

Record of the Board of Education of the Columbia School District

Regular Session, 9th day of January, 2012

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The Board of Education of the School District of Columbia, Boone County, Missouri, met in regular session at the Administration Building, 1818 West Worley Street, at the hour of 6:30 p.m., Central Standard Time, Monday, the 9th day of January, 2012. Those in attendance were as follows:

President Dr. Tom Rose
Vice President Christine King
Member Jan Mees
Member Jonathan Sessions
Member Helen Wade
Member James Whitt
Superintendent Dr. Chris Belcher
Deputy Superintendent and Secretary Dr. Nick Boren
Chief Financial Officer and Treasurer Linda Quinley

Absent: Member Michelle Pruitt

Call to Order

The meeting was called to order by President Rose at 6:29 p.m.

The first matter of business was consideration of the agenda for the January 9, 2012, meeting of the Board of Education. It was moved by Ms. Mees that the agenda be approved. The second was by Mr. Whitt. The vote was 6 yes—0 no—1 absent.

Consent Agenda

The Board considered approval of the minutes of the special session and executive session of the Board of Education held on December 6, 2011; the minutes of the special session, executive session, and regular session of the Board of Education held on December 12, 2011; the minutes of the special session of the Board of Education held on December 21, 2011; acceptance of the treasurer's report; approval of bills; approval of personnel recommendations; and approval of business transactions.

The monthly treasurer's report had been previously provided to the Board of Education by Ms. Quinley. The report showed a beginning balance for the month of December in the amount of \$53.61 million, cash receipts of \$20.50 million, cash disbursements of \$20.12 million, and an ending balance of \$54.00 million. The \$54.00 million was invested in government securities in the amount of \$40.5 million and daily investment accounts in the amount of \$13.5 million. The average interest rate for all investments was 0.18%.

The Board of Education had previously been provided a detailed report of bills and expenditures for the month of December 2011. The report totaled 246 pages. The following is a listing and summary of the bills as provided to the Board of Education:

| | | | |
|-------------------------------------|----------------|--|----------|
| General Ledger Accounts | \$3,907,049.41 | Middle/Junior High Business | 1,147.08 |
| Elementary Instruction | 95,526.84 | Middle/Junior High Family and Cons. Sci. | 2,159.49 |
| Elementary Health | 58.21 | Middle/Junior High Ind. Tech. | 2,076.02 |
| Elementary Music | 6,088.57 | Middle/Junior High Physical Education | 34.81 |
| Elementary Art | 6,296.07 | Middle/Junior High Speech | 161.30 |
| Elementary Science | 22,670.48 | Senior High Instruction | 8,781.06 |
| Elementary Math | 877.29 | Senior High Science | 2,488.01 |
| Elementary Social Studies | 1,368.00 | Senior High Math | 261.55 |
| Elementary Physical Education | 10.96 | Senior High Language Arts | 2,127.12 |
| Elementary Language Arts | 9,416.89 | Senior High Social Studies | 178.33 |
| Middle/Junior High Instruction | 19,773.82 | Senior High Reading | 122.90 |
| Middle/Junior High Science | 1,371.56 | Senior High Foreign Language | 216.85 |
| Middle/Junior High Math | 3,019.01 | Senior High Music | 4,999.34 |
| Middle/Junior High Language Arts | 937.74 | Senior High Art | 4,700.20 |
| Middle/Junior High Social Studies | 4,522.76 | Senior High Business Education | 246.23 |
| Middle/Junior High Foreign Language | 272.48 | Senior High Family and Cons. Sci. | 1,099.30 |
| Middle/Junior High Music | 3,805.12 | Senior High Industrial Tech. | 139.31 |
| Middle/Junior High Art | 3,144.79 | Senior High Physical Education | 28.20 |

