

Policy IICC: SCHOOL VOLUNTEERS

Columbia Public Schools

Original Adopted Date: 03/03/1997 | Last Revised Date: 06/08/2020

Status: ADOPTED

The Board of Education values the contributions and presence of volunteers in the district's schools. Volunteers have an important role in creating good school-community relations, as well as in enhancing instructional programs.

Volunteers are individuals who do not receive compensation or compensatory credit as a student-teacher for assisting in school or district programs, as well as district-affiliated programs such as PTA/PTO programs. For district employees, volunteering is involvement in any task that is substantially different from their current paid work assignment(s).

Volunteering in Columbia Public Schools is available in a variety of settings. Volunteers who wish to serve in certain capacities, including those that involve being periodically left alone with students and/or having access to student education records are required to undergo criminal background checks in accordance with state law. The superintendent or designee may authorize the use of volunteers and shall establish procedures, including additional background check procedures, to protect the safety of students and adults in accordance with laws, district policies and procedures.

Volunteers shall act in accordance with district policies, regulations and school rules. Volunteers are under the direction and control of the building principal. The building principal may ask volunteers to leave the campus if they violate a school rule. The superintendent or designee shall be responsible for investigating and resolving complaints regarding volunteers. The district may decline the services of any volunteer for any legal reason.

Volunteers shall maintain the same confidentiality standards expected of certificated personnel and exhibit the ethical behaviors of a professional. Volunteers shall not have access to confidential student files or records.

Volunteers will be covered under the district's liability insurance policy while performing services sponsored by the school or the district.

Note: *The reader is encouraged to check the index located at the beginning of this section for other pertinent policies and to review administrative procedures and/or forms for related information.*

Policy Reference Disclaimer: These references are not intended to be part of the policy itself, nor do they indicate the basis or authority for the board to enact this policy. Instead, they are provided as additional resources for those interested in the subject matter of the policy.

State Reference

§168.133, RSMo

Description

[State Statute](#)

Policy Reference

Description

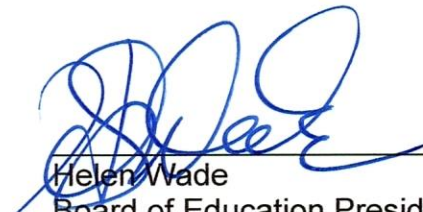
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PROHIBITION AGAINST DISCRIMINATION, HARASSMENT AND
RETALIATION

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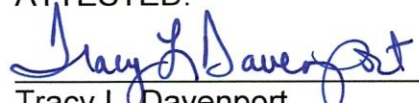
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Helen Wade
Board of Education President

ATTESTED:



Tracy L. Davenport
Board of Education Secretary