

Record of the Board of Education of the Columbia School District

Regular Session, 13th day of January, 2014

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The Board of Education of the School District of Columbia, Boone County, Missouri, met in regular session at the Administration Building, 1818 West Worley Street, at the hour of 6:30 p.m., Central Standard Time, Monday, the 13th day of January, 2014. Those in attendance were as follows:

President Christine King
Vice President James Whitt
Member Jan Mees
Member Darin Preis
Member Dr. Tom Rose
Member Jonathan Sessions
Member Helen Wade
Superintendent Dr. Chris Belcher
Executive Director of Human Resources and Employment Law and Secretary Andrea Follett
Chief Financial Officer and Treasurer Linda Quinley

Absent: None

Call to Order

The meeting was called to order by President King at 6:30 p.m.

The first matter of business was consideration of the agenda for the January 13, 2014, regular meeting of the Board of Education. It was moved by Ms. Wade that the agenda be approved. The second was by Mr. Whitt. The vote was 7 yes—0 no.

Consent Agenda

The next matter of business was the consideration of the approval of consent agenda items: approval of the minutes of the special, executive, and regular sessions of the Board of Education held on December 9, 2013; acceptance of the treasurer's report; approval of bills; approval of personnel recommendations; and approval of business transactions.

The monthly treasurer's report had been previously provided to the Board of Education by Ms. Quinley. The report showed a beginning balance for the month of December in the amount of \$33.03 million, cash receipts of \$20.40 million, cash disbursements of \$19.59 million, and an ending balance of \$33.85 million. The \$33.85 million was invested in government securities in the amount of \$27.95 million and daily investment accounts in the amount of \$5.90 million. The average interest rate for all investments was 0.26%.

The Board of Education had previously been provided a detailed report of bills and expenditures for the month of December 2013. The report totaled 287 pages. The following is a listing and summary of the bills as provided to the Board of Education:

General Ledger Accounts	\$4,298,337.18	Middle/Junior High Family and Cons. Sci.	165.37
Elementary Instruction	133,739.45	Middle/Junior High Ind. Tech.	483.56
Elementary Health	259.92	Middle/Junior High Speech	3,392.00
Elementary Music	1,633.08	Senior High Instruction	63,932.12
Elementary Art	767.05	Senior High Science	3,489.63
Elementary Science	1,150.68	Senior High Math	40.00
Elementary Math	2,666.84	Senior High Social Studies	1,461.83
Elementary Language Arts	383.40	Senior High Foreign Language	98.17
Middle/Junior High Instruction	78,113.78	Senior High Music	5,674.22
Middle/Junior High Science	1,802.69	Senior High Art	10,924.70
Middle/Junior High Math	264.25	Senior High Business Education	1,578.80
Middle/Junior High Language Arts	1,606.50	Senior High Physical Education	918.51
Middle/Junior High Social Studies	679.77	Senior High Speech and Drama	1,828.87
Middle/Junior High Foreign Language	123.93	Senior High Publications	1,600.00
Middle/Junior High Music	1,361.05	Senior High Planetarium	3,800.00
Middle/Junior High Art	826.84	Secondary Summer School	743.80
Middle/Junior High Business	404.32	Alternate Instruction	94.50