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| Senior High Speech and Drama | 1,082.26 | Home School Visitor | 495.80 |
| Senior High Journalism | 1,270.00 | Pupil Health Services | 974.38 |
| Senior High Humanities | 19.48 | Ancillary Services | 28,415.50 |
| Secondary Summer School | 26,711.25 | Staff Coordination | 1,437.23 |
| Douglass High School | 1,180.26 | Curriculum Development | 145.03 |
| Suspension Center | 900.00 | Staff In-service Training | 43,528.74 |
| Special Ed.—All Programs | 19,195.63 | Library | 4,254.25 |
| Gifted Program | 2,714.33 | Instructional and Info. Tech. Svcs. | 18,120.34 |
| Title I | 1,695.51 | Board of Education | 5,272.91 |
| Adjudicated Student | 6.39 | District Administration | 15,324.95 |
| English—Second Language | 13,336.23 | Office of the Principal | 7,768.44 |
| Early Childhood Special Ed. | 11,691.95 | Administration—Special Ed. | 1,389.91 |
| Voc.—All Programs | 8,855.79 | Administration—Vocational | 3,196.17 |
| Voc. Agriculture | 2,541.59 | Business Services | 3,295.93 |
| Voc. Welding | 730.86 | Maintenance Services | 306,790.72 |
| Voc. Business Ed. | 2,898.52 | Security Services | 23,941.88 |
| Voc. Computer Ed. | 122.35 | Transportation—District | 817.90 |
| Voc. Occ. Culinary Arts | 11,722.19 | Transportation—Contract | 652,378.01 |
| Voc. Building Trades | 320.01 | Handicapped Pupil Transportation | 190,740.74 |
| Voc. Electronics | 7,963.13 | ECSE Transportation | 43,904.68 |
| Voc. Health Occupations | 1,031.50 | Food Services Program | 374,740.92 |
| Voc. Auto Mechanics | 1,362.17 | Research, Assessment, and Accountability | 199.94 |
| Voc. Distributive Ed. | 177.94 | Information Services | 138,724.68 |
| Voc. Broadcast Journalism | 297.86 | Employee Benefits | 46,658.00 |
| Voc. Programming | 144.98 | Title I Early Childhood | 953.42 |
| Voc. Geospatial Information Systems | 19.01 | Community Relations/PIE | 3,261.35 |
| Voc. Teaching Professions | 26.19 | Parents As Teachers | 1,331.64 |
| Extracurricular Activities | 104,522.08 | Offset Printing | 10,617.32 |
| Athletics | 45,306.34 | Early Childhood | 11,089.13 |
| Adult Basic Education | 894.49 | Family and Student Services | 73.92 |
| Adult Business Education | 1,259.50 | Revolving Accounts | 2,150.48 |
| Adult Vocational Trades | 616.48 | Parental Involvement ARRA | 1,523.56 |
| Health Occupations | 8,288.61 | 2007 Bonds Issued 11/09 | 282,395.24 |
| Enrichment | 5,181.98 | 2011 Bonds Issued 05/11 | 3,748,783.11 |
| Financial Aid Office | 556.05 | Capital Projects—Tax | 695,870.42 |
| Payments to Other Districts | 37,809.21 | Debt Services | 1,283.75 |
| Supplemental Education Services | 138,296.27 | | |
| Counseling and Guidance | 1,686.82 | TOTAL EXPENDITURES | \$11,255,500.23 |
| Assessment Services | 4,037.53 | | |

Candidates were recommended to the Board for employment in the district in professional and support staff positions.

Awarding of bids for materials, supplies, and equipment was recommended as follows:

| Bid | Recommendation |
|---|--|
| Used pickup truck (Facilities and Construction Services) | Award to low bidder meeting specifications, Joe Machens Ford, Columbia, MO, in the amount of \$12,980.00 |
| Notification of expenditure—Authorization to purchase HP access points and power injectors (Benton Elementary School) | Purchased from Provision Data Solutions, Chesterfield, MO, in the amount of \$15,006.00 |
| Digital surveillance and burglar alarm system (Administration Building) | Award to low bidder meeting specifications, Alarm Communication Center, Columbia, MO, in the amount of \$38,837.30 |

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It was reported that there are several items of surplus property that are either no longer needed by a particular school or no longer required for use by the district, and it was requested that the Board act to dispose of the property by adoption of the following resolution:

Resolution

RESOLVED, that there are within the Columbia School District several items of school property that are either no longer needed by a particular school or no longer required for use by the district, such items being contained on the list which is submitted and made a part of this resolution.

