

Record of the Board of Education of the Columbia School District

Regular Session, 8th day of April, 2013

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The Board of Education of the School District of Columbia, Boone County, Missouri, met in regular session at the Administration Building, 1818 West Worley Street, at the hour of 6:30 p.m., Central Daylight Time, Monday, the 8th day of April, 2013.

First Session

Those in attendance were as follows:

President Dr. Tom Rose
Vice President Christine King
Member Jan Mees
Member Darin Preis
Member Jonathan Sessions
Member Helen Wade
Member James Whitt
Superintendent Dr. Chris Belcher
Deputy Superintendent and Secretary Dr. Nick Boren
Chief Financial Officer and Treasurer Linda Quinley

Absent: None

Second Session

Those in attendance were as follows:

President Christine King
Vice President James Whitt
Member Jan Mees
Member Darin Preis
Member Dr. Tom Rose
Member Jonathan Sessions
Member Helen Wade
Superintendent Dr. Chris Belcher
Deputy Superintendent and Secretary Dr. Nick Boren
Chief Financial Officer and Treasurer Linda Quinley

Absent: None

Call to Order

The meeting was called to order by President Rose at 6:30 p.m.

The first matter of business was consideration of the agenda for the April 8, 2013, meeting of the Board of Education. It was moved by Ms. King that the agenda be approved. The second was by Mr. Whitt. The vote was 6 yes—0 no (Mr. Sessions was out of the room momentarily).

There was no other business to come before the Board at the first session, and President Rose declared that the session was adjourned *sine die*.

Second Session

The second session of the April 8, 2013, meeting of the Columbia Board of Education was called to order by Board Secretary Dr. Nick Boren.

Organization of the Board of Education

Dr. Boren announced that, pursuant to Section 115.124 RSMo, the Columbia Public School District was not required to hold an election this year, since only the three incumbents declared as candidates. Dr. Boren then administered the oath of office

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to Jan Mees and James Whitt for a new three-year term, and to Darin Preis for a new two-year term (which is the remainder of the unexpired term of former Board member Paul Cushing).

Election of the President

Dr. Boren then requested nominations for the position of President of the Columbia Board of Education for a term of one year. Ms. Mees moved that Christine King be nominated for the position of President for a term of one year. The second was by Ms. Wade. There were no other nominations. Dr. Boren called for the vote to elect Christine King as President of the Board of Education. The vote was 7 yes—0 no, and Ms. King was declared unanimously elected by acclamation.

Presentation of the Gavel to the President

Dr. Boren then presented the gavel to President King, and President King began to conduct the meeting.

Election of the Vice President

President King then called for nominations for the position of Vice President of the Columbia Board of Education for a term of one year. It was moved by Mr. Sessions that James Whitt be nominated for the position of Vice President. The second was by Ms. Wade. There were no other nominations. President King called for the vote to elect James Whitt as Vice President of the Board of Education. The vote was 7 yes—0 no, and Mr. Whitt was declared unanimously elected by acclamation.

President King thanked Dr. Rose for his two years of service as President of the Columbia Board of Education.

Consent Agenda

The next matter of business was the consideration of the approval of consent agenda items: approval of the minutes of the regular meeting and executive session of the Board of Education held on March 11, 2013; approval of the minutes of the executive session of the Board of Education held on March 21, 2013; acceptance of the treasurer's report; approval of bills; approval of personnel recommendations; and approval of business transactions.

The monthly treasurer's report had been previously provided to the Board of Education by Ms. Quinley. The report showed a beginning balance for the month of March in the amount of \$133.76 million, cash receipts of \$11.39 million, cash disbursements of \$35.73 million, and an ending balance of \$109.42 million. The \$109.42 million was invested in government securities in the amount of \$99.36 million and daily investment accounts in the amount of \$10.07 million. The average interest rate for all investments was 0.19%.

