

**Ridgeway Elementary ASB Minutes**  
**Meeting 3/15/2017, 4:00-5:30 pm**  
**Ridgeway Media Center**

Full Members List: Ben Tilley, Shari Lawson, Susan Fales, Elizabeth McClure, Erin Stevens, Holly Wipfler, Valerie Freed, Michael Fues, Katherine Dempsey, Meghan Malloy, Linda Bradley,

Present: Shari Lawson, Elizabeth McClure, Michael Fues, Katherine Dempsey, Meghan Malloy, Valerie Freed,

Absent: Holly Wipfler, Susan Fales, Linda Bradley, Erin Stevens, Ben Tilley,

1. Call to order @ 4:11pm
2. Reading and approval of 2/1/17 Minutes  
Approved with amendments
3. Treasurer's Report  
Attached at the end
4. Old Business
  - a. Bylaw Change: Info from Specialists' Opinion on whether or not they want a chair on ASB. Recruitment of parents? Proceed with change options or leave as is?

**Don't have  $\frac{2}{3}$  board (Article 11 of bylaws) vote tabled. Email vote will take place.**

Discussed

There is interest in specialists and in the unit not represented this year both having reps

Could a Staff member fill the open position?

Might have to change Article IV Change text of how teachers are elected to say 'Determined by staff' from 'Elected by Staff'

Update Appendix B - listing partners change to just partner in Education

Change option B line 5:

One(1) current parent or former student or Partner in Education

To be:

One member at large of the Ridgeway membership (as defined by Article III section 3) excluding Current Faculty/Staff/Students

**See attached form for reference**

- b. Increase time for Intervention Teacher and possibly more Aides:

**Motion:**

**Increase the intervention teacher hours to .71 starting in 17-18 year and not exceed \$45,000 to include salary and benefits.**

Motion by : Valerie Freed

Seconded by: Katherine Dempsey

**Motion Passed**

**Motion: Continue the Media IA increase from 0.83 to 1.0 FTE unless the district changes their allotment**

Motion: Katherine Dempsey

Second: Shari Lawson

**Motion Passed**

- c. Possible increase of time from 16.5 to more...

Discussed

5. Budget discussion and how to continue funding the position into the future not just 1 or 2 more years. Another part time position in addition to current? Or just a slight increase in time to better address budget concerns. More Aides being scrapped in favor of funding Intervention Teacher

- a. More Business Partners  
Columbia Strength and Conditioning  
Barnes healthcare

Help with field day - make sure it stays non-competitive  
Helping with Fitness club, Running Club

6. Committee Reports

None

**Nominating committee - Meghan Malloy and Elizabeth McClure - for publicizing open ASB positions (Parent and Former Student - 2 year term) in the RAP, etc.**

Motion: Shari Lawson

Second: Katherine Dempsey

**Motion Passed**

7. New Business

- a. Principal's Report

Talked to Susan and she will write annual report and Kathy will do budget report  
Annual report goes to the school board.

- b. About how Demerits are used at Ridgeway

Discussion of what they are and how they are used

Demerit Information is published in handbook

Go away each trimester.

Used to track and find possible patterns.

Sometimes opens a line of communication with parents.

Discussion of wording might have negative connotations, uneven use of Demerits,

Are there minimum actions that take place before demerits are given out?

8. Adjournment @ 5:55pm

- a. (ASB Annual Meeting, Tuesday, April 4<sup>th</sup>)

**ASB Treasurer's Report**

**March 15, 2017**

**Salary Related Subledger**

**The 2016-2017 Budget report on the back is based on budgeted CPS budgeted costs for salary/benefits and estimated average increases in salaries/benefits.**

**GL Budget**

**Beginning Balance and Current Balance for Fiscal Year 2017**

<b>Account</b>	<b>Balance 7/1/16</b>	<b>Balance 3/14/17</b>
<b>RWE Capital</b>	<b>0.00</b>	<b>0.00</b>
<b>Principal Account</b>	<b>1,595.00</b>	<b>984.24</b>
<b>Elem Instructional</b>	<b>19,846.00</b>	<b>11,138.92</b>
<b>Prof. Development</b>	<b>8,136.00</b>	<b>4,439.28</b>
<b>TOTAL</b>	<b>\$29,577.00</b>	<b>\$16,562.44</b>