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Douglass High School	3,543.73	Staff In-service Training	40,135.33
Suspension Center	-313.70	Library	7,102.60
Special Ed.—All Programs	48,036.30	Instructional and Info. Tech. Svcs.	357,259.71
Gifted Program	1,507.00	Board of Education	24,732.83
Title I	19,971.92	District Administration	9,832.36
Adjudicated Student	794.70	Office of the Principal	3,596.91
Early Childhood Special Ed.	14,028.89	Administration—Special Ed.	385.35
Voc.—All Programs	7,208.75	Administration—Vocational	547.86
Voc. Agriculture	3,171.64	Business Services	6,568.52
Voc. Welding	456.04	Maintenance Services	346,348.41
Voc. Business Ed.	190.00	Security Services	11,167.42
Voc. Family and Cons. Sci.	1,160.45	Transportation—District	232.09
Voc. Health Sciences	2,617.25	Transportation—Contract	1,742,140.52
Voc. Occ. Culinary Arts	5,133.54	Handicapped Pupil Transportation	498,780.46
Voc. Trade and Industry	6,010.56	ECSE Transportation	108,445.98
Voc. Electronics	5,731.49	Food Services Program	356,086.51
Voc. Marketing and Coop. Ed.	290.66	Information Services	37,778.02
Voc. Auto Mechanics	8,684.16	Employee Benefits	101,053.33
Voc. Broadcast Journalism	250.98	Title I Early Childhood	2,149.89
Voc. Special Needs	12.96	Community Relations/PIE	13,295.35
Project Lead the Way	76.10	Parents As Teachers	593.00
Extracurricular Activities	181,628.89	Offset Printing	17,083.87
Athletics	115,633.47	Early Childhood	5,319.77
Adult Basic Education	289.58	Family/Student Services	1,304.89
Adult Business Education	1,284.63	Summer School	1,444.00
Adult Vocational Trades	1,291.73	Revolving Accounts	3,890.24
Health Occupations	2,112.10	Parent Involvement	291.57
Enrichment	5,185.25	2010 Bonds Issued 05/11	44,082.08
Financial Aid Office	178.95	2010 Bonds Issued 04/12	11,558.80
Payments to Other Districts	48,171.33	2010 Bonds Issued 05/13	20,050.13
Counseling/Guidance	2,660.08	2010 Bonds Issued 01/14	429,856.87
Assessment Services	1,190.98	Capital Projects—Tax	360,915.31
Home School Visitor	80.00	Debt Services	765.00
Pupil Health Services	1,194.94		
Ancillary Services	13,174.91		
Staff Coordination	6,814.19		
Curriculum Development	1,181.25		
		TOTAL EXPENDITURES	\$9,691,827.74

Candidates were recommended to the Board for employment in the district in professional and support staff positions.

Awarding of bids for materials, supplies, and equipment was recommended as follows:

Bid	Recommendation
Medical stop loss policy renewal	Ratify the election to renew with Westport Insurance Corporation at the same retention/deductible of \$300,000 with an annual premium of \$413,442
iPad carts (Fine Arts)	Award to low bidder meeting specifications, Journeyed, Plano, TX, in the amount of \$24,429.40
Authorization to contract for services for gasoline and diesel fuel supply (district-wide)	Purchase through Mid-Missouri Public Purchasing Cooperative bid from Brownfield Oil Co., Moberly, MO

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Bid	Recommendation
Chiller maintenance and repair (Hickman and Rock Bridge high schools; Gentry, Lange, Oakland, Smithton, and West middle schools; and Derby Ridge, Mill Creek, and Paxton Keeley elementary schools)	Award to low bidder meeting specifications, Ozark Mechanical, Lake Ozark, MO, in the amount of \$19,515.00
Air filters (district-wide)	Award to low bidder meeting specifications, Garco Filtration, Nixa, MO, in the amount of \$26,455.40
Roof replacement (Facilities and Construction Services)	Award to low bidder meeting specifications, Watkins roofing, Columbia, MO, in the amount of \$249,450.00

It was reported that there are several items of surplus property that are either no longer needed by a particular school or no longer required for use by the district, and it was requested that the Board act to dispose of the property by adoption of the following resolution:

Resolution

RESOLVED, that there are within the Columbia School District several items of school property that are either no longer needed by a particular school or no longer required for use by the district, such items being contained on the list which is submitted and made a part of this resolution.

IT IS THEREFORE RESOLVED that the district redistribute or sell all of the aforesaid school property. If sold, the property will go to the highest bidder after proper publication of notice and pursuant to Section 177.091, RSMo.

Also presented for consideration were:

- Extension of First Student contract to provide transportation services for the 2014-15 school year
- Stephens College memorandum of understanding to provide students with a summer program in 2014 on the Stephens College campus
- Columbia College partnership agreement with Ridgeway Elementary Autonomous School and Cedar Ridge Elementary School to create a professional development focus at the two elementary schools
- Mesothelioma liability election form required due to a recent change in state worker's compensation law
- Daniel Boone Regional Library parking lot lease agreement for parking spaces used by Grant Elementary School staff members

It was moved by Ms. Wade that the consent agenda be approved as presented. The second was by Ms. Mees. The vote was 7 yes—0 no.

Special Recognition

Dr. Ed Schumacher, NEMAESP Distinguished Principal

Russell Boulevard Elementary School principal Dr. Ed Schumacher was recognized for his selection as Distinguished Principal by the Northeast Missouri Association of Elementary School Principals.

Ragan Webb, Presidential Award Winner in Science

Fairview Elementary School fourth grade teacher Ragan Webb was recognized for her receipt of the Presidential Award for Excellence in Science Teaching.

