

# Record of the Board of Education of the Columbia School District

Regular Session, 12th day of January, 2011

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The Board of Education of the School District of Columbia, Boone County, Missouri, met in regular session at the Administration Building, 1818 West Worley Street, at the hour of 6:30 p.m., Central Standard Time, Wednesday, the 12th day of January, 2011. Those in attendance were as follows:

President Jan Mees  
Member Christine King  
Member Michelle Pruitt  
Member Dr. Ines Segert  
Member Jonathan Sessions  
Member James Whitt  
Superintendent Dr. Chris Belcher  
Deputy Superintendent and Secretary Dr. Nick Boren  
Chief Financial Officer and Treasurer Linda Quinley

Absent: Vice President Dr. Tom Rose

## Call to Order

The meeting was called to order by President Mees at 6:30 p.m.

The first matter of business was consideration of the agenda for the January 12, 2011, meeting of the Board of Education. It was moved by Mr. Sessions that the agenda be approved. The second was by Ms. King. The vote was 6 yes—0 no—1 absent.

## Consent Agenda

The Board considered approval of the minutes of the regular meeting of the Board of Education held on December 13, 2010; acceptance of the treasurer's report; approval of bills; approval of personnel recommendations; and approval of business transactions.

The monthly treasurer's report had been previously provided to the Board of Education by Ms. Quinley. The report showed a beginning balance for the month of December in the amount of \$34.44 million, cash receipts of \$19.66 million, cash disbursements of \$16.54 million, and an ending balance of \$37.56 million. The \$37.56 million was invested in government securities in the amount of \$22.89 million and daily investment accounts in the amount of \$14.67 million. The average interest rate for all investments was 0.20%.

The Board of Education had previously been provided a detailed report of bills and expenditures for the month of December 2010. The report totaled 158 pages. The following is a listing and summary of the bills as provided to the Board of Education:

General Ledger Accounts	\$86,185.24	Middle/Junior High Family and Cons. Sci.	1,399.67
Elementary Instruction	51,421.97	Middle/Junior High Ind. Tech.	10,356.54
Elementary Music	3,100.17	Middle/Junior High Physical Education	837.96
Elementary Art	3,245.09	Middle/Junior High Speech	41.57
Elementary Science	1,464.07	Middle/Junior High Journalism	279.95
Elementary Math	652.98	Senior High Instruction	12,367.26
Elementary Social Studies	180.60	Senior High Science	2,887.50
Elementary Language Arts	409,443.96	Senior High Math	115.17
Middle/Junior High Instruction	14,673.03	Senior High Language Arts	718.80
Middle/Junior High Science	1,069.07	Senior High Social Studies	637.93
Middle/Junior High Math	766.42	Senior High Foreign Language	2,347.21
Middle/Junior High Language Arts	219.45	Senior High Music	5,523.99
Middle/Junior High Social Studies	354.81	Senior High Art	4,483.16
Middle/Junior High Foreign Language	456.02	Senior High Business Education	703.23
Middle/Junior High Music	488.27	Senior High Family and Cons. Sci.	2,534.44
Middle/Junior High Art	1,112.85	Senior High Industrial Tech.	3,125.66
Middle/Junior High Business	1,023.87	Senior High Physical Education	248.40

