

# Record of the Board of Education of the Columbia School District

Regular Session, 13th day of May, 2013

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The Board of Education of the School District of Columbia, Boone County, Missouri, met in regular session at the Administration Building, 1818 West Worley Street, at the hour of 6:30 p.m., Central Daylight Time, Monday, the 13th day of May, 2013. Those in attendance were as follows:

President Christine King  
Vice President James Whitt  
Member Jan Mees  
Member Darin Preis  
Member Dr. Tom Rose  
Member Jonathan Sessions  
Member Helen Wade  
Superintendent Dr. Chris Belcher  
Deputy Superintendent and Secretary Dr. Nick Boren  
Chief Financial Officer and Treasurer Linda Quinley

Absent: None

## Call to Order

The meeting was called to order by President King at 6:30 p.m.

The first matter of business was consideration of the agenda for the May 13, 2013, meeting of the Board of Education. It was moved by Mr. Whitt that the agenda be approved. The second was by Mr. Sessions. The vote was 7 yes—0 no.

## Consent Agenda

The next matter of business was the consideration of the approval of consent agenda items: approval of the minutes of the regular meeting and two executive sessions of the Board of Education held on April 8, 2013; approval of the minutes of the special sessions of the Board of Education held on April 18 and May 2, 2013; approval of the minutes of the executive session of the Board of Education held on May 2, 2013; acceptance of the treasurer's report; approval of bills; approval of personnel recommendations; and approval of business transactions.

The monthly treasurer's report had been previously provided to the Board of Education by Ms. Quinley. The report showed a beginning balance for the month of April in the amount of \$109.42 million, cash receipts of \$11.75 million, cash disbursements of \$16.66 million, and an ending balance of \$104.51 million. The \$104.51 million was invested in government securities in the amount of \$90.32 million and daily investment accounts in the amount of \$14.19 million. The average interest rate for all investments was 0.20%.

The Board of Education had previously been provided a detailed report of bills and expenditures for the month of April 2013. The report totaled 345 pages. The following is a listing and summary of the bills as provided to the Board of Education:

General Ledger Accounts	\$4,003,306.11	Middle/Junior High Foreign Language	1,474.09
Elementary Instruction	102,850.69	Middle/Junior High Music	3,218.59
Elementary Health	3,753.31	Middle/Junior High Art	6,262.50
Elementary Music	3,313.22	Middle/Junior High Business	846.23
Elementary Art	9,721.68	Middle/Junior High Family and Cons. Sci.	2,649.02
Elementary Science	2,819.83	Middle/Junior High Ind. Tech.	1,218.35
Elementary Math	469.24	Middle/Junior High Physical Education	2,070.10
Elementary Social Studies	6,049.30	Middle/Junior High Speech	539.94
Elementary Physical Education	3,880.00	Middle/Junior High Journalism	584.25
Elementary Language Arts	906.92	Senior High Instruction	49,862.81
Middle/Junior High Instruction	74,341.97	Senior High Science	45,512.14
Middle/Junior High Science	4,649.12	Senior High Math	27,795.11
Middle/Junior High Math	2,430.78	Senior High Language Arts	359.06
Middle/Junior High Language Arts	1,061.97	Senior High Social Studies	392.61
Middle/Junior High Social Studies	4,470.40	Senior High Foreign Language	1,608.11
		Senior High Music	5,273.00

