

Record of the Board of Education of the Columbia School District

Regular Session, 14th day of January, 2013

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The Board of Education of the School District of Columbia, Boone County, Missouri, met in regular session at the Administration Building, 1818 West Worley Street, at the hour of 6:30 p.m., Central Standard Time, Monday, the 14th day of January, 2013 Those in attendance were as follows:

President Dr. Tom Rose
Vice President Christine King
Member Jan Mees
Member Darin Preis
Member Jonathan Sessions
Member Helen Wade
Member James Whitt
Superintendent Dr. Chris Belcher
Deputy Superintendent and Secretary Dr. Nick Boren
Chief Financial Officer and Treasurer Linda Quinley

Absent: None

Call to Order

The meeting was called to order by President Rose at 6:36 p.m.

The first matter of business was consideration of the agenda for the January 14, 2013, meeting of the Board of Education. It was moved by Ms. King that the agenda be approved. The second was by Ms. Wade. The vote was 7 yes—0 no.

Consent Agenda

The Board considered approval of the minutes of the special meeting, executive session, and regular meetings of the Board of Education on December 10, 2012; acceptance of the treasurer's report; approval of bills; approval of personnel recommendations; and approval of business transactions.

The monthly treasurer's report had been previously provided to the Board of Education by Ms. Quinley. The report showed a beginning balance for the month of December in the amount of \$54.47 million, cash receipts of \$24.77 million, cash disbursements of \$18.32 million, and an ending balance of \$60.92 million. The \$60.92 million was invested in government securities in the amount of \$53.31 million and daily investment accounts in the amount of \$7.61 million. The average interest rate for all investments was 0.16%.

The Board of Education had previously been provided a detailed report of bills and expenditures for the month of December 2012. The report totaled 235 pages. The following is a listing and summary of the bills as provided to the Board of Education:

General Ledger Accounts	\$3,995,284.40	Middle/Junior High Ind. Tech.	2,239.22
Elementary Instruction	54,265.87	Middle/Junior High Physical Education	698.71
Elementary Health	366.06	Middle/Junior High Speech	91.86
Elementary Music	4,340.62	Senior High Instruction	62,439.34
Elementary Art	5,601.07	Senior High Science	21,772.71
Elementary Science	777.21	Senior High Math	878.98
Elementary Math	2,647.83	Senior High Language Arts	671.85
Elementary Language Arts	413.74	Senior High Social Studies	44.78
Middle/Junior High Instruction	33,994.88	Senior High Foreign Language	49.00
Middle/Junior High Science	16,286.18	Senior High Music	3,487.50
Middle/Junior High Math	1,130.40	Senior High Art	2,706.33
Middle/Junior High Language Arts	9,952.84	Senior High Business Education	2,612.20
Middle/Junior High Social Studies	2,868.42	Senior High Family and Cons. Sci.	2,719.20
Middle/Junior High Foreign Language	335.26	Senior High Industrial Tech.	1,562.46
Middle/Junior High Music	3,164.42	Senior High Physical Education	5.90
Middle/Junior High Art	6,303.46	Senior High Speech and Drama	2,381.53
Middle/Junior High Business	193.16	Senior High Journalism	975.00
Middle/Junior High Family and Cons. Sci.	2,119.36	Senior High Planetarium	1,003.41