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Senior High Speech and Drama	1,547.38	Staff In-service Training	31,391.50
Senior High Journalism	1,950.00	Library	7,297.91
Secondary Summer School	26,878.07	Instructional and Info. Tech. Svcs.	2,661.50
Douglass High School	1,939.47	Board of Education	21,563.06
Special Ed.—All Programs	22,269.91	District Administration	10,578.51
Gifted Program	7,676.89	Office of the Principal	8,043.47
Title I	163,106.80	Administration—Special Ed.	636.67
English—Second Language	2,385.52	Commencement	2,527.00
Early Childhood Special Ed.	10,765.92	Administration—Voc.	103.52
Voc.—All Programs	5,089.22	Business Services	6,983.34
Voc. Agriculture	1,574.88	Maintenance Services	410,478.21
Voc. Welding	1,966.75	Security Services	385,236.61
Voc. Business Ed.	19,905.25	Transportation—District	687.08
Voc. Computer Ed.	63.00	Transportation—Contract	394,949.76
Voc. Occ. Culinary Arts	13,841.39	Handicapped Pupil Trans.	96,506.76
Voc. Electronics	538.88	School Choice Transportation	365.58
Voc. Health Occupations	4,862.25	ECSE Transportation	22,989.15
Voc. Auto Mechanics	1,121.52	Food Services Program	302,907.00
Voc. Distributive Ed.	660.15	Information Services	68,422.14
Voc. Draft and Design	16.40	Employee Benefits	86,488.00
Voc. Broadcast Journalism	857.45	Title I Early Childhood	5,080.31
Voc. Geospatial Information Sys.	59.99	Community Relations/PIE	6,559.67
Extracurricular Activities	128,416.07	Parents As Teachers	1,295.24
Athletics	26,626.39	Offset Printing	9,266.87
Adult Basic Education	3,236.43	Early Childhood	73,079.13
Adult Business Education	2,408.49	Pell Grant	1,466.00
Adult Vocational Trades	1,757.13	Revolving Accounts	1,209.33
Health Occupations	9,409.97	Parental Involvement ARRA	4,548.73
Enrichment	2,794.68	2007 Bonds Issued 7/07	89,093.91
Financial Aid Office	893.05	2007 Bonds Issued 11/09	1,517,258.41
Payments to Other Districts	7,575.52	Capital Projects—ARRA	4,340.93
Supplemental Education Service	88,081.84	Capital Projects—Tax	129,282.02
Counseling and Guidance	5,125.72	Debt Services	2,500.00
Assessment Services	957.60		
Home School Visitor	24.99		
Pupil Health Services	1,611.17	<b>TOTAL EXPENDITURES</b>	<b>\$4,921,100.04</b>
Ancillary Services	6,359.85		
Staff Coordination	16,480.42		

Candidates were recommended to the Board for employment in the district in professional and support staff positions.

Awarding of bids for materials, supplies, and equipment was recommended as follows:

Bid	Recommendation
Copy paper (warehouse)	Award to low bidders meeting specifications, as follows:  <u>Sam's Club, Columbia, MO</u> Dual purpose white paper, 8½x11 . . . . . \$128,772.00  <u>The Paper Corporation, Des Moines, IA</u> Colored paper, 8½x11 . . . . . \$21,772.80
Wireless equipment (Hickman and Rock Bridge high schools)	Award to low bidder meeting specifications, Professional Network Solutions, Chesterfield, MO, in the amount of \$20,412.00

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Bid	Recommendation
Band uniforms (Rock Bridge High School)	Award to low bidder meeting specifications, Stanbury Uniforms, Inc., Brookfield, MO, in the amount of \$68,416.50
Medical stop loss policy premium notification	Award to Swiss RE for one year in the amount of \$317,857 and a deductible of \$300,000, with up to two (2) one-year renewals.
Notification of expenditure: Authorization to perform HVAC replacements (Vandiver Building)	Awarded to low bidder meeting specifications, Air Masters, Columbia, MO, in the amount of \$25,706.00

It was reported that there are several items of surplus property that are either no longer needed by a particular school or no longer required for use by the district, and it was requested that the Board act to dispose of the property by adoption of the following resolution:

## Resolution

RESOLVED, that there are within the Columbia School District several items of school property that are either no longer needed by a particular school or no longer required for use by the district, such items being contained on the list which is submitted and made a part of this resolution.

IT IS THEREFORE RESOLVED that the district redistribute or sell all of the aforesaid school property. If sold, the property will go to the highest bidder after proper publication of notice and pursuant to Section 177.091, RSMo.

Also presented for consideration were an agreement between Boone Electric Cooperative and Columbia Public Schools for the construction of electric service at Battle High School; an application for an AP Green Foundation grant for the improvement of reading comprehension at Smithton Middle School; a temporary construction permit and grant of easement for drainage, utility, and permanent retaining wall purposes to the City of Columbia affecting a portion of the Hickman High School property along Providence Road and Business Loop 70; and a stormwater bond resolution to Boone County related to the St. Charles Road project near Battle High School.

It was moved by Mr. Sessions that the consent agenda be approved as presented. The second was by Ms. King. Dr. Segert and Ms. Pruitt expressed concern regarding the Smithton reading grant regarding student performance and policy implications.

(At this point in the meeting, 6:34 p.m., Dr. Rose arrived.)

Additional discussion took place regarding the Smithton reading grant, including comments by Dr. Belcher; Dr. Sally Beth Lyon, Chief Academic Officer; and Deb Peters, the writer of the grant. Mr. Whitt requested and received clarification on the bid for Rock Bridge High School band uniforms. The vote to approve the consent agenda as presented was 5 yes—2 no (Dr. Segert and Ms. Pruitt voted no).