**The beginning balances have been adjusted for the GL surplus from 6/30/16.**

**Donation Accounts**

**Balances as of 3/14/17**

<b>Account</b>	<b>Balance</b>
<b>Ridgeway Success Fund</b>	<b>\$3,310.00</b>
<b>PTSA Account</b>	<b>\$2,273.37</b>
<b>Vending Machines</b>	<b>\$156.42</b>
<b>Other Donations</b>	<b>\$1,454.52</b>

## 2016-2017 Budget

	Baseline	Budgeted Actual Costs	Surplus (Deficit)
Adjusted Based from the 2015-2016 School Year	\$1,233,577.00		
*Teacher Fund (Certified Staff Salaries and Benefits)		\$1,220,642.00	
*Incidental Fund (NonCertified Staff Salaries and Benefits)		\$95,613.00	
*Estimated 2016-2017 average salary increase adjustment	\$82,650.00		
*Estimated 2016-2017 average benefits increase adjustment	\$12,397.00		
**Adj. for Media Specialist from 5 to 1.0	\$19,269.00		
**Adj. for net of loss of playground and lunch supervisors and addition of two classroom aides	\$13,319.00		
Adjusted baseline for 2016-2017	\$1,361,212.00		\$1,361,212.00
Budgeted costs for 2016-2017		\$1,316,255.00	-\$1,316,255.00
Estimated 2016-2017 Surplus of Adjusted base less estimated Actual			\$44,957.00
Surplus roll forward from 2015-2016			\$96,068.00
***Estimated Total Surplus at the end of this fiscal year			\$141,025.00

\*Based on budgeted salary amounts for the 2016-2017 school year. Actual costs and average salary and benefit increases will be reported at the end of the Current fiscal year. NOTE: There is a large increase in the average salary increase for the current fiscal year. This is due to the passage of the levy and the increase in the salary schedule from contract negotiations (6.7%).

\*\*Adjustments are made to the baseline for District directed changes in FTEs. This year our media specialist position was adjusted from 0.5 to 1.0. We lost prior positions for playground and lunchroom Supervisors but

were added two classroom aide positions. In the past, these adjustments were calculate at the end of the year. This year, estimated adjustments were provided by Heather McArthur.

**\*\*\*Estimated Total Surplus does not include the cost for the expenditures voted on at the March 22, 2016 budget meeting and amended via e-mail vote. The actual surplus will be less \$3,000 for the Media IA position and \$22,800 for the Intervention Specialist for an estimated about of \$115,200.**

## Board Options

### Option A

- One (1) Central Office Administrator
- Four (4) current teachers (1 from each unit plus one specialist teacher)
- Three (3) current parents
- One (1) former Ridgeway student
- One (1) former CPS Elementary Administrator
- One (1) current Ridgeway Principal
- One (1) Academic Partner in Education
- One (1) Industry Partner in Education Representative

### -or- Option B

- One (1) Central Office Administrator
- Four (4) current teachers (1 from each unit plus one specialist teacher)
- Two (2) current parents
- One (1) former Ridgeway student
- ~~One (1) current parent or former student or Partner in Education~~
- One (1) member at large of the Ridgeway membership (as defined by Article III section 3) excluding Current Faculty/Staff/Students
- One (1) former CPS Elementary Administrator
- One (1) current Ridgeway Principal
- One (1) Academic Partner in Education
- One (1) Industry Partner in Education Representative

### -or- Option C

- One (1) Central Office Administrator
- Four (4) current teachers (no designation)
- Three (3) current parents
- One (1) former Ridgeway student
- One (1) former CPS Elementary Administrator
- One (1) current Ridgeway Principal
- One (1) Academic Partner in Education
- One (1) Industry Partner in Education Representative