Dear BEU Families,

We hope this letter finds you and your loved ones healthy and enjoying the final days of summer vacation. As we are sure most of you are aware, there are a lot of changes taking place within the district this year due to COVID-19. Our number one priority as a school is to keep our students and staff safe. We all want to get back to what we love—teaching kids! The district has been working tirelessly to ensure they are making data-driven decisions to ensure safety for students and staff.

What we know as of today…Families were offered the opportunity to pick virtual instruction through CPS Elementary@Mizzou with instruction provided by CPS teachers or to return in person. The type of in-person learning will be determined based on COVID-19 cases present within our school district boundary. The district is using a tool to evaluate the number of cases per 10,000 over a 14-day period and will determine which method of in-person learning will be implemented – 5-days in-person learning, hybrid or virtual on August 24. The district also delayed the first day of school to **Tuesday, September 8 for students in grades 1-12, with kindergarteners beginning on Thursday, September 10.**

While we wait for school to begin, we would like to provide other helpful information and make you aware of things you can be doing now to prepare for this school year.

- Be sure to check out CPS’s Parent-Community University [https://www.cpsk12.org/pcu](https://www.cpsk12.org/pcu). Parent-Community University includes recorded webinars and information on topics including, but not limited to: Managing Stress for Caregivers and their Students, Structuring the Day with Your Student for Online Learning, Navigating Schoology and Seesaw, Tech Troubleshooting, Low to No Cost Internet, Special Education, etc. Check out the course list and see what might interest you and meet your family’s needs.

- The CPS website is the best place to look for the most up to date information. You can access the website at [https://www.cpsk12.org/](https://www.cpsk12.org/). From there I would recommend going to the Fall 2020 Reopening Tab ([https://www.cpsk12.org/fall2020](https://www.cpsk12.org/fall2020)). There are FAQs, recorded webinars, and the options available to parents are outlined in detail. As the district makes updates, information will be updated and pushed out through this platform. If you have questions, please utilize this resource for answers. This will ensure you get the most updated and accurate information.

- At the end of May, principals began discussing the need to simplify school supplies for fall for the safety and ease of teachers and parents. School supply kits will be required for in-person students. You should have received information on school supply kits from Michelle Baumstark last month. More information is available at [https://www.cpsk12.org/elementarysupplies](https://www.cpsk12.org/elementarysupplies). Virtual students have the option of purchasing the kit and a few additional items necessary for virtual learning on their own OR purchasing all the supplies on their own. We have attached the school supply letters that were sent last month and information on how to order. There is also information on how you can donate to help others available on the elementary supply website. If you are in need of assistance with acquiring a kit for your child, please contact the main office.

- Everyone who enters our school is asked to wear a mask and adhere to social distancing. Please begin to prepare students for wearing a mask by allowing them to practice at home prior to the start of school. We are making plans for mask breaks during various times throughout the day. We plan to provide lanyards for students to attach
masks to so they can hold them even when they are not required to have them on. We will continue to follow recommended health department guidelines to ensure safety at school. The district has prepared a video on wearing masks and hygiene that is helpful for families: https://www.youtube.com/watch?v=4EC-HJuXAnQ&feature=youtu.be

This time of year, we usually send out our bulk mailer containing everything you need to know for back to school, dates for the entire school year, and information on Meet the Teacher. This year, with so many changes, things will look a little different.

Every elementary student will receive an iPad from CPS this year. We will have a Drive-Thru Device Pick-Up in conjunction with a Virtual Meet the Teacher event and Medication Drop Off. Additionally, the district is providing families with the opportunity to complete their annual registration updates and contact information changes online through the CPS Families Portal at https://launchpad.classlink.com/cpsfamilies. Whether you are virtual (CPSElementary@MIZZOU) or in person this year, we need to ensure we have updated information. Many individuals have moved, changed jobs, phone numbers or e-mails during this time away from school. It is imperative that we have your updated contact information!

To receive your device and/or your child’s teacher assignment, we will need completed Health Summary Information, Updated Emergency Information and the Virtual Learning FERPA Consent Form (this can be done online or at device pick-up). Attached are directions on how to complete the annual online registration updates through the CPS Families Portal.

You will need your guardian ID and password to access the CPS Families Portal. If you do not know your ID or password, you can request assistance recovering them here: https://docs.google.com/forms/d/e/1FAlpQLScbBUMTA7KeeU-iYhb7F5APPDaREpJPnWHRqpeMt7wXG3o2Kg/viewform

If you have trouble, don’t worry you WILL ALSO receive the bulk mailer with paper copies of the forms to complete and return at the Device Drive-Thru. We will also be checking in medications with Nurse Carol at our Device Drive-Thru. So, please update your information in the CPS Families Portal OR bring completed forms to the Drive-Thru Device Pick-Up to receive your device. We will have a list of who has completed the online enrollment process to check prior to issuing devices. In-person teacher assignments will be given at Device Pick-Up for those that have completed the registration update process or who bring the forms to the pick-up.

Your Device Drive-Thru Pick-up date is determined by the grade level. Families who have students in multiple grades may come to the device pick up time that best suits their schedule. If a family cannot make it on their child’s grade’s assigned day, please just come to any of the times that you can make it to. All families should come to one of the device pick-up times, even if you are enrolled in CPSElementary@Mizzou.

Device Drive-Thru Pick-Up Dates

*Please complete your registration update online via the CPS Families Portal OR bring the completed paper forms to Device Drive-Thru. If you bring paper forms, please have them filled out before you arrive to help expedite the process. STUDENTS WILL NOT RECEIVE A DEVICE UNTIL ALL REQUIRED REGISTRATION INFORMATION IS COMPLETED.
Tuesday, September 1st:
• Students in grades 4 & 5 will pick up
• Open for pick up from 8:00 - 11:30 a.m.

Wednesday, September 2nd:
• Students in grades 2 & 3 will pick up
• Open for pick up from 4:00 - 7:00 p.m.

Thursday, September 3rd:
• Students in grades K & 1 will pick up
• Open for pick up from 1:00 - 4:00 p.m.

Friday, September 4th:
• Anyone who was unable to pick up on the other days may come pick up their device between 8:00 a.m. and 3:30 p.m.

We look forward to seeing you! Thank you for your grace and patience this year.

Seth Woods & Amy Rogers
Principals, Beulah Ralph Elementary

Recap of To Do Items:

• Complete registration paperwork:
  o Families can complete all required paperwork online and do not need to bring anything to the Device Drive-Thru (See the attached instructions)

  OR

  o If you do not complete the paperwork online, you will need to bring the following completed forms to the Device Drive-Thru (See the attached forms or look for them in the mailed paper packet to come soon)
    ▪ Virtual Learning FERPA Consent (ALL students in-person or online need to complete this year)
    ▪ Health Summary Update (ALL students need to complete each year)

• Come to Device Drive-Thru at your scheduled time (or the time among those listed that works best)
• Order School Supplies