## Special Recognition

### Lori Kilfoil, Math Teacher of the Year

Special recognition was given to Jefferson Junior High School mathematics teacher Lori Kilfoil, who has been named Outstanding Middle School Teacher for 2010 by the Missouri Council of Teachers of Mathematics.

### Laura Sandstedt and Shelli Thelen, Top 10 Under 10

Special recognition was given to Ridgeway Elementary School teacher Laura Sandstedt and Paxton Keeley Elementary School teacher Shelli Thelen for their inclusion in the Top 10 Under 10 by the Missouri State Teachers Association journal, *School and Community*.

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## Public Comment

A public comment was received from Steve Calloway, 3900 Sherman Court.

## Board President's Report

### Report from Columbia Missouri National Education Association and Columbia Missouri State Teachers Association

Michelle Shepherd, Columbia Missouri National Education Association vice president, and Kari Schuster, co-president of the Columbia Missouri State Teachers Association, presented reports from their respective organizations on recent and future activities.

## New Business

### Consideration of TIF Proposal

Dr. Rose and Dr. Belcher presented an overview of the Tax Increment Financing (TIF) Commission meeting of January 4, 2011, which provided a public hearing regarding the Regency Hotel TIF redevelopment plan and project. The next TIF Commission meeting is scheduled for January 14, 2011, to consider the adoption of a resolution approving TIF financing for the project. After discussion, it was moved by Mr. Sessions that Dr. Rose and Dr. Belcher, as members of the TIF Commission, vote to approve this resolution at the TIF Commission meeting on January 14, 2011. The second was by Mr. Whitt. The vote was 6 yes—0 no—1 abstention (Dr. Segert abstained).

### Consideration of Formation of Not-for-profit Corporation and Financing Authorization for Administration Building Construction

Ms. Quinley explained that in order to comply with state statute and use current operating lease budgets to make debt service payments on the Administration Building in the future, a not-for-profit corporation must be formed. The district will convey to this corporation title, or a long-term ground lease to, the ground upon which the building will be built. As consideration for the conveyance, the corporation will deposit in a trust account funds to be used to pay for the construction of the facility. Simultaneously with the initial conveyance, the district and the not-for-profit corporation will enter into an annually renewable lease purchase agreement, under which the ground and the building will be leased to the district. The corporation will obtain the funds needed for the construction by assigning to a trustee bank its right to receive the district's lease rental payments. The trustee's rights under the lease purchase agreement will be held under a trust agreement for the benefit of the bank or other investors who agree to finance the project. The district's lease rental payments will repay the financed amount. At the end of the lease purchase agreement, the not-for-profit corporation will convey all its interest in the ground and building to the district, and the corporation will be dissolved. The recommended members of the board of directors and their terms are as follows:

Member Type	Member Name	Term
Community member	Stephen C. Smith	January 2013
Community member	Bill Costello	January 2014
Community member	Dr. James R. Ritter	January 2015
Board of Education member (Finance Committee chair)	Dr. Tom Rose	January 2014
Columbia Public Schools administration (Chief Financial Officer/Board of Education Treasurer)	Linda Quinley	January 2015

The district's financial advisor, Piper Jaffray, will prepare and distribute a Request for Proposals for the financing for the project; the district's legal counsel, Gilmore & Bell, will prepare all legal documents, including financing documents. There will be an estimated construction budget of \$7,800,000, to include renovation of the lower level of the current Administration Building and construction of the new facility. The funding plan includes a construction drawdown line of credit to fund construction from April 2011 to June 2012, and an end permanent financing instrument over an estimated 26 years paid with annual lease savings. To comply with state law, both the construction financing and the permanent financing will be structured in the form of a lease purchase agreement as described above.

After discussion, it was moved by Ms. King that the Board authorize the organization of the not-for-profit corporation, including the board of directors, and that the Board authorize Piper Jaffray and Gilmore & Bell to perform the work necessary to obtain financing proposals and meet the necessary legal requirements of the corporation. The second was by Mr. Sessions. The

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vote was 7 yes—0 no.

