

# Record of the Board of Education of the Columbia School District

Regular Session, 14th day of April, 2014

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The Board of Education of the School District of Columbia, Boone County, Missouri, met in regular session at the Administration Building, 1818 West Worley Street, at the hour of 6:30 p.m., Central Daylight Time, Monday, the 14th day of April, 2014.

## First Session

Those in attendance were as follows:

President Christine King  
Vice President James Whitt  
Member Jan Mees  
Member Darin Preis  
Member Dr. Tom Rose  
Member Jonathan Sessions  
Member Helen Wade  
Superintendent Dr. Chris Belcher  
Executive Director of Human Resources and Employment Law and Secretary Andrea Follett  
Chief Financial Officer and Treasurer Linda Quinley

Absent: None

## Second Session

Those in attendance were as follows:

President Christine King  
Vice President James Whitt  
Member Paul Cushing  
Member Jan Mees  
Member Darin Preis  
Member Jonathan Sessions  
Member Helen Wade  
Superintendent Dr. Chris Belcher  
Executive Director of Human Resources and Employment Law and Secretary Andrea Follett  
Chief Financial Officer and Treasurer Linda Quinley

Absent: None

## First Session

### Call to Order

The meeting was called to order by President King at 6:31 p.m.

The first matter of business was consideration of the agenda for the April 14, 2014, meeting of the Board of Education. It was moved by Mr. Sessions that the agenda be approved. The second was by Ms. Mees. The vote was 7 yes—0 no.

### Consideration of April 8, 2014, Election Results

The next order of business was the consideration of results of the election of members to the Board of Education held April 8, 2014. President King presented the following unofficial results of the April 8 election:

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## Election of Directors

To elect three (3) members of the Board of Education each to serve for a term of three (3) years.

Jonathan Sessions . . . . .	7,508
Paul Cushing . . . . .	5,521
Helen Wade . . . . .	8,142
Joseph A. Toepke . . . . .	4,289

## QUESTION

Shall The School District of Columbia, Boone County, Missouri, issue its general obligation bonds in the amount of Fifty Million Dollars (\$50,000,000) for the purpose of acquiring and developing sites for school buildings and acquiring, constructing, improving, extending, repairing, remodeling, renovating, furnishing and equipping new and existing school facilities, including, without limitation, constructing a new elementary school and acquiring and developing a site therefor, improving and constructing additions to existing buildings, and acquiring and installing technology improvements? If this question is approved, the debt service levy of the school district is estimated to increase by four cents, from \$0.9319 to \$0.9719, per \$100 of assessed valuation of real and personal property.

Yes . . . . .	7,122
No . . . . .	4,094

It was then moved by Ms. Mees that the election results be accepted, and that Paul Cushing, Jonathan Sessions, and Helen Wade be presented with certificates of election acknowledging their election as members of the Columbia Board of Education for a term of three years each. The second was by Mr. Whitt. The vote was 7 yes—0 no.

Dr. Belcher expressed appreciation to Dr. Rose for his service on the Board of Education for the past seven years and noted a number of major accomplishments of the Board during that time. President King thanked Dr. Rose and presented him a plaque in recognition and appreciation of his years of service as a member of the Board of Education.

There was no other business to come before the Board at the first session, and President King declared that the session was adjourned *sine die*.

## Second Session

The second session of the April 14, 2014, meeting of the Columbia Board of Education was called to order by Board Secretary Andrea Follett.

### Oath of Office to Recently Elected Board of Education Members

#### Presentation of the Certificates of Election

Ms. Follett administered the oath of office to Paul Cushing, Jonathan Sessions, and Helen Wade, and presented each of them with a certificate of election.

### Organization of the Board of Education

#### Election of the President

Ms. Follett then requested nominations for the position of President of the Columbia Board of Education for a term of one year. Mr. Preis moved that Christine King be nominated for the position of President for a term of one year. The second was by Ms. Mees. There were no other nominations. Andrea Follett called for the vote to elect Christine King as President of the Board of Education. The vote was 7 yes—0 no, and Ms. King was declared unanimously elected by acclamation.

