

# Record of the Board of Education of the Columbia School District

Regular Session, 14th day of May, 2012

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The Board of Education of the School District of Columbia, Boone County, Missouri, met in regular session at the Columbia City Council Chambers, 701 East Broadway, at the hour of 6:30 p.m., Central Daylight Time, Monday, the 14th day of May, 2012. Those in attendance were as follows:

President Dr. Tom Rose  
Member Paul Cushing  
Member Jan Mees  
Member Jonathan Sessions  
Member Helen Wade  
Member James Whitt  
Superintendent Dr. Chris Belcher  
Deputy Superintendent and Secretary Dr. Nick Boren  
Chief Financial Officer and Treasurer Linda Quinley

Absent: Vice President Christine King

## Call to Order

The meeting was called to order by President Rose at 6:30 p.m.

The first matter of business was consideration of the agenda for the May 14, 2012, meeting of the Board of Education. It was moved by Ms. Mees that the agenda be approved. The second was by Mr. Whitt. The vote was 6 yes—0 no—1 absent.

## Consent Agenda

The Board considered approval of the minutes of the regular session of the Board of Education held on February 13, 2012; the minutes of the special session of the Board of Education held on February 23, 2012; acceptance of the treasurer's report; approval of bills; approval of personnel recommendations; and approval of business transactions.

The monthly treasurer's report had been previously provided to the Board of Education by Ms. Quinley. The report showed a beginning balance for the month of April in the amount of \$97.43 million, cash receipts of \$45.18 million, cash disbursements of \$15.66 million, and an ending balance of \$126.95 million. The \$126.95 million was invested in government securities in the amount of \$110.83 million and daily investment accounts in the amount of \$16.12 million. The average interest rate for all investments was 0.19%.

The Board of Education had previously been provided a detailed report of bills and expenditures for the month of April 2012. The report totaled 244 pages. The following is a listing and summary of the bills as provided to the Board of Education:

General Ledger Accounts	\$3,630,931.01	Middle/Junior High Ind. Tech.	1,624.19
Elementary Instruction	91,344.23	Middle/Junior High Speech	2,294.77
Elementary Health	30.50	Senior High Instruction	96,954.78
Elementary Music	2,786.51	Senior High Science	5,464.34
Elementary Art	6,704.91	Senior High Math	1,278.95
Elementary Science	5,114.21	Senior High Language Arts	192.78
Elementary Math	1,623.63	Senior High Social Studies	433.80
Elementary Physical Education	3,214.49	Senior High Foreign Language	443.03
Elementary Language Arts	952.89	Senior High Music	3,679.68
Middle/Junior High Instruction	17,573.93	Senior High Art	2,132.10
Middle/Junior High Science	18,818.17	Senior High Business Education	13,663.68
Middle/Junior High Math	568.63	Senior High Family and Cons. Sci.	974.13
Middle/Junior High Language Arts	544.50	Senior High Industrial Tech.	716.43
Middle/Junior High Social Studies	1,480.27	Senior High Physical Education	415.38
Middle/Junior High Reading	926.74	Senior High Speech and Drama	701.29
Middle/Junior High Foreign Language	1,985.47	Senior High Journalism	3,250.00
Middle/Junior High Music	4,006.79	Senior High Planetarium	927.50
Middle/Junior High Art	4,472.87	Secondary Summer School	41,915.83
Middle/Junior High Business	1,858.82	Douglass High School	2,612.65
Middle/Junior High Family and Cons. Sci.	3,183.47	Suspension Center	1,887.85