IT IS THEREFORE RESOLVED that the district redistribute or sell all of the aforesaid school property. If sold, the property will go to the highest bidder after proper publication of notice and pursuant to Section 177.091, RSMo.

It was moved by Ms. Mees that the consent agenda be approved as presented. The second was by Mr. Sessions. The vote was 6 yes—0 no—1 absent.

Special Recognition

American School & University Green Cleaning Award

Special recognition was given to the Columbia Public School District by *American School & University* magazine. The district received the Green Cleaning Award for its shared responsibility toward “green” cleaning products, procedures, and programs to improve the health of district buildings while preserving the environment for the benefit of all students, teachers, staff, and community.

Association of School Business Officials and Government Finance Officers Association Awards

Special recognition was given to the district’s Business Services team who work on the Comprehensive Annual Financial Report for receiving awards from the Association of School Business Officials and Government Finance Officers Association for excellence in reporting for 25 years.

Kathryn “Annie” Arnone, NASA Fellowship

Special recognition was given to Benton Elementary School fifth grade teacher Kathryn “Annie” Arnone for her selection for a NASA Endeavor Science Teaching Certificate Project fellowship.

Public Comment

Public comments were received from the following individuals:

- Chris Temporal, 6160 N. Water Cress Circle
- Mindy Fuller, 3804 Creekfront Way
- Monique Lorson, 3908 Foxcreek Way
- Janine Stichter, 3707 Cross Timber Court
- Andrea Shade, 3904 Foxcreek Way

Board President’s Report

Report from Columbia Missouri State Teachers Association and Columbia Missouri National Education Association

Susan McClintic, Columbia Missouri National Education Association president, and Kari Schuster, co-president of the Columbia Missouri State Teachers Association, presented reports from their respective organizations on recent and future activities.

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Missouri School Boards Association Update

Ms. Mees presented information on upcoming events sponsored by the Missouri School Boards Association (MSBA). Board members will be visiting legislators in Jefferson City on February 14 for a School Board Advocacy visit, and will also go to Jefferson City on February 21 for the MSBA Legislative Forum.

Boys and Girls Club Update

This report will be presented at the Board's February 13, 2012, regular meeting.

Superintendent's Report

Secondary Boundary Discussion

Dr. Wanda Brown, Assistant Superintendent for Secondary Education, together with Don Ludwig and Darin Preis, co-chairs of the Secondary Enrollment Planning Committee, presented the committee's recommendation for secondary school attendance area boundaries when Battle High School opens in August 2013. The committee is recommending "Approach B," which creates attendance areas for six intermediate schools, and assigns two intermediate feeder schools to each of three high schools. The recommendation will be considered for approval at the Board's regular meeting on February 13, 2012.

Public Comment

President Rose invited public comment for a second time, at the request of a number of late-arriving audience members. Public comments were received from the following individuals:

- Mindy Van Eaton, 4702 Winding Wood Court
- Suzanne Dudley, 1401 Stonehaven Road
- Pamela Osman, 2502 Gabrianna Court
- Sheri Twaddle, 3705 Hunter Valley Drive
- Razz Farod (no address provided)
- Donna Kessell (no address provided)

Budget Planning Timeline and Parameters

Dr. Belcher presented proposed budget parameters and a timeline for development of the 2012-13 budget. The preface to the parameters stated:

State foundation formula funding has significantly declined the last five years and remains significantly less than full funding of the promised formula with expected drastic decreases for 2012-13 and beyond. Increases in operating expenses including operation of salary schedules, education credit and increased cost of required retirement contributions and medical insurance premiums, rents and utilities have been absorbed into the operating budget by increases in local revenue and use of reserve balances. Under the current 2011-12 operating budget, reserves will intentionally increase for a third year in a row to an estimated 23-24 percent in order to fund increases in salaries and benefits and fixed costs as well as a small number of teachers to address a growing student population and provide balances for future years of decreased revenues.