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Senior High Humanities	54.93	Pupil Health Services	2,194.14
Douglass High School	1,415.07	Ancillary Services	14,367.17
Suspension Center	1,028.51	Staff Coordination	3,378.97
Special Ed.—All Programs	17,653.64	Curriculum Development	208.19
Gifted Program	3,425.56	Staff In-service Training	14,663.27
Title I	4,527.61	Library	23,942.75
Adjudicated Student	98.89	Instructional and Info. Tech. Svcs.	17,284.84
English—Second Language	2,348.08	Board of Education	17,313.15
Early Childhood Special Ed.	14,836.45	District Administration	27,528.90
Voc.—All Programs	3,926.26	Office of the Principal	10,262.68
Voc. Agriculture	1,568.14	Administration—Special Ed.	1,118.30
Voc. Welding	4,065.43	Administration—Vocational	4,252.20
Voc. Business Ed.	399.00	Business Services	23,675.49
Voc. Family and Cons. Sci.	3,655.05	Maintenance Services	189,518.46
Voc. Computer Ed.	146.42	Security Services	26,698.65
Voc. Health Sciences	86.75	Transportation—District	1,924.44
Voc. Occ. Culinary Arts	.50	Transportation—Contract	921,369.03
Voc. Trade and Industrial Ed.	21,914.68	Handicapped Pupil Transportation	262,066.23
Voc. Electronics	655.11	ECSE Transportation	56,618.95
Voc. Auto Mechanics	116.46	Food Services Program	396,170.84
Voc. Engineering	117.97	Information Services	131,628.17
Voc. Broadcast Journalism	388.29	Employee Benefits	92,030.57
Voc. Programming	132.49	Title I Early Childhood	576.86
Voc. Teaching Professions	20.02	Community Relations/PIE	14,591.05
Voc. Safety and Security	90.35	Parents As Teachers	1,751.76
Project Lead the Way	145.45	Offset Printing	1,969.00
Extracurricular Activities	119,851.10	Early Childhood	2,879.43
Athletics	20,319.86	Family/Student Services	716.66
Student Competitions	1,500.00	Summer School	609.50
Adult Basic Education	802.72	Revolving Accounts	3,465.69
Adult Business Education	11,053.09	Parent Involvement	1,898.77
Adult Vocational Trades	2,880.58	2010 Bonds Issued 05/11	864,793.45
Health Occupations	11,573.10	2010 Bonds Issued 04/12	1,241,897.20
Enrichment	18,693.59	Capital Projects—Tax	410,353.85
Financial Aid Office	1,155.66	Debt Services	865.75
Counseling/Guidance	3,666.16		
		TOTAL EXPENDITURES	\$9,305,426.47

Home School Visitor 173.98

Candidates were recommended to the Board for employment in the district in professional and support staff positions.

Awarding of bids for materials, supplies, and equipment was recommended as follows:

Bid	Recommendation
Fertilization and weed control (Battle, Hickman, and Rock Bridge high schools, West Junior High School, and Administration Building)	Award to low bidder meeting specifications, Trugreen, Columbia, MO, in the amount of \$17,000.00
Window treatments (Russell Boulevard Elementary School)	Award to low bidder meeting specifications, Pioneer Window Works, Columbia, MO, in the amount of \$30,813.00
Microscopes (Battle, Hickman, and Rock Bridge high schools)	Award to low bidder meeting specifications, Fisher Science Education, Hanover Park, IL, in the amount of \$55,080.48

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Bid	Recommendation
Authorization to purchase baseball/softball scoreboards (Battle, Hickman, and Rock Bridge high schools)	Purchase through Cooperating School Districts contract from Daktronics, Brookings, SD, in the amount of \$247,591.00
Authorization to purchase vehicle for campus supervisor (Battle High School)	Purchase through Missouri Department of Transportation contract from Joe Machens Ford, Columbia, MO, in the amount of \$17,969.00
Authorization to purchase musical equipment (Battle High School)	Purchase through National Joint Powers Alliance from Wenger Corp., Owatonna, MN, in the amount of \$76,241.00
Marching band percussion instruments (Battle High School)	Award to low bidders meeting specifications, as follows: Sam Ash Quickship Corp., Tampa, FL \$28,083.72 Taylor Music, Aberdeen, SD 24,981.92 Washington Music Center, Wheaton, MD 1,793.00 Palen, Columbia, MO 1,354.23 Lone Star, Dallas, TX 107.87 Universal Melody, Dallas, TX 49.17
Notification of expenditure: Custodial equipment (Battle High School)	Purchased from low bidders meeting specifications, as follows: New Systems, Earth City, MO \$47,634.09 Hillyard, Columbia, MO 12,919.27

It was reported that there are several items of surplus property that are either no longer needed by a particular school or no longer required for use by the district, and it was requested that the Board act to dispose of the property by adoption of the following resolution:

Resolution

RESOLVED, that there are within the Columbia School District several items of school property that are either no longer needed by a particular school or no longer required for use by the district, such items being contained on the list which is submitted and made a part of this resolution.

IT IS THEREFORE RESOLVED that the district redistribute or sell all of the aforesaid school property. If sold, the property will go to the highest bidder after proper publication of notice and pursuant to Section 177.091, RSMo.