#### Presentation of the Gavel to the President

Ms. Follett then presented the gavel to President King, and President King began to conduct the meeting.

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## Election of the Vice President

President King then called for nominations for the position of Vice President of the Columbia Board of Education for a term of one year. It was moved by Mr. Sessions that Jim Whitt be nominated for the position of Vice President. The second was by Ms. Wade. There were no other nominations. President King called for the vote to elect Jim Whitt as Vice President of the Board of Education. The vote was 7 yes—0 no, and Mr. Whitt was declared unanimously elected by acclamation.

## Consent Agenda

The next matter of business was the consideration of the approval of consent agenda items: approval of the minutes of the executive session and regular meeting of the Board of Education held on March 10, 2014; approval of the minutes of the special meeting and executive session of the Board of Education held on March 13, 2014; approval of the minutes of the special meeting and executive session of the Board of Education held on March 20, 2014; approval of the minutes of the special meeting and executive session of the Board of Education held on April 9, 2014; acceptance of the treasurer's report; approval of bills; approval of personnel recommendations; and approval of business transactions.

The monthly treasurer's report had been previously provided to the Board of Education by Ms. Quinley. The report showed a beginning balance for the month of March in the amount of \$99.44 million, cash receipts of \$65.89 million, cash disbursements of \$14.96 million, and an ending balance of \$150.36 million. The \$150.36 million was invested in government securities in the amount of \$122.25 million and daily investment accounts in the amount of \$28.11 million. The average interest rate for all investments was 0.16%.

The Board of Education had previously been provided a detailed report of bills and expenditures for the month of March 2014. The report totaled 292 pages. The following is a listing and summary of the bills as provided to the Board of Education:

General Ledger Accounts	\$3,944,902.84	Senior High Art	5,302.61
Elementary Instruction	143,103.88	Senior High Business Ed.	82.27
Elementary Health	5.88	Senior High Family Cons. Sci.	3,355.60
Elementary Music	1,250.41	Senior High Industrial Tech.	967.94
Elementary Art	10,367.08	Senior High Physical Ed.	628.46
Elementary Science	11,741.12	Senior High Speech and Drama	73.59
Elementary Math	269.10	Senior High Journalism	868.00
Elementary Social Studies	27.09	Senior High Planetarium	2,195.00
Elementary Physical Education	1,112.28	Secondary Summer School	47,597.13
Elementary Language Arts	41,278.45	Douglass High School	5,096.05
Middle/Junior High Instruction	95,991.75	Child and Family Support	210.32
Middle/Junior High Science	2,488.95	Suspension Center	1,186.25
Middle/Junior High Math	1,054.42	Special Ed.—All Programs	35,904.11
Middle/Junior High Language Arts	1,248.23	Gifted Program	3,533.47
Middle/Junior High Social Studies	673.27	Title 1	11,893.51
Middle/Junior High Reading	321.43	Adjudicated Student	550.99
Middle/Junior High Foreign Language	315.56	English—Second Language	3,256.50
Middle/Junior High Music	22,261.47	Early Childhood Spec. Educ.	11,053.55
Middle/Junior High Art	11,386.39	Voc.—All Programs	10,230.67
Middle/Junior High Business	796.68	Voc. Agriculture	3,333.24
Middle/Junior High Family Cons. Sci.	1,508.70	Voc. Welding	64.81
Middle/Junior High Ind. Tech.	3,274.94	Voc. Business Education	5,843.70
Middle/Junior High Physical Ed.	1,670.81	Voc. Family Cons. Sci.	4,241.87
Middle/Junior High Speech	5,758.15	Voc. Health Sciences	3,300.67
Senior High Instruction	125,787.87	Voc. Occ. Culinary Arts	3,599.97
Senior High Science	8,728.17	Voc. Trade and Industrial Ed.	15,641.15
Senior High Math	2,381.87	Voc. Electronics	582.99
Senior High Language Arts	1,726.04	Voc. Auto Mechanics	592.52
Senior High Social Studies	12,341.07	Voc. Marketing and Coop. Ed.	1,245.93
Senior High Reading	139.60	Voc. Engineering	4,918.73
Senior High Foreign Language	10,701.70	Voc. Broadcast Journalism	68.99
Senior High Music	10,121.10	Voc. Geospatial Information Sys.	186.99