The proposed parameters were:

1. A fiscally responsible budget will be achieved by exploration of options for increased revenues and operating efficiencies. The Board of Education will ask the taxpayers to approve a forty-cent operating levy increase in April 2012.
2. Should additional revenues not be secured by April 15, 2012, the Board of Education will not change budget planning for 2012-13 and will project to deficit spend by approximately \$2 million; however, will begin appropriate planning for fiscal year 2013-14 and beyond.
3. Operating efficiencies will be made by review and determination of comfortable adjustments to operating budgets and not be derived from budget and staffing reductions as in the 2008-09, 2009-10, 2010-11, and 2011-12 budget years.
4. The Board of Education will operate all salary schedules and continue recognizing and funding salary improvements due to educational credit advancement.
5. The Board of Education will continue funding Supplemental Pay (formerly Career Ladder) for those employees currently participating. New participants will not be allowed to enroll in the program.

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6. The Board of Education will fully fund current employee benefit programs for eligible employees even though benefit costs continue to increase. These increasing costs may be offset as feasible with adjustments to the programs.
7. During the budget process, the Board of Education will consider increases to strained program and departmental budgets where appropriate.
8. The 2012-13 budget will include an estimated \$1.4 million in costs related to the planning and opening of Battle High School (August 2013) and secondary reorganization, including staffing required for startup and professional development for teachers.
9. The Columbia School District will continue to provide transportation exceeding state requirements.

The 2012-13 budget parameters will be presented for consideration of approval at the Board's regular meeting on February 13, 2012.

Unfinished Business

Consideration of Policies

Two new policies related to collective bargaining were presented for first reading at the Board's regular meeting on December 12, 2011, and Dr. Belcher presented them for consideration of approval. The policies were HA, "Negotiations with Employee Representatives," and HH, "Teacher Negotiation Representatives (Exclusive Representative)." After discussion, it was moved by Mr. Sessions that the policies be approved as presented. The second was by Ms. Wade. After further discussion and comments from Bill Moyes, Marilyn Andre, and Susan McClintic, the vote was 5 yes—1 no—1 absent (Ms. Mees voted no).

At this point in the meeting (8:27 p.m.), a recess was declared. At 8:35, the Board reconvened and began to consider further agenda items.

New Business

Consideration of Naming of Administration Building

Dr. Brown reminded Board members that the High School Naming Committee reviewed many impressive submissions from the Columbia community prior to the selection of "Muriel Williams Battle High School" at its November 1, 2010, meeting. The Naming Committee struggled with the fact that Dr. Neil Aslin, former superintendent, and Dr. Battle were outstanding pioneers who each deserved recognition. It was then decided that the committee would ask the Board to consider its recommendation to name the newly renovated administration building in honor of Dr. Neil C. Aslin because of his leadership and mentoring of so many important figures in the history of Columbia Public Schools. It was moved by Ms. Mees that the administration building be named for Neil C. Aslin as recommended. The second was by Mr. Sessions. The vote was 6 yes—0 no—1 absent.

Consideration of Resolution, Notice of Election, and Sample Ballot for Calling a Special Election on a General Obligation Bond Question

During recent months, the Board of Education has considered the capital needs of the school district and a related bond proposal to be placed on the ballot at the April 2012 general election. The school district proposes to use the proceeds of bond funds for the purpose of acquiring and developing sites for school buildings and acquiring, constructing, improving, extending, repairing, remodeling, renovating, furnishing and equipping new and existing school facilities, including site improvements at the transportation facility. The total amount of the proposal is \$50,000,000, and it requires a four-sevenths majority, or 57 percent, of voter approval. The district's financial advisor has indicated that a 12-cent debt service levy increase will be required. A resolution calling a special election on a general obligation bond question and notice of election were presented for consideration. These documents call for a special election on Tuesday, April 3, 2012, to consider the issuance of \$50,000,000 general obligation bonds. The resolution and sample ballot must be adopted by the Board of Education and presented to the County Clerk by Tuesday, January 24, 2012, in order for the issue to appear on the April ballot. The ballot language would read as follows:

Shall The School District of Columbia, Boone County, Missouri, issue its general obligation bonds in the amount of Fifty Million Dollars (\$50,000,000) for the purpose of acquiring and developing sites for school buildings and acquiring, constructing, improving, extending, repairing, remodeling, renovating, furnishing and equipping new and existing school facilities, including, without limitation, acquiring and developing sites for and constructing new elementary schools, renovating and constructing additions to existing

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buildings, roof replacement, and transportation facility site improvements? If this proposition is approved, the debt service levy of the school district is estimated to increase by approximately 12 cents, from \$0.8019 to \$0.9219, per \$100 of assessed valuation of real and personal property.