## Consideration of Policies

The Board of Education Policy Committee has met and reviewed a variety of policy updates and recommendations from the Policy Services division of the Missouri School Boards Association. These are current district policies being changed due to revision in state or federal law, state or federal regulations, state or federal court decisions, or changes due to current legal interpretations, clarity, and/or general revisions, or at Policy Committee request. On behalf of the administration and the Board of Education Policy Committee, Dr. Belcher recommended the Board approve the revised policies; several new policies were presented for first reading and will be presented for consideration of approval at the Board's regular February 14, 2011, meeting. After discussion of policy BCE, "Board Committees/Advisory Committees to the Board" and a comment from Kari Schuster, the consensus of the Board was that policy BCE be returned to the Policy Committee for further review. In a discussion of policy IIA, "Instructional Materials," Dr. Segert asked that in paragraph 3, the phrase "research based evidence of effectiveness when available" be replaced with the phrase "evidence based research when available". After additional discussion, it was moved by Dr. Segert that revised policies FF, "Facility Names"; GBH, "Staff/Student Relations"; JCB, "Intradistrict Transfers"; and IIA, "Instructional Materials" (with the suggested change) be approved as presented. The second was by Ms. King. After further discussion, the vote was 7 yes—0 no. Dr. Belcher said the new policies and revised policy BCE will be presented for consideration of approval at the February 14, 2011, regular meeting of the Board. It was moved by Ms. King that the new policies and policy BCE be presented for consideration of approval at the February 14, 2011 Board of Education meeting. The second was by Mr. Sessions. The vote was 7 yes—0 no.

## Consideration of 2010-11 Budget Amendments

Ms. Quinley presented several proposed amendments to the 2010-11 budget. It was moved by Ms. Pruitt that the amendments be approved as presented. The second was by Mr. Whitt. After discussion, the vote was 7 yes—0 no.

## Superintendent's Report

### Administration Building Addition Update

Jennifer Hedrick and Brad Stegemann of the architectural firm Simon Oswald Associates presented information about the design and conceptual plans for a 40,000-square-foot addition to the Administration Building. The addition is projected to be complete by May 2012, so that the affected departments can begin to move into the expanded building in June 2012.

### Financial Update

Dr. Belcher presented information on budget assumptions and recommended budget parameters for 2011-12, personnel change considerations, employee benefits considerations, state funding information, future program review considerations, an assessed valuation history and projection, and funding requirements of Battle High School and the new elementary school currently in the planning stages. He emphasized that all planning must include consideration of the district's growing at-risk student population and achievement disparity.

At this point in the meeting (8:50 p.m.), a recess was declared. At 9:03 p.m., the Board reconvened and began to consider further agenda items; also at 9:30 p.m., it was necessary for Dr. Segert to leave the meeting.

### 2010-11 Enrollment Information

Dr. Peter Stiepleman, Assistant Superintendent for Elementary Education, presented information on student enrollment, particularly at Alpha Hart Lewis Elementary School and Lange Middle School, where overcrowding will be experienced if current attendance area boundaries remain the same. He presented several scenarios involving various other schools that could take some students in order to keep enrollment more manageable. Dr. Stiepleman will meet with parents to gather their input, and this will be an agenda item at the Board's January 20, 2011 work session.

### Program Review: Gifted Education

Information about the district's gifted education program was presented by Terry Gaines and Jake Giessman, the program's co-directors. Highlights included the department's work, student population, current initiatives, and the department's recent move to Field School.

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## Announcements

President Mees announced there will be a Board of Education work session on Thursday, January 20, 2011, at 7:30 a.m. at the Administration Building, 1818 West Worley Street.

President Mees announced Dr. Segert appeared on KFRU on Tuesday, January 11.

Board members shared information about various activities in which they have recently taken part or in which they will soon take part.

Dr. Boren announced the Ad Hoc Elementary Site Selection Committee will meet on Thursday, January 20, 2011, at 3:00 p.m. and the Long-range Facilities Planning Committee will meet on Tuesday, January 25, 2011, at 3:30 p.m. Both meetings will be held at the Administration Building, 1818 West Worley Street.

## Adjournment

### Adjournment

It was moved by Dr. Rose that the Board of Education immediately adjourn to meet in executive session at the Administration Building, 1818 West Worley Street, for the purpose of considering personnel issues as authorized by the provisions of Section 610.021(3)(13) of the Missouri statutes. The second was by Mr. Sessions. The roll call vote was as follows:

Ms. Pruitt voted	Yes
Ms. King voted	Yes
Dr. Rose voted	Yes
Dr. Segert was	Absent
Mr. Sessions voted	Yes
Mr. Whitt voted	Yes
President Mees voted	Yes

There was no further business to come before the Board, and the meeting was declared adjourned at 9:46 p.m.