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Special Ed.—All Programs	19,559.69	Staff Coordination	8,095.53
Gifted Program	3,012.56	Curriculum Development	183.34
Title I	6,633.41	Staff In-service Training	49,370.11
English—Second Language	910.08	Library	688.19
Early Childhood Special Ed.	19,713.89	Instructional and Info. Tech. Svcs.	27.93
Voc.—All Programs	6,311.10	Board of Education	22,759.43
Voc. Agriculture	3,793.80	District Administration	20,888.74
Voc. Welding	3,430.74	Office of the Principal	14,684.91
Voc. Business Ed.	2,439.87	Administration—Special Ed.	1,253.14
Voc. Computer Ed.	643.36	Commencement	4,234.29
Voc. Occ. Culinary Arts	1,572.92	Administration—Vocational	5,286.36
Voc. Trade and Industrial Ed.	4,129.57	Business Services	3,170.04
Voc. Electronics	410.03	Maintenance Services	307,823.98
Voc. Health Occupations	1,425.12	Security Services	25,331.25
Voc. Auto Mechanics	319.17	Transportation—District	2,511.50
Voc. Marketing and Coop. Ed.	1,361.11	Transportation—Contract	155,184.78
Voc. Draft and Design	869.70	Food Services Program	316,256.77
Voc. Broadcast Journalism	1,835.14	Research, Assessment, and Accountability	430.94
Voc. Geospatial Information Systems	248.70	Information Services	106,558.51
Voc. Teaching Professions	36.63	Employee Benefits	28,538.76
Voc. Photonics	97.64	Title I Early Childhood	746.61
Extracurricular Activities	117,679.79	Community Relations/PIE	1,311.74
Athletics	36,964.49	Parents As Teachers	1,592.07
Student Competitions	1,835.00	Offset Printing	20,848.42
Adult Basic Education	3,697.37	Early Childhood	14,027.78
Adult Business Education	4,253.16	Family/Student Services	60.92
Adult Vocational Trades	537.00	Summer School	308.58
Health Occupations	5,346.84	Revolving Accounts	6,563.24
Enrichment	8,598.59	Parent Involvement	9,702.49
Financial Aid Office	20,425.91	2007 Bonds Issued 11/09	31,047.77
Payments to Other Districts	8,955.04	2011 Bonds Issued 05/11	2,522,845.78
Supplemental Education Services	73,711.87	2010 Bonds Issued 04/12	72,250.00
Counseling and Guidance	3,320.98	Capital Projects—Tax	851,217.51
Assessment Services	2,308.00		
Home School Visitor	1,513.89		
Pupil Health Services	2,997.61		
Ancillary Services	5,989.00		
		<b>TOTAL EXPENDITURES</b>	<b>\$8,962.375.38</b>

Candidates were recommended to the Board for employment in the district in professional and support staff positions.

Awarding of bids for materials, supplies, and equipment was recommended as follows:

Bid	Recommendation
Printing of the professional and community education catalog (Columbia Area Career Center)	Award to low bidder meeting specifications, Tribune Publishing Co., Columbia, MO, in the amount of \$25,246.00
Combi oven (West Junior High School)	Award to low bidder meeting specifications, Ford Restaurant Supply, Inc., Columbia, MO, in the amount of \$17,185.52
Notification of expenditure—Authorization to purchase commercial van to replace mail service truck	Purchased from Joe Machens Nissan, Columbia, MO, in the amount of \$22,500.00

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Bid	Recommendation
Authorization to enter into a product agreement with Aple Computer (Instructional and Information Technology Services)	Purchase from Apple Computer, Inc., Austin, TX, in the estimated 2012-13 amount of \$399,000.00
Student accident insurance coverage	<p>Make available from Markel Insurance Co., Glen Allen, VA, at the following premium costs per student, which are the responsibility of the parents:</p> <p>School time basic coverage . . . . . \$30.00                      24-hour coverage . . . . . 119.00                      Varsity football option . . . . . 205.00</p>
Authorization to contract for services for concrete repair and/or replacement (district-wide)	Purchase through a Mid-Missouri Public Purchasing Cooperative bid from Tom Adair Construction Inc., Wooldridge, MO, in an amount not to exceed an estimated \$26,000.00
Pianos (Rock Bridge High School)	Award to low bidder meeting specifications, The Music Suite, Columbia, MO, in the amount of \$10,780.00
Instrument cleaning (district-wide)	<p>Purchase from all of these vendors, as follows:</p> <p>Jerry's Instrument Repair LLC, Columbia, MO . \$9,647.75                      Columbia Band Instrument, Columbia, MO . . . . 9,200.00                      Palen Music, Columbia, MO . . . . . 8,800.00</p>

It was reported that there are several items of surplus property that are either no longer needed by a particular school or no longer required for use by the district, and it was requested that the Board act to dispose of the property by adoption of the following resolution:

### Resolution

RESOLVED, that there are within the Columbia School District several items of school property that are either no longer needed by a particular school or no longer required for use by the district, such items being contained on the list which is submitted and made a part of this resolution.

IT IS THEREFORE RESOLVED that the district redistribute or sell all of the aforesaid school property. If sold, the property will go to the highest bidder after proper publication of notice and pursuant to Section 177.091, RSMo.

Also presented for consideration were:

- Eight Columbia Public Schools Foundation grants
- Amendment to the Professional Services Agreement between Columbia Public Schools and DLR Group Inc. for revision of power requirements for scoreboards at Battle High School
- Contract for services of Health Occupations Nurse for worker's compensation and hiring programs
- Adventure Club grant for Derby Ridge and Ridgeway elementary schools
- Lease agreement for office space for MoT/Project Construct
- Revised 2011-12 school year calendars indicating May 24, 2012, as the last day of classes for students
- Summer school application

(Copies of these documents are attached and made a part of the minutes.)

