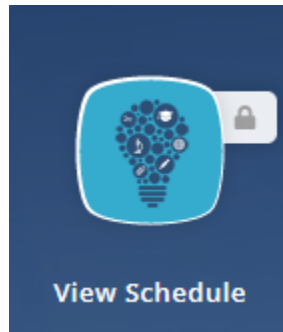
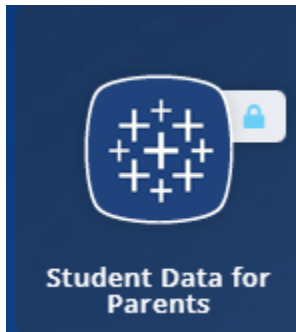


Accessing Student Schedules Through Tableau

1. Sign in to your CPS Families Portal page from the CPS website. Click one of the links below to sign in to the CPS portal.
 - Link for Families: <https://launchpad.classlink.com/cpsfamilies>
 - Link for Students: <https://launchpad.classlink.com/columbia>
2. **Guardians:** Once inside your family portal, choose the Student Data for Parents app.
Students: Once inside your student portal, choose the View Schedule app. This will take you directly to your schedule, skip to step 5 below to print your schedule.



3. To log in to Tableau, your username is your Guardian ID followed by @cpsfamilies.org, and your password will be the same password you used to log in to the portal. Students will use their normal login info to access Tableau.
4. Select the name of the student you want to view a schedule for from the “Choose your student” dropdown menu, then select the Schedule tab at the top to display your student’s course schedule.

A screenshot of the Tableau interface. At the top, there is a navigation bar with several tabs: 'Student Data', 'MAP Scores', 'Reading and Math', 'Social Emotional', 'Schedule', 'Semester & Quarter Dates', 'A Plus', and 'A Plus Program Criteria'. The 'Schedule' tab is highlighted. Below the navigation bar, there is a large light blue area with the text 'Every Child, Ready for Life: We Know the Way' on the left and a circular logo on the right. In the center, there is a dropdown menu labeled 'Choose your student' with '(None)' selected. A blue button labeled 'Download PDF' is positioned below the dropdown. Two blue callout boxes with arrows point to the 'Schedule' tab and the dropdown menu, both containing the text 'Select student to show schedule for'.

Accessing Student Schedules Through Tableau


- To print a copy of your schedule, click the Download PDF button and click Download on the dialog box that pops up. This will download a copy of the schedule that can be printed by pressing the Ctrl and P keys on your keyboard; if

Student Data | MAP Scores | Reading and Math | Social Emotional | Schedule | Semester & Quarter Dates | A Plus | A Plus Prog

COLUMBIA PUBLIC SCHOOLS
Schedule for [redacted]
2021-2022

Choose your student [redacted]

Semester
 (All)
 1st Semester
 2nd Semester



Download PDF **A/B Day Calendar**

Start Time	Period	1st Semester		2nd Semester	
		A Day		B Day	
12:11 PM	B				
12:43 PM	3	Fitness/Walking HHS Rm: TRACK			
	Online Course	English 11 Sem. 1 CPS Online		English 11 Sem. 2 CPS Online	

Download PDF

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Automatic

Page Size
Letter

Orientation
Portrait

Download

you are using a Mac use the Command and P keys to print.

- For more information, contact the building your student attends. If you are having portal login issues, contact the CPS Help Desk at 573-214-3333.