The Board of Education had previously been provided a detailed report of bills and expenditures for the month of March 2013. The report totaled 283 pages. The following is a listing and summary of the bills as provided to the Board of Education:

General Ledger Accounts	\$3,868,873.99	Middle/Junior High Family and Cons. Sci.	1,626.24
Elementary Instruction	89,055.96	Middle/Junior High Ind. Tech.	1,861.43
Elementary Health	23.93	Middle/Junior High Physical Education	1,758.45
Elementary Music	635.08	Middle/Junior High Speech	848.47
Elementary Art	4,455.77	Senior High Instruction	52,825.85
Elementary Science	1,718.44	Senior High Science	18,483.47
Elementary Math	270.48	Senior High Math	535.40
Elementary Social Studies	58.71	Senior High Language Arts	350.59
Elementary Physical Education	1,367.55	Senior High Social Studies	1,517.60
Elementary Language Arts	539.78	Senior High Foreign Language	510.64
Middle/Junior High Instruction	49,062.32	Senior High Music	3,451.78
Middle/Junior High Science	1,049.28	Senior High Art	1,093.63
Middle/Junior High Math	386.59	Senior High Business Education	583.02
Middle/Junior High Language Arts	1,325.56	Senior High Family and Cons. Sci.	604.07
Middle/Junior High Social Studies	15.99	Senior High Industrial Tech.	1,723.03
Middle/Junior High Reading	64.93	Senior High Speech and Drama	452.15
Middle/Junior High Foreign Language	299.44	Senior High Journalism	730.00
Middle/Junior High Music	1,914.89	Senior High Planetarium	13.29
Middle/Junior High Art	4,900.17	Senior High Humanities	48.76
Middle/Junior High Business	2,328.61	Secondary Summer School	57,602.51

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Alternate Instruction	1,228.50	Staff Coordination	2,984.02
Douglass High School	4,437.86	Curriculum Development	6,889.09
Suspension Center	1,788.09	Staff In-service Training	69,523.87
Special Ed.—All Programs	26,797.52	Library	24,022.96
Gifted Program	3,772.22	Instructional and Info. Tech. Svcs.	18,084.40
Title I	6,538.02	Board of Education	13,281.26
English—Second Language	3,724.44	District Administration	13,942.85
Early Childhood Special Ed.	12,997.89	Office of the Principal	8,447.99
Voc.—All Programs	9,494.45	Administration—Special Ed.	193.36
Voc. Agriculture	5,599.01	Commencement	453.48
Voc. Welding	99.50	Administration—Vocational	614.53
Voc. Business Ed.	2,377.15	Business Services	5,363.09
Voc. Family and Cons. Sci.	18,714.70	Maintenance Services	332,621.93
Voc. Computer Ed.	7,236.44	Security Services	52,654.89
Voc. Health Sciences	6,400.15	Transportation—Contract	119,795.68
Voc. Occ. Culinary Arts	7,861.40	Food Services Program	323,190.69
Voc. Trade and Industrial Ed.	13,808.45	Information Services	222,323.39
Voc. Electronics	15,960.21	Other Data Processing Services	11,656.74
Voc. Auto Mechanics	285.63	Employee Benefits	96,089.43
Voc. Marketing and Coop. Ed.	3,506.21	Title I Early Childhood	3,785.77
Voc. Engineering	3,175.70	Community Relations/PIE	6,924.66
Voc. Broadcast Journalism	17.65	Parents As Teachers	3,956.31
Voc. Geospatial Information Sys.	1,641.09	Offset Printing	13,680.87
Voc. Teaching Professions	89.59	Early Childhood	6,813.51
Extracurricular Activities	107,975.99	Family/Student Services	771.82
Athletics	15,256.96	Summer School	805.00
Adult Basic Education	4,881.54	Revolving Accounts	1,541.85
Adult Business Education	14,199.73	Parent Involvement	3,536.18
Adult Vocational Trades	1,853.96	2007 Bonds Issued 11/09	6,938.58
Health Occupations	2,640.54	2010 Bonds Issued 05/11	212,155.48
Enrichment	4,835.85	2010 Bonds Issued 04/12	2,422,242.30
Financial Aid Office	886.17	2010 Bonds Issued 05/13	29,948.08
Payments to Other Districts	35,946.41	Capital Projects—Tax	178,630.38
Counseling/Guidance	3,679.00	Debt Services	156.75
Assessment Services	47.25		
Home School Visitor	1,954.15		
Pupil Health Services	458.45		
Ancillary Services	9,629.03		
		TOTAL EXPENDITURES	\$8,750,785.94

Candidates were recommended to the Board for employment in the district in professional and support staff positions.