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Voc. Teaching Professions	179.14	Business Services	1,913.63
Voc. Photonics	41.97	Maintenance Services	351,923.94
Voc. Safety and Security	145.75	Security Services	30,852.72
Project Lead the Way	1,261.78	Transportation—District	757.22
Project Lead the Way—Biomedica	38.49	Transportation—Contract	153,517.23
Extracurricular Activities	186,913.06	Food Services Program	329,644.59
Athletics	26,272.72	Food Services Other	385.74
Adult Basic Education	946.60	Research, Assessment, and Accountability	90.14
Adult Business Education	3,678.78	Information Services	145,533.12
Adult Vocational Trades	1,006.15	Employee Benefits	71,382.41
Health Occupations	16,341.57	Title I Early Childhood	3,347.40
Enrichment	2,114.05	Community Relations/PIE	5,010.21
Counseling and Guidance	3,201.08	Parents As Teachers	1,020.61
Assessment Services	668.25	Offset Printing	15,457.52
Home School Visitor	32.53	Early Childhood	25,646.21
Pupil Health Services	585.38	Family/Student Services	2,227.10
Ancillary Services	9,817.32	Summer School	714.15
Staff Coordination	1,308.53	Revolving Accounts	700.82
Curriculum Development	1,696.95	Parent Involvement	4,534.29
Staff In-service Training	69,954.62	2010 Bonds Issued 05/11	2,825.33
Library	33,859.95	2010 Bonds Issued 04/12	30,494.84
Instructional and Info. Tech. Svcs.	80,824.72	2010 Bonds Issued 01/14	900,605.17
Board of Education	22,178.56	Capital Projects—Tax	26,356.61
District Administration	26,151.30		
Office of the Principal	4,714.25		
Administration—Special Ed.	395.43	<b>TOTAL EXPENDITURES</b>	<b>\$7,267,186.94</b>
Commencement	2,194.59		
Administration—Vocational	3,378.84		

Candidates were recommended to the Board for employment in the district in professional and support staff positions.

Awarding of bids for materials, supplies, and equipment was recommended as follows:

Bid	Recommendation
Student accident insurance coverage	<p>Award to Columbia Insurance Group, Columbia, MO, as follows (at no cost to the district):</p> <p>School time basic coverage . . . . . \$36.00                      24-hour coverage . . . . . 134.00                      Varsity football option . . . . . 237.00</p> <p>This contract contained a provision for two one-year renewals, subject to approval by both parties and pending approval by the Board of Education.</p>
Photography and yearbooks (elementary schools)	Award to Wagner Portrait Studio, St. Louis, MO. This contract is for one year with the option to renew for two consecutive one-year periods pending agreement by the Board of Education and the vendor.
Authorization to contract for services for substitute employment services (district-wide)	Award to only bidder, Kelly Services, Columbia, MO
Network infrastructure (Columbia Area Career Center and Battle, Hickman, and Rock Bridge high schools)	Award to low bidder meeting specifications, JMA, Overland Park, KS, in the amount of \$847,863.05