Also presented for consideration were:

- Biohazard collection agreement between Columbia Public Schools and Stericycle for proper disposal of sharps (needles, blades, etc.)
- Two amendments to the Columbia Public Schools cafeteria (flexible benefits) plan related to the federal reduction to \$2,500 annually an employee can claim pre-tax for reimbursement of out-of-pocket medical expenses and the point at which an employee can make a midyear change to his or her annual elections

It was moved by Ms. Mees that the consent agenda be approved as presented. The second was by Ms. King. The vote was 7 yes—0 no.

Special Recognition

ACT/SAT Perfect Score Student Recognition

Special recognition was given to Hickman High School junior Yvan Quinn and seniors Itamar Naveh-Benjamin and Daniel Shyu, who each earned a perfect score on their ACT test. Also recognized were Rock Bridge High School junior Rujie (Jenny) Yao, who earned a perfect score on her SAT, and Rock Bridge senior Stephen Turban, who achieved a perfect score on his ACT.

Dr. Belcher introduced Ohkook Kwon, a school administrator in Seoul, South Korea, who is beginning as an intern at Columbia Public Schools to learn about district operations.

Public Comment

Public comments were received from the following individuals:

- Camilla Gilliland, 1712 Cunningham Road
- Ken Welty, 2901 Greenbriar Drive
- Nick Shapiro, 4013 Newport Court
- Eli Byerly-Duke, 1305 Woodhill Road
- Ed Schumacher, 3706 Bedford Drive
- Jilly Dos Santos, 3240 Greenfield Court
- Dr. Kim Presko, 1709 Kenilworth Drive
- Marilyn Andre, 2215 Bushnell Drive
- Shannon Cary, 2708 Poppy Way
- Jim Mench, 2711 Mallard Court
- Johannes Schul, 1012 Cowan Drive
- Tim Mills, 3909 Citation Drive
- Amy Pascaglia, 3207 Appalachian Drive

Board President's Report

Report from Columbia Missouri National Education Association and Columbia Missouri State Teachers Association

Susan McClintic, Columbia Missouri National Education Association president, and Kari Schuster, co-president of the Columbia Missouri State Teachers Association, presented reports from their respective organizations on recent and future activities.

Superintendent's Report

Secondary Reorganization Update

Dr. Jolene Yoakum, Assistant Superintendent for Secondary Education, presented an update on the secondary reorganization process and a timeline for implementation. In August 2013, Battle High School will open and the district's grade configuration will change to elementary K-5, middle schools 6-8, and high schools 9-12.

Open Lunch Food Services Discussion

The district's high school principals (Mark Maus, principal of Rock Bridge High School; Dr. Kim Presko, principal of Battle High School; Eryca Neville, principal of Douglass High School; and Dr. Tracey Conrad, principal of Hickman High School) presented information on open lunch at the district's high schools. After studying the issue and receiving input from students, parents, high school principals, the district's Nutrition Services department, and community members, the consensus of the principals was that, in the interest of consistency at all district high schools, students in grades 9 and 10 will remain on campus during lunch, and students in grades 11 and 12 will have the option of leaving campus during lunch.

Three-tier Student Transportation Discussion

Ms. King presented an update on the work of the Ad Hoc Transportation Committee, which has been studying the issues of start times and bus rider eligibility for the past 15 months, in conjunction with the planned opening of Battle High School and change in grade level configuration in the summer of 2013. After receiving input from parents, students, school district staff members, and community members, the consensus of the committee was that the district needs to move from a two-tier

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student transportation system to a three-tier system. Committee members also agreed that high schools should be on the first tier (i.e., have the earliest start times and dismissal times), with middle schools and some elementary schools on the second tier and the remaining elementary schools on the third tier. Board members then discussed various aspects of transitioning to a three-tier system. A decision on what transportation system the district will use in 2013-14 will be considered by the Board of Education at its regular meeting on February 11, 2013.

Financial Update and Budget Planning

Ms. Quinley presented information on current year and future years' revenue and fund balances, and proposed the following budget parameters for the 2013-14 budget process:

Preface

The Board of Education has used a multi-year budget planning process in recent years which collectively, with a successful levy election in April 2012, has resulted in increased operating fund balances. These balances and conservative future revenue improvements allow sustained operations without continued reductions. The state foundation formula has not been fully funded since 2008-09 and is projected to remain underfunded for 2013-14. Failure of a state ballot initiative to raise cigarette taxes, which was largely targeted for public education, increases the reliance of the district on local revenues for the coming year.

The district acknowledges deficit spending is not a long-term sustainable model; however, the district strategically uses it for the 2013-14 budget and future budgets for a few years to continue improved operations and maintain class size at a reasonable level as the economy recovers.