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It was moved by Mr. Sessions that the consent agenda be approved as presented. The second was by Ms. Wade. Mr. Cushing requested the removal of the bid for printing of the professional and community education catalog for the Columbia Area Career Center for separate consideration, which would be moved to become item 7d on the New Business portion of the agenda. The vote was 5 yes—0 no—1 absent—1 abstain (Mr. Whitt abstained).

## Special Recognition

### **Columbia Area Career Center Health Occupations Students**

Columbia Area Career Center students who participated in the state Health Occupations Students of America competition were recognized for their excellent results in that event.

### **Columbia Area Career Center DECA Students**

Columbia Area Career Center DECA students were recognized for their strong performance at the recent state DECA competition.

### **Columbia Area Career Center Skills USA Students**

Columbia Area Career Center students who participated in the recent Skills USA competition were recognized for their strong showing in that event.

### **Parkade Elementary School, Outstanding Professional Learning Team Award**

Parkade Elementary School was recognized for its receipt of the Outstanding Professional Learning Team Award from the Missouri Staff Development Council.

## Public Comment

No public comments were offered.

## Board President's Report

### **Report from Columbia Missouri State Teachers Association and Columbia Missouri National Education Association**

Kari Schuster, co-president of the Columbia Missouri State Teachers Association, and Susan McClintic, Columbia Missouri National Education Association president, and presented reports from their respective organizations on recent and future activities.

### **Resolution for Missouri School Boards Association Vision Project**

Ms. Mees presented information about a sample resolution supporting the Missouri School Boards Association Vision Project. The project sets out goals that are similar to those of the Columbia School District's Comprehensive School Improvement Plan (CSIP). After discussion, it was the consensus of the Board that the Columbia Board of Education support the resolution.

(At this point in the meeting, 7:04 p.m., Ms. King arrived.)

### **Ad Hoc Transportation Committee Update**

David Wilson, the district's Transportation Coordinator, presented the Ad Hoc Transportation Committee's recommendations for a three-tier transportation system in the district to replace the current two-tier system effective with the 2012-13 school year. He noted that the district could save up to \$1,343,000 in student transportation expenditures by moving to a three-tier bell schedule, as opposed to increasing spending by approximately \$468,930 by staying with the current two-tier bell schedule. After discussion, the consensus of the Board was that the administration move forward with working on three-tier bus routes, and change the eligibility policy to reflect new ridership eligibility for the 2013-14 school year and beyond (stating that grades K-8 students living within one mile of school are eligible for free bus transportation, and grades 9-12 students living within two miles of school are eligible). A World Café will be held in October 2012 to discuss how this system would work and get input from the public.

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## Superintendent's Report

### Draft 2012-13 Budget

Dr. Belcher and Ms. Quinley presented information on the budget assumptions and parameters used in development of the 2012-13 budget, and reviewed budget additions. Details on 2011-12 projected revenues and expenditures were also provided. The final 2012-13 budget will be delivered to Board members by the end of May and considered for approval at the Board's regular meeting on June 11, 2012.

### Summer School Update

Dr. Ian Mette, summer school coordinator, provided a review of programming and enrollment for 2012 summer school. The summer school program, which serves over 7,000 Columbia School District students, will be collaborating this summer with Fun City and Boys and Girls Club, as well as with continuing partners Columbia College, Stephens College, and the University of Missouri.

### Secondary Reorganization Update

Dr. Dana Clippard, Director of Human Resources, presented information on the personnel process for secondary reorganization, which is nearly complete with as many assignments made as possible. Assignment letters to teachers will be sent by Friday, May 18, 2012.

## New Business

### Consideration of Policies

The Board of Education Policy Committee has met and reviewed a number of policy updates and recommendations from the Policy Services division of the Missouri School Boards Association (MSBA). The policies were presented in two groups. Dr. Belcher recommended, on behalf of the Policy Committee and the administration, that the policies in Group A be approved at this time, and that the policies in Group B be approved for first reading.

