreading rumors or gossip, or setting up fake profiles – and I will stand up to those who do.
- I know that whatever I share online can spread fast and far. I will not post anything online that could harm my reputation.
- Whenever I use, reference, or share someone else’s creative work online, I will give proper credit to the author or artist.
- I know that not everything I read, hear, or see online is true. I will consider whether a source or author is credible.

...stay balanced.
- I will be mindful of how much time I spend in front of screens, and I will continue to enjoy the other activities – and people – in my life.
- If using media or being online is making me unhappy or it’s hard to stop, I will take a break and talk to a trusted adult.

...communicate openly.
- I will talk to my trusted adults about what media I use and what I do online and answer any questions they have openly and honestly.
- I will tell my trusted adults if I’m struggling with media use, have made a mistake online, or need help.

I understand that I have been given a device by Columbia Public Schools so that I can use it to learn. I will be safe, respectful, and responsible with my Columbia Public Schools-issued device.

Student Signature ___________________________ Parent Signature