Public Comment

No public comments were offered.

Board President's Report

Reports from Columbia Missouri National Education Association and Columbia Missouri State Teachers Association

Susan McClintic, Columbia Missouri National Education Association president, and Kari Schuster, president of the Columbia Missouri State Teachers Association, presented reports from their respective organizations on recent and future activities.

Report on MSBA John Belcher Scholarship Nominee

President King will convey this information to Board of Education members at a later time.

Strategic Planning and Continuous Improvement

Dr. Sally Beth Lyon, Chief Academic Officer, shared information on a conference on continuous improvement sponsored by the University of Missouri's Hook Center on and attended by several Board of Education members and district administrators in December, as well as next steps regarding strategic planning and continuous improvement in the district. A discussion on continuous improvement will be held at the Board's work session on January 23, 2014.

Superintendent's Contract

President King announced Dr. Belcher will retire effective June 30, 2014, and the Board of Education has accepted his resignation. President King thanked Dr. Belcher for his service. The Board will work with the Missouri School Boards Association to conduct a superintendent search, to include internal and external candidates, and the tentative goal is to have a new superintendent selected by April 1, 2014. More information will be shared at the Board's work session on January 23, 2014.

Appointments to Tax Increment Financing (TIF) Commission

President King announced she has appointed Ms. Mees and herself (President King) as members of the Tax Increment Financing (TIF) Commission. Dr. Belcher said City of Columbia representatives will be present at the Board of Education's work session on January 23, 2014, to share information and answer questions.

Superintendent's Report

Budget Planning Parameters

Dr. Belcher presented the following proposed budget parameters for the 2014-15 budget process:

Preface

The Board of Education has used a multi-year budget planning process in recent years which, collectively with a successful levy election in April 2013, has resulted in increased operating fund balances. These balances and conservative future revenue improvements allow sustained operations without continued reductions. The state foundation formula has not been fully funded since 2008-09 and is projected to remain underfunded for 2014-15. This has increased the reliance on local revenues to support growth and increased needs of the district. The local economy remains strong in Columbia; however, the assessed valuation growth over the most recent five years, which includes two reassessment years, has averaged 1.35%. The five preceding years averaged 6.85%, creating fewer local revenue dollars to support growth.

The district acknowledges deficit spending is not a long-term sustainable model; however, the district strategically uses it for the 2013-14 budget and future budgets for a few years to continue improved operations and maintain class size at a reasonable level as the economy recovers.

With this long-term vision, the 2014-15 budget will be developed in a collaborative process and consider priorities and the district's mission, vision and values using the following parameters.

1. The Board of Education will consider salary improvements for all employee groups through the budget and negotiation processes.
2. The Board of Education will consider program and departmental budget adjustments as necessary to promote student achievement.
3. Operating efficiencies will continue to be reviewed and considered throughout the budget process.
4. The Board of Education will consider employee benefit programs for eligible employees through the budget and negotiation process.

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5. Appropriate fund balances will be maintained through reasonable budget considerations and controlled deficit spending, ensuring financial integrity. A minimum fund balance of 16% will be used for current and future planning years.

It was the consensus of the Board that the administration proceed to develop the 2014-15 budget using these parameters.

Attendance/Discipline Review

Dr. Jolene Yoakum, Assistant Superintendent for Secondary Education; Dr. Peter Stiepleman, Assistant Superintendent for Elementary Education; and Carla London, Supervisor of Student and Family Advocacy, presented information on student attendance and discipline in the district in 2012-13 and in 2013-14. Student attendance in all demographic groups increased slightly from year to year, and there have been fewer out-of-school suspension incidents to date in 2013-14 as compared to this point in the 2012-13 school year.

Secondary Extracurricular Participation Report

Bruce Whitesides, Director of Athletics, and James Melton, Coordinator of Fine Arts, presented a report on participation by secondary students in extracurricular activities. Participation in all high school and middle school sports increased from 2012-13 to 2013-14. Student participation in most fine arts extracurricular activities also increased from 2012-13 to 2013-14 at both the high school level and middle school level.

New Business

Consideration of Transportation for Fifth Grade Students Remaining at Mill Creek Elementary School for 2014-15

Dr. Stiepleman explained the question being considered by the Board of Education is whether or not fifth graders will be provided transportation to Mill Creek Elementary School for the 2014-15 school year. It was moved by Mr. Preis that transportation for Mill Creek fifth graders in 2014-15 be approved. The second was by Mr. Whitt. After discussion, the vote was 7 yes—0 no.