Awarding of bids for materials, supplies, and equipment was recommended as follows:

Bid	Recommendation
Concert band percussion instruments (Battle High School)	Award to low bidders meeting specifications, as follows: National Education Music Co., Mountainside, NJ \$36,856.00 Taylor Music Inc., Aberdeen, SD 15,574.00 Steve Weiss Music, Willow Grove, PA 10,657.00 Washington Music Center, Wheaton, MD 9,274.75 Cascio Interstate Music, New Berlin, WI 7,179.35 Woodwind & Brasswind, Westlake Village, CA 4,993.50

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Bid	Recommendation
Welding/agricultural mechanics equipment (Battle High School)	Award to low bidders meeting specifications, as follows: Matheson, Columbia, MO \$217,113.00 Oxarc Inc., Spokane, WA 58,251.00 Triangle Engineering, Hanover, MA 16,980.00 Wright Tool, Troy, MI 6,380.00 S.J. Smith, Mexico, MO 5,006.03
Football equipment (Battle High School)	Award to low bidder meeting specifications, Riddell/All American, Elyria, OH, in the amount of \$44,977.00
Media center lounge furniture (Battle High School)	Award to low bidder meeting specifications, Smart Business, Columbia, MO, in the amount of \$19,854.40
Pianos (Battle High School)	Award to low bidders meeting specifications, as follows: The Music Suite, Columbia, MO \$31,265.00 Piano Distributors, Columbia, MO 45,860.00 Palen Music Center, Columbia, MO 12,792.00 Palen Music Center, Columbia, MO 2,250.00
Notification of expenditure: Classroom furniture (Battle High School)	Award to low bidders meeting specifications, as follows: SSI Furnishings, Pleasant Valley, MO \$286,209.46 CI Select, St. Louis, MO 58,644.56 Inidoff, Inc., Girard, KS 32,347.44 Schriefers Office Equipment, Jefferson City, MO 21,058.00 Hertz Furniture, Mahwah, NJ 19,389.80
APC battery replacement (district-wide)	Award to low bidder meeting specifications, American Wordata Inc., Tampa, FL, in the amount of \$150,936.67
Art supplies (district-wide)	Award to low bidders meeting specifications, as follows: School Specialty, Mount Joy, PA \$21,026.89 National Art and School Supplies, Rahway, NJ 15,934.18
Access improvements (Midway Heights Elementary School)	Award to low bidder meeting specifications, C.L. Richardson Construction Co., Ashland, MO, in the amount of \$1,071,533.08
East entry improvements (Oakland Junior High School)	Award to low bidder meeting specifications, JC Industries, Jefferson City, MO, in the amount of \$196,700.00
Paint (Lange Middle School)	Award to low bidder meeting specifications, Brick City Painting & Drywall, Mexico, MO, in the amount of \$68,850.60

It was reported that there are several items of surplus property that are either no longer needed by a particular school or no longer required for use by the district, and it was requested that the Board act to dispose of the property by adoption of the following resolution:

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Resolution

RESOLVED, that there are within the Columbia School District several items of school property that are either no longer needed by a particular school or no longer required for use by the district, such items being contained on the list which is submitted and made a part of this resolution.

IT IS THEREFORE RESOLVED that the district redistribute or sell all of the aforesaid school property. If sold, the property will go to the highest bidder after proper publication of notice and pursuant to Section 177.091, RSMo.