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Bid	Recommendation
Asset management system (Technology Services)	Award to Follett Software Company, McHenry, IL, in the amount of \$59,327.00 for Year 1, with a license/maintenance cost of \$15,266.00 for additional years
Microsoft licensing and services (Technology Services)	Award to low bidder meeting specifications, En Pointe Technologies, Gardena, CA, in the amount of \$203,817.96
Special education software (Special Services and Technology Services)	Award to Sungard Public Sector, Bethlehem, PA, in the amount of \$55,217 for Year 1 and \$33,675 for year 2
Nutrition services software (Nutrition Services)	Award to low bidder meeting specifications, Heartland Nutrikids, Rochester, NY, in the amount of \$92,894.50 for Year 1 and \$20,665.00 for Year 2
Office furniture (Transportation facility)	Award to low bidder meeting specifications, Staples, St. Louis, MO, in the amount of \$24,746.87
Authorization to contract for services for moving and storing furniture and technology from Field, Lee, and Rock Bridge elementary schools	Award to Fry-Wagner Moving and Storage, Columbia, MO, in the estimated amount of \$55,125.50
Asbestos abatement (Rock Bridge Elementary School)	Award to low bidder meeting specifications, Midwest Services Group, St. Peters, MO, in the amount of \$132,884.00
Aesthetic improvements (Rock Bridge Elementary School)	Award to low bidder meeting specifications, GBH Builders, Jefferson City, MO, in the amount of \$347,459.00
Boiler, chill water and cooling tower water treatment (district-wide)	Award to low bidder meeting specifications, American Water Treatment, St. Louis, MO, in the amount of \$17,076.00

It was reported that there are several items of surplus property that are either no longer needed by a particular school or no longer required for use by the district, and it was requested that the Board act to dispose of the property by adoption of the following resolution:

## Resolution

RESOLVED, that there are within the Columbia School District several items of school property that are either no longer needed by a particular school or no longer required for use by the district, such items being contained on the list which is submitted and made a part of this resolution.

IT IS THEREFORE RESOLVED that the district redistribute or sell all of the aforesaid school property. If sold, the property will go to the highest bidder after proper publication of notice and pursuant to Section 177.091, RSMo.

Also presented for consideration were:

- Seven Columbia Public Schools Foundation grant applications
- Fairview Elementary School parking lot agreement
- Reading Recovery memorandum of understanding with Southern Boone County Schools
- Boys and Girls Club memorandum of understanding
- Farm to School grant application
- American Honda Foundation grant application for technology integration at Benton Elementary School
- Post-issuance tax compliance services agreement with Gilmore & Bell, the district's bond counsel

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- Water line easement and deed of dedication on the district's transportation facility property
- Adventure Club grant proposals for New Haven and Shepard Boulevard elementary schools
- School Nutrition Foundation grant proposal

It was moved by Ms. Wade that the consent agenda be approved as presented. The second was by Mr. Preis. After discussion, the vote was 7 yes—0 no.

## Special Recognition

### **Rock Bridge High School Girls' Basketball Team, State Championship**

The Rock Bridge High School girls' basketball team was recognized for its recent state championship win. This is the third consecutive year the team has won the state championship.

### **Recipients of Missouri Council of Administrators of Special Education Awards**

Special recognition was given to the following special educators for their receipt of awards from the Missouri Council of Administrators of Special Education: Lynn Fain, 42<sup>nd</sup> Annual Joan Davis Award; Nancy Farrar, 11<sup>th</sup> Annual Para-Educator Award; Chris Gambill, 20<sup>th</sup> Annual Partner in Education Award, Elementary; Debbie Flores, 20<sup>th</sup> Annual Partner in Education Award, Secondary; and student Eli White, the Yes, I Can! Award.

### **Kaylee Conley, Missouri Association of School Psychologists Intern of the Year**

Special recognition was given to Kaylee Conley, who was selected as this year's Intern of the Year by the Missouri Association of School Psychologists.

### **Emily Surapeneni, University of Missouri College of Education Outstanding Young Professional**

Special recognition was given to Emily Surapeneni, who is the recipient of the Outstanding Young Professional Award from the University of Missouri College of Education.

## Public Comment

No public comments were offered.

## Board President's Report

### **Reports from Columbia Missouri State Teachers Association and Columbia Missouri National Education Association**

Kari Schuster, co-president of the Columbia Missouri State Teachers Association, and Susan McClintic, Columbia Missouri National Education Association president, presented reports from their respective organizations on recent and future activities.