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Senior High Art	2,571.74	Assessment Services	193.33
Senior High Business Education	1,047.58	Home School Visitor	1,422.57
Senior High Family and Cons. Sci.	1,483.22	Pupil Health Services	420.67
Senior High Industrial Tech.	1,498.43	Ancillary Services	18,866.33
Senior High Physical Education	739.65	Staff Coordination	4,183.49
Senior High Speech and Drama	667.51	Curriculum Development	3,250.71
Senior High Journalism	2,473.24	Staff In-service Training	83,019.73
Senior High Planetarium	204.74	Library	33,206.99
Senior High Humanities	23.24	Instructional and Info. Tech. Svcs.	17,764.63
Secondary Summer School	68,696.95	Board of Education	11,858.06
Alternate Instruction	2,673.00	District Administration	17,742.40
Douglass High School	4,518.26	Office of the Principal	10,461.53
Suspension Center	1,080.85	Administration—Special Ed.	1,237.11
Special Ed.—All Programs	35,624.78	Commencement	2,396.40
Gifted Program	3,681.30	Administration—Vocational	3,886.59
Title I	14,885.83	Business Services	8,977.92
Adjudicated Student	32.38	Maintenance Services	192,616.68
English—Second Language	42,807.37	Security Services	11,002.86
Early Childhood Special Ed.	17,895.75	Transportation—District	1,305.27
Voc.—All Programs	6,173.25	Transportation—Contract	1,168,356.30
Voc. Agriculture	5,783.66	Handicapped Pupil Transportation	351,442.86
Voc. Welding	3,576.85	ECSE Transportation	73,695.66
Voc. Business Ed.	1,229.76	Food Services Program	254,761.52
Voc. Family and Cons. Sci.	1,724.94	Research, Assessment, and Accountability	615.16
Voc. Computer Ed.	44.98	Information Services	327,025.99
Voc. Health Sciences	28,888.98	Other Data Processing Services	2,079.81
Voc. Occ. Culinary Arts	1,424.81	Employee Benefits	50,169.32
Voc. Trade and Industrial Ed.	21,554.31	Title I Early Childhood	4,291.70
Voc. Auto Mechanics	518.83	Preschool	406.83
Voc. Marketing and Coop. Ed.	4,255.06	Community Relations/PIE	4,038.48
Voc. Engineering	1,035.33	Parents As Teachers	870.52
Voc. Broadcast Journalism	3,423.96	Offset Printing	11,625.52
Voc. Programming	195.35	Early Childhood	6,948.89
Voc. Special Needs	579.49	Family/Student Services	799.00
Voc. Teaching Professions	95.77	Summer School	26.35
Extracurricular Activities	143,077.64	Infant/Toddler Day Care	1,644.60
Athletics	67,406.91	Revolving Accounts	3,732.68
Student Competitions	3,425.00	Parent Involvement	11,989.36
Adult Basic Education	6,547.04	2010 Bonds Issued 05/11	292,166.04
Adult Business Education	13,550.78	2010 Bonds Issued 04/12	1,557,107.02
Adult Vocational Trades	3,594.02	2010 Bonds Issued 05/13	137,173.37
Health Occupations	1,979.08	Capital Projects—Tax	319,628.12
Enrichment	24,008.15	Debt Services	1,817.74
Financial Aid Office	699.26		
		<b>TOTAL EXPENDITURES</b>	<b>\$9,939,338.97</b>
Pupil Accounting	0.40		
Counseling/Guidance	12,022.98		

Candidates were recommended to the Board for employment in the district in professional and support staff positions.

Awarding of bids for materials, supplies, and equipment was recommended as follows:

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Bid	Recommendation
Student accident insurance coverage	<p>Purchase from Markel Insurance Co., Glen Allen, VA. Premiums, as follows, are the responsibility of parents; there is no cost to the district.</p> <p>School Time basic coverage ..... \$33.00                      24-hour coverage ..... 131.00                      Varsity football option ..... 267.00</p> <p>This contract, awarded in July 2011, contained a provision for two one-year renewals, subject to approval by both parties and pending approval by the Board of Education. This is the final renewal.</p>
Musical instrument cleaning (district-wide)	<p>Award to low bidders meeting specifications, as follows:</p> <p>Columbia Band Instrument, Columbia, MO . . \$13,415.00                      Jerry's Instrument Repair LLC, Columbia, MO . 13,931.00</p>
Skilled nursing services for 2013-14 school year (district-wide)	<p>Award to low bidders meeting specifications, as follows, at the following hourly rates:</p> <p>Phoenix Home Care Inc., Columbia, MO ..... \$29.96                      Maxim Healthcare Services, St. Louis, MO ..... 30.00                      Integrity Home Care, Columbia, MO ..... 32.00                      Advantage Nursing Services, St. Louis, MO ..... 35.00                      Pulse Medical Staffing ,Columbia, MO ..... 35.42</p> <p>This contract is subject to renewal for two consecutive one-year periods. It is estimated that there will be 10 to 15 students with a chronic physical condition that will require the need for these skilled nursing services for the 2013-14 school year; estimated annual cost, \$313,200.00.</p>
Network management and monitoring system (district-wide)	<p>Award to low bidder meeting specifications, Provision Data Solutions, Chesterfield, MO, in the amount of \$75,697.00</p>
Authorization to renew Hewlett Packard service agreements for 2013-14 school year (Technology Services)	<p>Purchase from Old American Incorporated, Newport Beach, CA, in the amount of \$55,076.93</p>
Authorization to purchase Blackboard software licenses for 2013-14 school year	<p>Purchase from Blackboard, Indianapolis, IN, in the amount of \$95,800.00</p>
Planetarium seating (Rock Bridge High School)	<p>Purchase from Ash Enterprises, Richmond, VA, in the amount of \$29,808.00</p>
Authorization to purchase weight room equipment and flooring (Rock Bridge High School)	<p>Purchase through National Joint Powers Alliance from Advanced Exercise Equipment, Littleton, CO, in the amount of \$116,755.00</p>
Snap-On tool sets (Battle and Hickman high schools)	<p>Purchase from Snap-On Tools, Columbia, MO, in the amount of \$38,157.84</p>
Authorization to purchase additional stage curtains and track (Battle High School)	<p>Purchase from Sound Concepts, Columbia, MO, in the amount of \$24,950.00</p>

