

Minutes
ASB Meeting, 11/29/17
Ridgeway Media Center
4:00 pm

Full Members List:

1. Members Present: Heather McArthur, Scott Schutte, Valerie Freed, Mary Sue Gibson, Beth Ryberg, Michael Fues, Erin Stevens, Shari Lawson, Meghan Malloy, Tabi Williams, and Molly Lyman
2. Others Present: Rebecca Munsterman and Kristi Shinn
3. Call to order @ 4:03 pm
4. Reading and approval of 8/23/17 Minutes (No meeting in October): Shari motioned to approve the minutes, Meghan 2nd MOTION PASSED
5. Rebecca Musterman (Media Specialist) presented on status of Media Center.
 - a. Highlights of the year: STEM Challenges, 2 Book Fairs, Author Visit, School Wide One Read, Reading Club went to Warrensburg Children's Festival, STEAM Bus
 - b. Informed us of our Fiction, Non-fiction, and Digital collection status. She is slowly updating our Non-Fiction "age" from 1999 to 2002.
 - c. Shared the budget: ½ was spent on print books (262 books), Makerspace materials, etc.
6. Treasurer's Report: Tabi Williams
 - a. 3 types of accounts (Salary, General Ledger, and Donation)
 - b. Heather McArthur said the "roll forward" money will be added as soon as possible.
 - c. Shari shared the approximate cost of printing that will be coming up through the year. Approximately \$3000 coming.
7. Old Business
 - a. Revisit open ASB position: Barnes Healthcare is unable to serve in that role this year. Valerie made a motion to keep the spot open for the remainder of the year and re-offer it to Tracy Barnes in the Spring, Erin 2nd MOTION PASSED
 - i. Shari stated that if there is a tie vote on any decisions, she will abstain from voting.
8. Committee Reports: NONE

9. New Business

a. Principal's Report

- i. Katie Hanney's position was filled with Heather Homann on 10/2/17
- ii. Literacy Intervention materials were ordered and are being used...PTSA agreed to purchase another set.
- iii. Bylaws Concern: Doesn't feel like they are being updated as rapidly as they should/need to be. Some things seem to be outdated. She motions we tackle a section or two every meeting to work on updating bylaws. Will start with Autonomous School Board Membership.
 1. Scott Schutte proposed we start a google doc to keep track of member terms
 2. We will work on article 4 at our next meeting detailing start and end dates of terms.

b. ASB member emails

- i. Kristi Shinn (Director of Curriculum and Instruction): Making sure ASB is following protocol related to the Sunshine Law. Shared information regarding new ASB emails. ANY ASB business will be sent to this email only. Also mentioned all documents will eventually be listed on Simbli.

c. Discussion of bylaws and what parts needs updating

d. New members and what they need to know immediately

- i. Possible MSBA training coming
- ii. Tour for anyone necessary
- iii. Protocol sheet in our binder to familiarize everyone with our school
 1. Read through old minutes
- iv. Overview of how the school is designed/functions
- v. Explain connection with PIE
 1. How can they help the school and we help them?

10. Adjournment @ 5:14...SEE EVERYONE JANUARY 31st