### **Update on Common Core Curriculum Standards**

Dr. Belcher presented information on the Common Core curriculum standards, known in Missouri as the Missouri Learning Standards. The standards were developed through a state-led initiative and have been adopted by more than 40 states, including Missouri, in an effort to increase the rigor of the curriculum and define the knowledge and skills all students should master by the end of each grade level to be on track for success in college and a career. Though the standards are supported by the federal government, they were not developed by the federal government. Curriculum and materials used remain under local control.

## Superintendent's Report

### **Report on Summer School**

Ben Tilley, the district's summer school coordinator, presented information on the programming planned for summer school 2014. Summer school will be held at all elementary schools except New Haven and Rock Bridge elementary schools, due to construction that will be taking place in those schools. New Haven students will attend summer school at Shepard Boulevard Elementary School, while Rock Bridge Elementary students will attend Mill Creek Elementary School. Five of the six middle schools will have summer school; Jefferson Middle School will have air conditioning work going on, so those students will attend summer school at Gentry Middle School. All four high schools will hold summer school.

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## Financial Update

Dr. Belcher and Ms. Quinley presented a report on budget considerations for 2014-15. The challenge is to prioritize the equal and compelling needs of maintaining financial stability, compensation needs and opportunities, and other needs. They presented the following priority, contingency, and delayed budget considerations for the 2014-15 school year. The priority items are being included in the budget for 2014-15; the contingency items would be considered if funding should become available; and the delayed items are considerations for future years.

### Priority Considerations (planning for 2014-15 budget—total net cost of \$121,059)

- Increase of AVID sections at high schools and tutoring hours to support those. Increase of coordinator from .50 to 1.0 FTE funded by reduction of AVID professional development budget for a total net decrease of \$17,115.
- Move funding of Community Research position to 100% CPS by reducing Research, Assessment and Accountability operating budget for a zero net budget impact.
- Increase in MAC Scholars FTE to support expansion of program at a net cost of \$47,560.
- Increase Elementary Guidance and Media Specialist Instructional Aide FTE to allow for increased responsive support by counselors for students and improved delivery of 21<sup>st</sup> century learning. This also increases elementary guidance coordinator FTE by .25. These services come at a net increase of \$321,972.
- Increase in facilities operating budget for increased requirements on storm water maintenance, mowing area, and outsourcing of gym floor restoration at a cost of \$87,642.
- Decrease of \$190,000 for funding to Great Circle, our partner at BGTM, due to lesser cost in 2014-15 budget year.
- Decrease of \$129,000 from 2013-14 budget for one-time costs related to winter storm cost.

### Contingency Budget Considerations (for 2014-15 budget if funds become available)

- Increase staffing of 3.0 FTE for Specialized Maintenance for HVAC preventive maintenance team and Rock Bridge High School maintenance with supporting supplies and auto budgets for a total of \$155,365.
- Increase in facilities department operating budget for increasing cost of repairs and supplies at a cost of \$179,863.
- Increase in support staff FTE of 1.0 to meet auditor recommendation on segregation of duties relating to construction contract issuance and tracking at a cost of \$43,042.
- Addition of High School Reading Specialist stipend and .50 FTE at a cost of \$44,460.

### Delayed Budget Considerations (for future years)

- Addition of 2.0 FTE for HVAC Technicians to support increased number of units and supporting operating supply and automobile costs at a total increase of \$118,910.
- Addition of 1.0 FTE for Electrician to support growing size of district with supporting operating budget at a total cost of \$59,455.

Ms. Quinley indicated a draft 2014-15 budget document is expected to be available to Board members in May.