Also presented for consideration were:

- Six Columbia Public Schools Foundation grant requests
- Midway Heights Elementary School water service contract and water line easement
- Amendment to lease agreement with Larkin Real Estate for the property at 4001 Waco Road
- Adventure Club grant request
- Farm to School grant request
- Amendment to the 2012-13 school year calendar designating the last day of school as May 24, 2013
- Irrevocable letter of credit payable to Boone County for storm water pollution and road improvements near the site of Midway Heights Elementary School
- Agreement for the sale of real estate, wherein the Columbia Public School District is purchasing from the Joe S. Cunningham Family Revocable Trust and the Leeta Dell Cunningham Family Revocable Trust 2.1 acres north of Midway Heights Elementary School for construction of a second entrance/exit to the school and improvements to the safety of parking lots, traffic flow, foot traffic paths, and student/staff entrances

It was moved by Ms. Mees that the consent agenda be approved as presented. The second was by Mr. Sessions. The vote was 7 yes—0 no.

Special Recognition

Rock Bridge High School Lady Bruins Basketball Team, State Championship

Special recognition was given to the Rock Bridge High School Lady Bruins basketball team for winning its second Class 5 state championship.

Whitney Moore, Missouri Association of Colleges for Teacher Education Award

West Junior High School teacher Whitney Moore was recognized for receiving the 2013 Outstanding Beginning Teacher Award from the Missouri Association of Colleges for Teacher Education.

Laura Estabrooks, Missouri Center for Career Education Award

Columbia Area Career Center instructor Laura Estabrooks was recognized as the recipient of the Nontraditional Educator Award from the Missouri Center for Career Education

Jeff Rayl, American Culinary Federation Award

Columbia Area Career Center instructor Jeff Rayl was recognized for being named the Central Missouri Chapter Chef of the Year by the American Culinary Federation.

Susan McWilliams, Mid-Missouri School Counselor Association Award

Hickman High School guidance counselor Susan McWilliams was recognized for being named the 2013 Supervisor/Director Counselor of the Year by the Mid-Missouri School Counselor Association.

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Dr. Tom Rose, Missouri Alliance for Children, Youth and Families Award

Dr. Tom Rose, Columbia Board of Education member, was recognized for receiving the 2013 Child Advocate of the Year award from the Missouri Alliance for Children, Youth and Families.

Public Comment

No public comments were offered.

Board President's Report

Reports from Columbia Missouri State Teachers Association and Columbia Missouri National Education Association

Kari Schuster, president of the Columbia Missouri State Teachers Association, and Susan McClintic, Columbia Missouri National Education Association president, presented reports from their respective organizations on recent and future activities.

Board Member Appointments to Committees

President King announced she will appoint Board of Education members to district-wide committees at the Board's next regular meeting on May 13, 2013.

Superintendent's Report

Lee Elementary Autonomous School Proposal

Dr. Peter Stiepleman, Assistant Superintendent for Elementary Education, and Karen Burger, principal of Lee Elementary School, presented a proposal for Lee to become a small autonomous school. The proposal will be considered for approval at the Board's regular meeting on May 13, 2013. (A copy of the proposal is attached and made a

Financial Update

Dr. Belcher and Ms. Quinley presented information regarding financial projections for 2012-13, the 2013-14 budget, and implications to the five-year model. Increases for 2013-14 include:

Description	FTE	Costs
Fixed costs (including transportation, utilities, insurance)		\$1,599,944
Salaries and benefits	10.60	\$3,722,527
Battle High School operating budget	16.50	\$1,774,716
Secondary reorganization	25.00	\$2,410,242
Total additions	52.10	\$9,507,429
Total revenue increases		\$4,500,000
Net new expenses over new revenues (Begins planned spend-down of balances)		\$(5,007,429)

A draft of the 2013-14 budget will be presented at the Board's regular meeting on May 13, 2013.

Unfinished Business

Consideration of Policies

Dr. Belcher presented several policy updates and recommendations from the Policy Services division of the Missouri School Boards Association (MSBA) for second reading and consideration of approval; they were presented for first reading at the Board's regular meeting on March 11, 2013.

- BBBB, School Board Ballot Issues
- EBBA, Illness and Injury Response and Prevention
- EHBA, Student Use of Personal Electronic Devices for Instructional Purposes
- FEF, Construction Contracts Bidding and Awards

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- IGC, Extended Instructional Programs
- IGCE, District-Sponsored Instruction Options
- IND, Ceremonies and Observances

It was moved by Mr. Sessions that the policies be approved as presented. The second was by Mr. Whitt. After discussion, the vote was 7 yes—0 no.

