

ASC Meeting Minutes

8/31/2021

4:00 pm

Zoom Meeting

1) Call to Order 4:05 pm

2) Reading and approval of previous meeting minutes

- a. amend item v from “an 2 year” to “a 2 year”
- b. vi—voted and approved
- c. 6e—“proposed” -add “committee” to 6e
- d. Sandra moves to approve, Judi seconds

3) ASC Introductions and School Membership Comments (Limit 3 minutes per member)

- a. in attendance: Shari Lawson (principal), Joanne Boomer (parent/president), Lori Rice (Unit B/secretary), Laura Sandstedt (Unit C/treasurer), Mitchell Pittman (administrative assistant), Rachel Blades (Unit A), Judi Privitt (former administrator), Anne Alexander (parent), Heather McArthur (district representative), Sandra Hamar (academic partner)
- b. We have 4 other positions as well:
 - i. specialist (unfilled), industry partner (Ameren), parent (Madelyn Gramke), former student (David Wilson)

4) Treasurer’s Report

- a. Heather McArthur updated 2020-21 numbers and projections based on current staffings.
- b. Projected Actual: baseline surplus will allow us to maintain administrative assistant for another year.

5) Old Business - no other old business

6) Committee Reports

- a. Creation of new sub-committees
 - i. ASC Bylaws Subcommittee
 1. Sandra moves to give ASC president support to create a bylaws subcommittee, Shari seconds, motion passes.
 2. Subcommittee is to review and propose changes to ASC bylaws to the ASC. Stated goal is to have bylaws updated by the end of this school year.

3. President appoints Lori, Sandy, and Joanne to the bylaws subcommittee.
- ii. Finance & Budget Subcommittee
 1. Sandra moves to give ASC president support to create a Finance & Budget subcommittee, Heather seconds, motion passes.
 2. Subcommittee is to handle issues such as proposals for staffing positions from salary surplus and take an intentional look at how we use donation accounts.
 3. President appoints Laura chair and Heather as a member
- iii. Strategic Planning Subcommittee
 1. Sandra moves to give ASC president support to create a Strategic Planning subcommittee, Heather seconds, motion passes.
 2. President appoints Shari as chair and Anne, Shari and Rachel as committee members.
- iv. Will need to have a Nominating Subcommittee later in the school year

7) New Business

- a. Scheduling of this year's meetings
 - i. Dates/Time will be Tuesdays at 4pm
 - ii. Location – Meetings will be in person, but we will attempt to have Zoom available as well so other committee members can attend via Zoom
- b. Principal's Report
 - i. First six days of school have gone well
 - ii. Ridgeway is transferring buses with both Benton and Locust this school year. Shortage of drivers is affecting all schools.
 - iii. District is clarifying the difference between a volunteer (person who has completed a background check) and visitor (person in the school to assist, but is not left alone with children). NO volunteers this school year as directed by the Community Relations department.
- c. Bylaws Update
 - i. Attempting to get a contact
- d. Strategic Planning Update
- e. What to share in RAP from this meeting
 - i. Share meeting dates in RAP

- ii. Publish approved minutes on the Ridgeway website. Direct interested stakeholders to look there for meeting information rather than summarizing in any other format (written or announced at PTSA)

8) Adjournment

- a. Judi moves to adjourn meeting, Anne seconds

9) Minutes approved on 11-3-21.