

ASC Meeting Minutes
10/19/2021
4:00 pm
Ridgeway Media Center

1. **Call to Order:** 4:10 pm
2. **Reading and approval of previous meeting minutes:** Technical difficulties. The plan moving forward will be to email the minutes out one day prior to the next meeting for review. At the November meeting we will review August and October minutes.
3. **ASC Introductions and School Membership Comments:**
 - a. Members in attendance in person: Shari Lawson, Rachel Blades, Laura Sandstedt, Madalyn Gramke, Joanne Boomer, Anne Alexander, Heather McArthur, Amanda White, David Wilson
 - b. Members in attendance virtually: Lori Rice, Sandra Hamar
 - c. Guest in Attendance: Mitchell Pittman
4. **School Updates**
 - a. Principal Report:
 - i. We are working on finding a permanent night custodian and hourly kitchen assistant.
 - ii. Due to bus driver shortage, we share routes with Jeff, Benton, and Locust.
 - iii. Take a look at our garden if you get a chance! Unit A has been working on it.
 - b. Review School Improvement Plan
 - i. ASC binders include a staff list and school improvement plan

This committee will set a goal for the school improvement plan.
We need a strategic plan with a reading and math goal.

c. Student Support Team Meetings Overview

- i. We look at data, but talk about kids and their progress.

5. Treasurer's Report

a. General Ledger Account: Ridgeway can rollover unused balances. ASC can decide how to allocate funds. Money may not be used for teacher salaries.

b. Donation Accounts:

- i. Success Fund started by ASC.
- ii. PTSA account is used for field trips and other PTSA supported things.
- iii. Other donations balance is fundraising from the community.

6. Subcommittee Reports

a. Bylaws Subcommittee

- i. Joanne reached out to MO School Board Association. They can look in November at our updated bylaws and can start subcommittee meetings.
- ii. MSBA cannot do training until 2022 and asked that we coordinate with Locust Street Elementary.

b. Strategic Planning subcommittee

- i. We had planned to use Baldrige Foundation to help with our strategic planning, but Shari met a local woman named Susan Downing who specialized in this.
- ii. Ms. Downing recommended that we have 2-3 sessions.

1. Discuss our strengths/weaknesses/threats to the program
 2. Review our mission statement. Who are we now? How can we do it better? Come up with goals/objectives/strategy/tactics
 3. What our strategy would be. End up with goals and direction
- iii. Ms. Downing charges \$100 per hour. We expect to spend 8-10 hours with her for a total of \$800-\$1000. Shari moves that this cost come out of the Success Fund and we pivot from Baldrige Foundation to Susan Downing. Sandi seconds.
 - iv. David makes friendly amendment. Shari amends our cost to a max of \$1200. Item passes with vote.
 - v. Subcommittee members will be Shari, Anne, Laura, David, Madalyn, Joanne and Sandra.
 - vi. Sandi shared information on a book she has read that may be beneficial for this work: Delivering on the Promise
The Education Revolution By: Richard A. DeLorenzo, Wendy J. Battino, Rick M. Schreiber, Barbara B. Gaddy Carrio. "This book shares the compelling story of how a team of visionary educators turned the traditional education system inside out and created a dramatically different approach to schooling that would serve every child. The result is the Re-Inventing Schools Coalition (RISC) Approach to Schooling, a new paradigm in

education that can be replicated anywhere, by anyone, for any student, under any set of circumstances.”

- vii. <https://www.solutiontree.com/delivering-on-the-promise.html>

7. Old Business

- a. Meeting Schedule for the year
 - i. Dates/Time
 - 1. Nov. 30 @ 4:00
 - 2. Jan. 18 @ 4:00
 - 3. Feb. 22 @ 4:00
 - 4. Mar. 22 @ 4:00
 - 5. April 12 @ 6:00 before PTSA
 - 6. May 3 @ 4:00
 - ii. Location – In Person or Zoom

8. New Business

- a. Binders
 - i. Contain school improvement plan, staff list, committee members, bylaws
- b. ASC Tech
 - i. Shari set up new Google drive for ASC members to have access. Minutes/agendas will be stored here. Subcommittee folders may only be accessed by subcommittee members.

9. Adjournment: Laura moves to adjourn at 5:27 pm. Heather seconds.

10. Minutes approved 11-30-21