Group A	Group B
<ul style="list-style-type: none"><li>● GBLB, References</li><li>● GCA, Professional Staff Positions</li><li>● GCBA-R, Professional Staff Salary Schedules</li><li>● GCPB, Resignation of Professional Staff Members</li><li>● GCPE, Termination of Professional Staff Members</li><li>● GCPF, Nonrenewal of Professional Staff Members</li><li>● GDPB, Resignation of Support Staff Members</li><li>● GDPD, Nonrenewal, Suspension, and Termination of Support Staff Members</li></ul>	<ul style="list-style-type: none"><li>● GBCA, Staff Conflict of Interest</li><li>● GCBDA, Professional Staff Short-Term Leaves and Absences</li><li>● GDBDA, Support Staff Leaves and Absences</li></ul>

It was moved by Mr. Sessions that the policies in Group A be approved as presented. The second was by Ms. King. The vote was 7 yes—0 no.

The Board then considered the policies in Group B for first reading. After discussion, it was suggested policy GCBDA, "Professional Staff Short-Term Leaves and Absences," be amended, prior to the second reading of the policy, to include three paid personal days for professional staff; a like amendment will be made to policy GDBDA for support staff. It was moved by Ms. King that the policies in Group B be approved for first reading. The second was by Mr. Sessions. After further discussion and a public comment by Susan McClintic, the vote was 7 yes—0 no. The policies in Group B will be presented for second reading and consideration of approval at the Board's regular meeting on June 11, 2012.

### Consideration of 2011-12 Budget Amendments

Ms. Quinley presented several proposed amendments to the 2011-12 budget. After discussion, it was moved by Mr. Whitt that the amendments be approved as presented. The second was by Mr. Sessions. The vote was 7 yes—0 no.

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## Consideration of School Meal Prices

Dr. Belcher explained that, effective July 1, 2011, Section 205 of the Healthy Hunger-Free Kids Act of 2010 requires Local Education Agencies (LEAs) participating in the National School Lunch Program to provide the same level of support for lunches served to paid students as they are for students eligible for free or reduced-price lunches. The act directs LEAs that currently charge less than a free meal reimbursement rate minus the paid meal reimbursement rate to gradually increase their prices over time until they meet the requirement. Schools may choose to cover the difference in revenue with non-federal funds instead of raising paid meal prices. This provision will help ensure that schools have funding available to support serving nutritious meals. On February 15, 2012, the U.S. Department of Agriculture Food Nutrition Service issued a memo (SP 15-2012) to remind LEAs that for SY 2012-2013, LEAs which, on a weighted average, charged less than \$2.51 for paid lunches in SY 2011-2012 are required to adjust their weighted average lunch price or add non-federal funds to the non-profit food service account. The amount of the per-meal increase will be calculated using 2 percent plus 2.18 percent, or 4.18 percent. Current free lunch reimbursement rates for school year 2011-12 are \$2.77 to \$2.79 per meal and paid reimbursement is 26 to 28 cents, giving a difference of \$2.51. Current charge for paid meals is \$2.15 for an elementary student and \$2.40 for a secondary student, making the weighted average charge \$2.27 per meal. Last year the district raised the paid lunch price by 5 cents, which was a rounded-down figure from the 8 cents the district was required to raise the price in SY 2011-2012. The 3 cents from last year's rounding carries over into this year, causing the new recommendation to be a 9.51-cent increase plus 3 cents. The remaining rollover for school year 2012-13 will be 2.51 cents. The maximum required increase in any given year is 10 cents. It was moved by Mr. Sessions that the 10-cent increase in school meal prices for 2012-13 be approved. The second was by Mr. Cushing. The vote was 7 yes—0 no.

## Consideration of Bid for Printing of Professional and Community Education Catalog

It was moved by Mr. Sessions that the bid for printing of the professional and community education catalog for the Columbia Area Career Center be approved. The second was by Ms. King. After discussion and clarification of options by Linda Rawlings, Career Center director, the vote was 7 yes—0 no.

## Announcements

President Rose announced Mr. Whitt will appear on KFRU on Tuesday, May 15, to review and discuss the May 14 Board of Education meeting.

Board members shared information about various activities in which they have recently taken part or in which they will soon take part.

## Adjournment

It was moved by Ms. King that the Board of Education immediately adjourn to meet in executive session at the Columbia City Council Chambers, 701 East Broadway, for the purpose of considering personnel issues as authorized by the provisions of Section 610.021(3)(13) of the Missouri statutes. The second was by Mr. Sessions. The roll call vote was as follows:

Mr. Whitt voted . . . . .	Yes
Mr. Cushing voted . . . . .	Yes
Ms. Wade voted . . . . .	Yes
Ms. King voted . . . . .	Yes
Ms. Mees voted . . . . .	Yes
Mr. Sessions voted . . . . .	Yes
President Rose voted . . . . .	Yes

There was no further business to come before the Board, and the meeting was declared adjourned at 8:45 p.m.