New Business

Consideration of City of Columbia Elementary Gym Partnership

Dr. Stiepleman presented information on a proposed partnership between the Columbia School District and the City of Columbia Parks and Recreation Department regarding gymnasiums at the district's next two elementary schools. In exchange for a larger gym with suitable flooring for athletic events, the Parks and Recreation Department is proposing to contribute \$150,000 toward the construction of a gym that is 45 x 70 feet, has retractable bleachers for spectator seating, and consists of a rubber composite flooring that is suitable for athletic events. Parks and Recreation would have priority scheduling for youth sports games and practices during non-school hours. After discussion, it was moved by Mr. Sessions that the partnership agreement be approved. The second was by Mr. Preis. The vote was 7 yes—0 no.

Consideration of 2013-14 Salary Schedules

Dr. Dana Clippard, Assistant Superintendent for Human Resources, presented the following recommendations for salary schedules for the 2013-14 school year, on behalf of the Board of Education Finance Committee and the administration:

Establish a substitute rate for cooks at \$8.75 per hour	\$100
Establish a substitute rate for playground monitors at \$9.78 per hour	\$1,575
Authorize new hourly staff schedule with elimination of Grade 25 and an addition of Grade 30	\$22,250
Add 3 days for elementary principals' secretaries	\$8,500
Authorize elimination of the current home school communicator schedule and adopt new home school communicator schedule based on previous practice	\$11,600
Authorize consolidation of middle school and junior high school principal and assistant principal schedules	\$23,837
Operate the teacher salary schedule for non-bargaining unit employees; provide an average increase of 1.77% for employees not on a salary schedule and operate all other salary schedules for 2013-14	\$594,963
Authorize work calendars with approval of one new calendar for elementary principals secretaries	<u>No cost</u>
Total	\$662,825

It was moved by Mr. Preis that the salary schedules and work calendars for 2012-13 be approved as presented. The second was by Mr. Whitt. After discussion, the vote was 7 yes—0 no.

Consideration of Attendance Area Boundaries for Lee and New Haven Elementary Schools

Dr. Stiepleman explained there is a small section of land that includes what was the Regency Trailer park that has been a part of the attendance area boundary of Lee Elementary School. He recommended the Board consider changing the elementary attendance area boundaries so that this section of land lies within the attendance area boundary of New Haven Elementary School. The five students who currently attend Lee will be allowed to stay under the Lee for Life policy that exists (if a Lee student moves, he or she is entitled to stay at Lee). The former Regency Trailer park is being converted into single-family homes. Lee is landlocked, and, in the future, it will be a challenge to find space. After discussion, it was moved by Mr. Sessions that the boundary change be approved as recommended. The second was by Mr. Whitt. After additional discussion, the vote was 7 yes—0 no.

Consideration of Superintendent's Contract

President King recommended that the superintendent's annual compensation be increased by 1.5 percent, that an additional three days of vacation be added to the superintendent's compensation package, and that the superintendent's contract be renewed through June 30, 2016. It was moved by Mr. Preis that the contract be approved as recommended. The second was by Mr. Whitt. The vote was 7 yes—0 no.

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Announcements

President King announced Dr. Rose will appear on KFRU on Tuesday, April 9, to review and discuss the April 8 Board of Education meeting.

Board members shared information about various activities in which they have recently taken part or in which they will soon take part.

Adjournment

It was moved by Mr. Whitt that the Board of Education immediately adjourn to meet in executive session at the Administration Building, 1818 West Worley Street, for the purpose of considering issues related to negotiations with employee groups as authorized by the provisions of Section 610.021(9) of the Missouri statutes. The second was by Mr. Preis. The roll call vote was as follows:

Mr. Preis voted	Yes
Dr. Rose voted	Yes
Ms. Wade voted	Yes
Ms. Whitt voted	Yes
Ms. Mees voted	Yes
Mr. Sessions voted	Yes
President King voted	Yes

There was no further business to come before the Board, and the meeting was declared adjourned at 8:24 p.m.