Consideration of Mill Creek Elementary School Fifth Grade Siblings Remaining at Mill Creek for 2014-15

Dr. Stiepleman explained the question being considered by the Board of Education is whether or not siblings of fifth graders will be able to remain at Mill Creek Elementary School for the 2014-15 school year. It was moved by Dr. Rose that the transfer of Mill Creek Elementary School fifth graders' siblings to Mill Creek for the 2014-15 school year be approved. The second was by Mr. Preis. After Board discussion and a public comment by Sid Sullivan, 2980 Maple Bluff Drive, the vote was 2 yes—5 no (Ms. Mees, Mr. Sessions, Ms. Wade, Ms. Whitt, and President King voted no).

Resolution for Redistricted Students from Mill Creek Elementary School to Remain at Grant, Paxton Keeley, and Russell Boulevard Elementary Schools

Dr. Stiepleman explained the resolution the administration is seeking resolution from the Board of Education that the Board would support a family's decision to remain at Grant, Paxton Keeley, and Russell Boulevard elementary schools after the opening of the new elementary school in 2016. The reason this is not being presented as an action item is that it is the administration's position that a future Board of Education should be able to make this decision. (For example, new boundaries will be determined next year for the 2016 school. Perhaps at that time, the Board might want to consider an action on redistricted students.) After discussion, it was the consensus of the Board that a resolution not be passed at this time, but there was agreement that the Board is supportive of the ideal of promoting consistency whenever possible.

Consideration of MyOn Reader Contract

Dr. Lyon explained the Columbia Public School District has an annual license with MyOn Reader/Capstone Digital for student access to electronic libraries of digital books for use in school and at home. During the 2012-13 school year the district partnered with Capstone Digital, the Heart of Missouri United Way, and the Columbia Public Library to pilot a program that provided access to e-books to four-year-old preschool students. The district has negotiated a three-year license agreement with MyOn/Capstone Digital that protects the district's current license fees for the term of the agreement. The multi-year agreement further enables the district to partner with MyOn/Capstone Digital to provide e-reader access for all Columbia children, birth to age 5, at no cost to the district or the community, throughout the agreement term. This early childhood/preschool implementation project will be conducted through partnerships with community day care agencies and preschool providers through our district's collaboration with the Heart of Missouri United Way. MyOn/Capstone Digital is providing project management for the early childhood initiative for the first year of the agreement at no cost to the district or our community partners. MyOn/Capstone digital required contingent acceptance of their price proposal by the end of calendar

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year 2013 in order to protect the three-year price for the district and the partnership discount for the preschool implementation project. Accordingly, after consultation with the district's auditor and attorney, the Dr. Lyon presented an Order Acceptance Form which was signed with language included to indicate acceptance contingent upon Board of Education approval at the Board's regular meeting on January 13, 2014. It was moved by Mr. Preis that the contract be approved as presented. The second was by Mr. Sessions. The vote was 7 yes—0 no.

Consideration of Board of Education Member Nomination to Missouri School Boards Association Board of Directors
Ms. Wade moved that the Board support the nomination of Jan Mees as a member of the Missouri School Boards Association Board of Directors. The second was by Mr. Whitt. After discussion, the vote was 7 yes—0 no.

Announcements

President King announced there will be an executive session of the Board of Education at 6:00 p.m. on Tuesday, January 21, 2014, at the Administration Building, 1818 West Worley Street.

President King announced there will be a Board work session at 7:30 a.m. on Thursday, January 23, 2014, at the Administration Building, 1818 West Worley Street.

Information was shared about various activities in which Board members have recently taken part or in which they will soon take part.

Adjournment

It was moved by Mr. Whitt that the Board of Education adjourn to meet in executive session at 6:00 p.m. on Tuesday, January 21, 2014, at the Administration Building, 1818 West Worley Street, for the purpose of considering issues related to negotiations with employee groups as authorized by Section 610.021(9) of the Missouri statutes. The second was by Ms. Mees. The roll call vote was as follows:

Mr. Preis voted	Yes
Dr. Rose voted	Yes
Ms. Wade voted	Yes
Ms. Whitt voted	Yes
Ms. Mees voted	Yes
Mr. Sessions voted	Yes
President King voted	Yes

There was no further business to come before the Board, and the meeting was declared adjourned at 8:49 p.m.