After discussion, it was moved by Mr. Sessions that the resolution, notice of election, and sample ballot be approved as presented. The second was by Ms. King. After discussion, the roll call vote was as follows:

| | |
|----------------------|--------|
| Mr. Whitt voted | Yes |
| Ms. Pruitt was | Absent |
| Ms. Wade voted | Yes |
| Ms. King voted | Yes |
| Ms. Mees voted | Yes |
| Mr. Sessions voted | Yes |
| President Rose voted | Yes |

Consideration of Resolution, Notice of Election, and Sample Ballot for Calling a Special Election on a Tax Levy Question

A proposal for submitting a forty-cent operating tax levy increase to district voters was considered. The resolution, notice of election, and sample ballot must be adopted by the Board of Education and presented to the County Clerk by Tuesday, January 24, 2012, in order for the issue to appear on the April ballot. The ballot language would read as follows:

Shall The School District of Columbia, Boone County, Missouri, be authorized to increase the operating tax levy by forty cents (\$0.40) per one hundred dollars of assessed valuation for the purpose of maintaining current programs and staffing, due to decreased state and federal funding? If this proposition is approved, the adjusted operating levy of the school district is estimated to be \$4.4793 per one hundred dollars of assessed valuation.

It was moved by Ms. Mees that the resolution, notice of election, and sample ballot be approved as presented. The second was by Ms. Wade. After discussion, the roll call vote was as follows:

| | |
|----------------------|--------|
| Mr. Whitt voted | Yes |
| Ms. Pruitt was | Absent |
| Ms. Wade voted | Yes |
| Ms. King voted | Yes |
| Ms. Mees voted | Yes |
| Mr. Sessions voted | Yes |
| President Rose voted | Yes |

Consideration of Resolution Authorizing the Offering for Sale of Approximately \$33,000,000 in General Obligation Bonds and Engagement of Underwriter and Bond Counsel

In preparation for a May or June 2012 sale of general obligation bonds from the April 2010 voter authorization, the Board was asked to resolve to offer these bonds for sale. Net proceeds from this bond sale will be used to continue construction of Battle High School as well as continue and begin other projects, including, but not limited to, HVAC architectural services, two additional secondary gymnasiums, and technology. The sale will be presented to the Board for action in the spring of 2012. It was moved by Mr. Whitt that the resolution be approved as presented. The second was by Ms. King. The roll call vote was as follows:

| | |
|----------------------|--------|
| Mr. Whitt voted | Yes |
| Ms. Pruitt was | Absent |
| Ms. Wade voted | Yes |
| Ms. King voted | Yes |
| Ms. Mees voted | Yes |
| Mr. Sessions voted | Yes |
| President Rose voted | Yes |

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Consideration of 2011-12 Budget Amendments

Ms. Quinley presented several proposed amendments to the 2011-12 budget. After discussion, it was moved by Mr. Sessions that the amendments be approved as presented. The second was by Ms. Mees. The vote was 6 yes—0 no—1 absent.

Announcements

President Rose announced he will appear on KFRU on Tuesday, January 10, to review and discuss the January 9 Board of Education meeting.

Board members shared information about various activities in which they have recently taken part or in which they will soon take part.

Adjournment

It was moved by Ms. King that the Board of Education immediately adjourn to meet in executive session at the Administration Building, 1818 West Worley Street, for the purpose of considering personnel issues as authorized by the provisions of Section 610.021(3)(13) of the Missouri statutes. The second was by Mr. Sessions. The roll call vote was as follows:

| | |
|----------------------|--------|
| Mr. Whitt voted | Yes |
| Ms. Pruitt was | Absent |
| Ms. Wade voted | Yes |
| Ms. King voted | Yes |
| Ms. Mees voted | Yes |
| Mr. Sessions voted | Yes |
| President Rose voted | Yes |

There was no further business to come before the Board, and the meeting was declared adjourned at 9:10 p.m.