

# Frequently Asked Questions

## Columbia Public Schools Secondary Summer School Program

### **Who may enroll in the Secondary Summer School program?**

The 2021 Secondary Summer School program is available at no cost to high school students residing within the Columbia School District. The program offers courses for credit advancement and credit recovery for students entering ninth, tenth, eleventh and twelfth grades, as well as non-graduating seniors.

### **Where are Secondary Summer School courses offered?**

Most courses are offered at **Battle, Hickman and Rock Bridge High Schools**. Courses are *initially* offered at all locations unless otherwise indicated in the course registration guide. In the event course enrollment numbers are low, the course may be offered at only one location. (See Below: **Is a course ever cancelled**)

### **Virtual Summer School**

Should we be unable to offer in person summer school, many courses would be moved to virtual or online. You can find information about how each course would be offered in the course description.

**CPS Online courses** – Students can complete the course work anytime. CPS online must be one of their scheduled courses. These courses are self-paced, however deadlines and due dates exist.

**CPS Virtual courses** – Students attend the course virtually during a particular block in their schedule. These courses follow the in-seat pacing and curriculum, including deadlines and due dates.

### **At which high school should a student enroll?**

All students attending Battle, Hickman or Rock Bridge High Schools for school year 2020-2021 should enroll in their respective school for summer courses. Douglass High School students and non-Columbia Public School students interested in attending should enroll in the high school as determined by the address of their home residence. If you wish to attend a high school outside your attendance area, please contact the Summer School Office at 214-3933.

### **What are the dates of the program?**

Classes run from June 14 to July 9.

### **What is the daily schedule?**

Students may enroll in one or two classes and the in-person classes meet daily. The morning class session is from 8:55-12:10. The afternoon session includes lunch and is from 12:15-4:05.

### **How does a student enroll in Secondary Summer School?**

- Review this course registration guide and enrollment application. These are available at middle and high school counseling offices or at [www.cpsk12.org](http://www.cpsk12.org). **There is also an online enrollment option for credit advancement. Parents may enroll their students through the Families Portal online at [www.cpsk12.org](http://www.cpsk12.org) beginning March 1. Students entering grades 10-12 also have access to the online enrollment site through home access beginning March 1 at 9 a.m.**
- Students (rising 10-12) meet with their school counselors during the enrollment process to determine which courses are appropriate for their educational program. This will help determine how summer school offerings fit into their graduation plan.
- Students earning one or more grades of F in core subjects are enrolled in credit recovery summer school by the counselor. Parents/guardians receive an email addressing this in late January for first semester classes.
- Deadline for credit advancement enrollment is Friday April 30, 2021. Enrollment will continue beyond that date for classes that have not filled.

### **Does a course ever close before the published deadline?**

Yes, some courses have enrollment limits and do close prior to the deadline. It is advisable to enroll as soon as you receive enrollment materials to ensure enrollment in your first choices.

### **When do I receive my schedule?**

An email is sent to students and parents in late May confirming enrollment and providing summer school information and schedule. Please check to make sure that your email address is correct. Secondary Summer School open house is scheduled for Thursday June 10 from 5:00-6:30 p.m. at each high school and schedules will also be available there as well.

### **What if I want to drop a course or cancel enrollment?**

You may **cancel** a student's enrollment in a course by calling (573-214-3933) or emailing ([summerschool@cpsk12.org](mailto:summerschool@cpsk12.org)). If a student wishes to drop a course or cancel enrollment after classes begin, the student or parent should contact the Secondary Summer School office in his/her respective high school.

### **How important is attendance at the Secondary Summer School program?**

Consistent attendance over the entire program is extremely important for success in the Secondary Summer School program. Absences should be reserved for emergency use only. Vacations, medical or dental appointments should not be scheduled during summer class time. Students who are absent are expected to make up any course work within the time frame of the program. No incomplete grades are given. **Since summer school is 19 days, students absent more than THREE days in an in-person credit advancement course are not able to earn credit and courses will be dropped with 'no marks'. All absences, including those due to school-related activities, count toward the three-day maximum.**

### **Is school bus transportation available?**

- Guaranteed before and after school transportation is provided for full-day students who enroll by the May 3 deadline and who live more than two miles from their assigned high school. Student Transportation of America (STA) establishes bus routes based on enrollments through the first week in May.
- **A mid-day bus will not be provided between schools or between school and home.** Students who cannot provide their own mid-day transportation need to take two summer school courses.
- If a student's pick-up/drop-off address changes after submitting the Secondary Summer School Enrollment Application, notify the Summer School office at 573-214-3933.

### **Where may students park their vehicles?**

Hickman High School student parking is permitted only in student designated areas on the west side of the building. Rock Bridge High School student parking is permitted only in student designated areas on the south side of the building. Battle High School student parking is permitted in the north parking lot.

### **Lunch**

Cafeterias are open for breakfast and lunch. All schools are closed campus for 9<sup>th</sup>-10<sup>th</sup> grades and open for 11<sup>th</sup>-12<sup>th</sup>. **Students may bring lunch to school but are not allowed to have lunch delivered during the school day.**

### **When are grades reported?**

A mid-term grade report is given to students at the end of the first two weeks. Final grade reports are posted on Home Access (student and parent) within a week after the end of summer school and reported to the student's school for the 2021-2022 academic year.

### **Contact District Summer School Office with questions:**

Phone number: 573-214-3933 Fax number: 573-214-3439

E-Mail: [summerschool@cpsk12.org](mailto:summerschool@cpsk12.org)

### **Contact Student Transportation of America with transportation questions:**

STA Bus: 573-214-3860

### **Course Designation Information:**

**In-Seat and Blended Credit Advancement** course descriptions are found on pages 5-7.

**In-Seat courses** meet every day for 19 days.

**Online course descriptions and orientation information** are found on pages 8-10.

**English Language Learner** course descriptions are found on page 7.

**Credit Recovery information** is found on page 11.