## Update on Nature School

Dr. Peter Stiepleman, Assistant Superintendent for Elementary Education, presented an update on the nature school to be constructed in Rock Bridge State Park. Several days ago, Dr. Stiepleman, Ms. Quinley, Mr. Sessions, and Mike Szydowski, the district's science coordinator, were invited by the Office of Administration to travel to Jefferson City to meet regarding the nature school. What they learned in the meeting was that there will be a nature school built in Rock Bridge State Park with a planned opening of 2015; Columbia Public Schools has been invited to enroll 100 students at this facility; and the building will mirror the design features previously presented to the Board of Education. The district's contribution will not exceed the amount discussed with the Board over the last few months. This week there will be a meeting with the Office of Administration to discuss when and how the funds will be disbursed, and this information will be shared with the Board as it is learned. The memorandum of understanding with the Department of Natural Resources will be changing, so it is not quite ready to submit to the Board for approval at this time.

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## New Business

### Consideration of Superintendent's Contract

President King led a discussion of the employment contract of Dr. Peter Stiepleman, who has been hired as the district's superintendent beginning July 1, 2014. After discussion, it was moved by Mr. Whitt that the contract be approved. The second was by Mr. Cushing. The vote was 7 yes—0 no.

### Consideration of Issuance of 2014-15 Teacher Contracts

Dr. Dana Clippard, Assistant Superintendent for Human Resources, explained that due to potential increases in state funding for schools and the fact that collective bargaining will be ongoing until May 1, salary schedules for 2014-15 are being postponed until the Board's regular meeting on May 12 and will be presented for consideration of approval at that time. Dr. Clippard requested approval to issue teacher contracts for 2014-15 showing movement on the existing salary schedules, since the contracts must be issued by May 15 and time for preparation of the contracts is needed; if other options become available, the contracts will be reissued. It was moved by Ms. Mees that the Board authorize the issuance of 2014-15 teacher contracts as requested. The second was by Mr. Preis. The vote was 7 yes—0 no.

### Consideration of Attendance Area Boundary for Eliot Battle Elementary School

Dr. Stiepleman provided information on the work of the Elementary Enrollment Planning Committee and the process used. The goals of the committee were to reduce overcrowding at Alpha Hart Lewis and Two Mile Prairie elementary schools; to reduce bus ride time for students; to have the student population reflect the composition of the community; and to allow for growth at all sites. He presented two scenarios for the attendance area boundaries based on the committee's work; the committee favored Scenario 1, which is more compact (staying west of Route Z) and allows more flexibility for growth. It was moved by Mr. Sessions that Scenario 1 be approved as the attendance area boundary for Eliot Battle Elementary School. The second was by Mr. Whitt. The vote was 7 yes—0 no.

### Consideration of Columbia Public Schools Foundation Nature School Grant

Dr. Sally Beth Lyon, Chief Academic Officer, presented a grant request to the Columbia Public Schools Foundation for materials, furnishings, and equipment to support the nature school to be constructed in Rock Bridge State Park. It was moved by Ms. Wade that the grant request be approved. The second was by Mr. Sessions. After discussion, the vote was 7 yes—0 no.

### Consideration of Telephone and Communication System Bids

Chris Diggs, Director of Technology Services, and Aaron Heath, Lead Server Specialist, presented information on the new telephone and communications system that will be implemented in the district in the near future. The district's current system will not have support or equipment available after December 2014. After a 16-month period of investigation and research, it was determined that an on-site solution through ShoreTel/JMA was the best option for the district. The new system is a good value; allows for optimal integration of VOIP (Voice Over Internet Protocol) with analog phones; has excellent redundancy available; has good analytics available; and has a simple, yet robust, design. After discussion, it was moved by Ms. Mees that the ShoreTel system be approved as recommended. The second was by Mr. Whitt. The vote was 7 yes—0 no.

## Announcements

President King announced the Board of Education will not hold work sessions in April or May.

President King announced Mr. Whitt will appear on KFRU on Tuesday, April 15, to review and discuss the April 14 Board of Education meeting. President King will appear on The Eagle on Tuesday, April 15, to discuss Common Core.

Board members shared information about various activities in which they have recently taken part or will soon take part.

### Adjournment

There was no further business to come before the Board, and the meeting was declared adjourned at 9:13 p.m.