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Bid	Recommendation
Animal science equipment (Battle and Hickman high schools)	Award to low bidders meeting specifications, as follows:  Vortron Smokehouses, Iron Ridge, WI . . . . . \$84,000.00 Douglass Equipment, Bluefield, WV . . . . . 19,515.49 Buller Fixture Company, Omaha, NE . . . . . 13,950.00 Ford Restaurant Supply, Columbia, MO . . . . . 4,221.20 Pueblo Hotel Supply, Pueblo, CO . . . . . 813.14 Sam Tell & Son, Farmingdale, NY . . . . . 635.58
Track equipment (Battle High School)	Award to low bidders meeting specifications, as follows:  First to the Finish, Carlinville, IL . . . . . \$47,938.50 MF Athletics, Cranston, RI . . . . . 27,206.65 Aluminum Athletic Equipment Co., Royersford, PA . . . . . 9,805.00 BSN Sports, Dallas, TX . . . . . 5,178.74 Bill Fritz Sports, Apex, NC . . . . . 273.00 S&S Worldwide, Colchester, CT . . . . . 221.64
Concert band, choir, and orchestra tuxedos (Battle High School)	Purchase from Don Wright Tuxedo Sales, Columbia, MO, in the amount of \$31,500.00
Authorization to purchase outdoor benches, tables, and trash receptacles (Battle High School)	Purchase from Keystone Ridge Designs, Butler, PA, in the amount of \$18,509.25
Authorization to purchase playground equipment (Battle High School preschool)	Purchase through National Joint Powers Alliance from All Inclusive Rec, Farmington, MO, in the amount of \$28,586.95
Sewing machines (Battle High School)	Purchase from Zede's Sewing Studio, Columbia, MO, in the amount of \$38,300.00

It was reported that there are several items of surplus property that are either no longer needed by a particular school or no longer required for use by the district, and it was requested that the Board act to dispose of the property by adoption of the following resolution:

### Resolution

RESOLVED, that there are within the Columbia School District several items of school property that are either no longer needed by a particular school or no longer required for use by the district, such items being contained on the list which is submitted and made a part of this resolution.

IT IS THEREFORE RESOLVED that the district redistribute or sell all of the aforesaid school property. If sold, the property will go to the highest bidder after proper publication of notice and pursuant to Section 177.091, RSMo.

Also presented for consideration were:

- First Student one-year contract extension for student transportation
- Application to the Missouri Department of Elementary and Secondary Education for 2013 summer school approval
- Grant of easement for sewer purposes and agreement for temporary construction easement on the Douglass High School property
- MAC Scholars Academy memorandum of understanding
- Renewal of lease agreement for office space for MoT/Project Construct program

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- Project Construct curriculum training assurances
- Fun City Youth Academy memorandum of understanding
- Recommendation to extend the term of community member Tom Richards on the Board of Education Finance Committee for two years
- Worker's compensation excess policy renewal and Thomas McGee (third-party administrator) one-year renewal
- Home Works memorandum of understanding
- BGREEN CoMO memoranda of understanding

It was moved by Mr. Whitt that the consent agenda be approved as presented. The second was by Mr. Sessions. Mr. Sessions requested the item on 2013-14 salary recommendations be removed from the personnel recommendations portion of the consent agenda, as it will be considered under New Business. Dr. Rose requested the Home Works memorandum of understanding be removed from the consent agenda and placed under New Business as agenda item 7h. The vote to approve the consent agenda, with the two exceptions noted above, was 7 yes—0 no.