With this long-term vision, the 2013-14 budget will be developed in a collaborative process which considers priorities and the district's mission, vision and values using the following parameters.

1. The Board of Education will consider program and departmental budget adjustments as necessary to promote student achievement.
2. The budget will include adequate funds to open and operate Battle High School and complete the secondary reorganization process.
3. Operating efficiencies will continue to be reviewed and considered throughout the budget process.
4. The Board of Education will consider salary improvements for all employee groups through the budget and negotiation processes.
5. The Board of Education will consider employee benefit programs for eligible employees through the budget and negotiation processes.
6. Appropriate fund balances will be maintained through reasonable budget considerations and controlled deficit spending ensuring financial integrity.

After discussion, President Rose recommended the Board of Education consider approval of 2013-14 budget parameters at its work session on January 24, 2013.

New Business

Consideration of Collective Bargaining Parameters

Dr. Dana Clippard, Assistant Superintendent for Human Resources, presented the following parameters for negotiations with the Columbia Missouri National Education Association (CMNEA), the teacher bargaining representative. These parameters were discussed in an executive session of the Board of Education on January 14, 2013, held just prior to the January 14 regular meeting:

Goal

Engage in respectful, collaborative negotiations with the bargaining representative for teachers in a manner that aligns with the mission, vision, and values of the Columbia Public Schools

Objectives

1. Prioritize student needs when considering decisions for teachers within the bargaining unit.
2. Engage in negotiations that utilize effective, respectful communications that support a meaningful,

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collaborative process.

3. Be good stewards of the district's time and resources.

Parameters

1. *Negotiator*: The Board shall employ an experienced negotiator to serve on the administrative bargaining team.
2. *Note-Taker*: The Board will designate a person who is not a member of either bargaining team to be present at each meeting to document the proceedings.
3. *Composition of the Bargaining Teams*: The core administrative bargaining team shall consist of the Assistant Superintendent for Human Resources, Executive Director of Human Resources and Employment Law, Chief Financial Officer, and a negotiator hired by the Board of Education. Additional administrators may be asked by the core administrative bargaining team to participate on issues pertinent to the process. The CMNEA bargaining team shall consist of members selected by CMNEA. Neither team shall consist of more than eight participants at a time.
4. *Spokespeople*: Prior to the beginning of the first bargaining meeting, both the administrative and the CMNEA teams will appoint one of its members to serve as their team's official spokesperson.
5. *Communication of Proposals*: All proposals, counterproposals, concessions, and agreements, from either bargaining team, shall be provided in writing.
6. *Closed Meetings*: All bargaining sessions will be conducted in meetings that are closed to the public as permitted by law. Attendance in each bargaining session is limited to those team members who are representing their constituencies at the bargaining table. With the exception of the designated note-taker, no other person will be allowed to observe or be present in the bargaining meeting room.
7. *Timeline*: Bargaining sessions with CMNEA will be conducted with a maximum of ten meetings limited to three hours each, unless mutually agreed to by the negotiating teams. The meetings will occur between February 1 and May 1.
8. *Meeting Schedule and Location*: All bargaining sessions will be held in the Aslin Administration Building. Each team will have a designated, private meeting space in which to caucus. No bargaining meeting will be held during the school day. The dates and times of the meetings will be mutually agreed upon by both teams.

President Rose read the parameters aloud. It was then moved by Mr. Sessions that the parameters be approved as presented. The second was by Ms. King. After discussion, the vote was 7 yes—0 no.

Consideration of Policies

The Board of Education Policy Committee has met and reviewed several policy updates and recommendations from the Policy Services division of the Missouri School Boards Association (MSBA). Dr. Belcher presented revisions to the following policies for first reading; they will be presented for second reading at the Board's regular meeting on February 11, 2013.

- DJF, Purchasing
- EEA, Student Transportation Services
- EEAB, School Bus Scheduling and Routing
- JECA, Admission of Resident Students

It was moved by Ms. Mees that the policies be approved for first reading. The second was by Ms. King. After discussion, the vote was 7 yes—0 no.

Announcements

President Rose announced Ms. King will appear on KFRU on Tuesday, January 15, to review and discuss the January 14 Board of Education meeting.

Board members shared information about various activities in which they have recently taken part or in which they will soon take part.

Adjournment

There was no further business to come before the Board, and the meeting was declared adjourned at 9:20 p.m.