President King thanked Dr. Rose for his two years as Board of Education president and presented him with a plaque in recognition of his dedication.

## Special Recognition

### **Rebecca Markes, Missouri Association of Colleges of Teacher Education Award**

Lee Elementary School first grade teacher Rebecca Markes was recognized for her receipt of the 2012-13 Missouri Outstanding Beginning Teacher award by the Missouri Association of Colleges of Teacher Education.

### **Joelle Thompson, National Council of Teachers of English Award**

Hickman High School student Joelle Thompson was recognized for her receipt of the National Council of Teachers of English Achievement Award in writing.

## Public Comment

Public comments were received from the following individuals:

- Todd Culley, CEO of Boone Electric
- Jeff Hempstead, 211 Orleans Court

## Board President's Report

### **Reports from Columbia Missouri National Education Association and Columbia Missouri State Teachers Association**

Susan McClintic, Columbia Missouri National Education Association president, and Kari Schuster, president of the Columbia Missouri State Teachers Association, presented reports from their respective organizations on recent and future activities.

## Superintendent's Report

### **Update on Instructional Monitoring (Walkthroughs)**

Dr. Peter Stiepleman, Assistant Superintendent for Elementary Education, and Dr. Jolene Yoakum, Assistant Superintendent for Secondary Education, presented an overview of the ways curriculum monitoring is currently being implemented in the district, including classroom walkthroughs by administrators and district leaders.

### **Update on Walking School Bus Partnership**

Dr. Belcher updated Board members on the Walking School Bus program, which emphasizes student safety and physical fitness. District administrators are working on forming a partnership with the PedNet Coalition to continue funding the program.

### **2013-14 Budget Update**

Dr. Belcher presented an overview of the 2013-14 budget. He discussed recent budget decisions made by the state legislature and the possibility that there could be up to two percent in foundation formula funding for 2013-14, as well as additional state

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funding for the Parents As Teachers program. The district also could receive up to \$400,000 in federal funding per year for the next three years since Douglass High School has been named a Title I priority school. Regarding expenditures, kindergarten enrollment numbers have been coming in higher than expected, and there has been an increase in the number of English Language Learners students; thus, there is concern regarding keeping class sizes at a manageable level. A draft of the 2013-14 budget will be presented at the Board's regular meeting on June 10, 2013.

## New Business

### Consideration of Collective Bargaining Agreement

The collective bargaining agreement negotiated between representatives of the Columbia Missouri National Education Association (CMNEA) and the administrative bargaining team consisting of Dr. Dana Clippard, Andrea Follett, Linda Quinley, and attorney Duane Martin, was presented for consideration. The tentative agreement is the result of ten negotiation sessions held between February 6, 2013, and April 30, 2013. On May 8, 2013, the members of the bargaining unit exclusively represented by CMNEA voted to approve the tentative agreement. It was moved by Mr. Sessions that the contract be approved as presented. The second was by Ms. Mees. After discussion, public comments were received from the following individuals:

- Sathish Augustine, 1500 S. Daniel Boone Boulevard
- Jennifer Black Cone, 503 Russell Boulevard
- Mary Grupe, 2502 Bear Bluff Drive
- Dean Klempe, 1301 Longwell Drive

After additional discussion, the vote was 7 yes—0 no.

### Consideration of 2013-14 Teacher Salary Schedule and Issuance of Teacher Contracts

Dr. Dana Clippard, Assistant Superintendent for Human Resources, requested approval to issue teacher contracts for the 2013-14 school year, based on the 2013-14 teacher salary schedule which was just approved as part of the collective bargaining agreement. Dr. Clippard explained that Items 1, 2, and 4 of the recommendations below were included in the agreement; she requested approval of Item 3.

Item	Description	Fiscal Impact
1	Operate the salary schedule for teachers included within the bargaining unit represented by the union, Columbia Missouri National Education Association (CMNEA).	\$1,386,200 (including cost of retirement and Medicare), for an average increase of 1.77%
2	Allow educational credit for advancement on the salary schedule as per the standard procedure.	Estimated to be \$492,608 for this group of employees (including cost of retirement and Medicare)
3	Authorize issuance of contracts for the 2013-14 school year for exempt personnel per Missouri statute and employment law.	None
4	During the regular budgeting process and/or as part of an anticipated master agreement, an increase in the compensation rate for district-approved professional development will be recommended effective June 1, 2013. The rate for participants would change from \$15 per hour to \$27 per hour and for presenters from \$21 per hour to \$35 per hour. In preparation for transition and necessary curriculum writing, a recommendation is made that the increased rates for professional development be made effective May 29, 2013, in order to apply a standard rate for like activities. The cost of these three additional days falls within the approved budget.	\$103,500 (estimated)

It was moved by Ms. Mees that teacher contracts be issued for the 2013-14 school year as recommended. The second was by Mr. Whitt. After discussion, the vote was 7 yes—0 no.

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## Consideration of Summer Project Approvals

Dr. Boren presented an overview of projects planned for summer 2013 in a number of schools, and presented nine bids for approval. It was moved by Mr. Preis that the bids be awarded as recommended. The second was by Mr. Whitt. After discussion and a public comment by Douglass High School teacher Laura Zinszer, the vote was 7 yes—0 no.

## Consideration of Designation of Lee Elementary School as a Small Autonomous School

Dr. Stiepleman requested, on behalf of the Lee community (parents, teachers, and community members), that the Board authorize a five-year grant for Lee Elementary School to begin operating as a small autonomous school. The school would adhere to all Board policies and would be required to make an annual presentation to the Board. After discussion, it was moved by Mr. Sessions that the grant be authorized as presented. The second was by Mr. Preis. After additional discussion, the vote was 7 yes—0 no.

## Consideration of Policies

Dr. Belcher presented several policy updates and recommendations from the Policy Services division of the Missouri School Boards Association (MSBA). He recommended approval of policies BCE and JO, and that policy ECA be approved for first reading.

- BCE, Board Committees/Advisory Committees to the Board
- ECA, Building and Grounds Security
- JO, Student Records

After discussion, it was moved by Mr. Sessions that policies BCE and JO be approved as presented. The second was by Ms. Wade. The vote was 7 yes—0 no.

Ms. Wade then presented an overview of the proposed revisions to policy ECA. After discussion, it was moved by Mr. Whitt that policy ECA be approved for first reading. The second was by Ms. Mees. After public comments from Marilyn Andre and Alex Barker, the vote was 7 yes—0 no. This policy will be presented for second reading and consideration of approval at the Board's regular meeting on June 10, 2013.

## Consideration of School Meal Prices

Dr. Belcher recommended a 10-cent increase for paid lunches and breakfasts in the district, based on the newest set of regulatory requirements, recent improvements in current food service, and the rising cost of food across the nation. It was moved by Mr. Sessions that the Board of Education approve a 10-cent increase in school lunch prices, resulting in a \$2.60 charge for secondary students, a \$2.35 charge for elementary students, and \$3.10 for adults; and a 10-cent increase to the breakfast price, resulting in a \$1.45 charge for students and \$1.80 for adults. The second was by Mr. Whitt. The vote was 7 yes—0 no.

## Consideration of 2012-13 Budget Amendments

Ms. Quinley presented several proposed amendments to the 2012-13 budget. After discussion, it was moved by Mr. Whitt that the amendments be approved as presented. The second was by Ms. Mees. The vote was 7 yes—0 no.

## Home Works Memorandum of Understanding

Dr. Rose asked for more information about the Home Works memorandum of understanding. After clarification by Dr. Stiepleman, it was moved by Mr. Preis that the memorandum of understanding be approved as presented. The second was by Mr. Sessions. The vote was 7 yes—0 no.

## Announcements

President King announced Mr. Sessions will appear on KFRU on Tuesday, May 14, to review and discuss the May 13 Board of Education meeting.

Board members shared information about various activities in which they have recently taken part or in which they will soon take part.

President King announced there will be no Board of Education work session in May; the next meeting of the Board will be the regular meeting of June 10, 2013.

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## Adjournment

There was no further business to come before the Board, and the meeting was declared adjourned at 9:25 p.m.