

# Record of the Board of Education of the Columbia School District

Regular Session, 13th day of June, 2011

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The Board of Education of the School District of Columbia, Boone County, Missouri, met in regular session at the Administration Building, 1818 West Worley Street, at the hour of 6:30 p.m., Central Daylight Time, Monday, the 13th day of June, 2011. Those in attendance were as follows:

President Dr. Tom Rose  
Vice President Christine King  
Member Jan Mees  
Member Michelle Pruitt  
Member Jonathan Sessions  
Member Helen Wade  
Member James Whitt  
Superintendent Dr. Chris Belcher  
Deputy Superintendent and Secretary Dr. Nick Boren  
Chief Financial Officer and Treasurer Linda Quinley

Absent: None

## Call to Order

The meeting was called to order by President Rose at 6:30 p.m.

The first matter of business was consideration of the agenda for the June 13, 2011, meeting of the Board of Education. It was moved by Mr. Sessions that the agenda be approved. The second was by Mr. Whitt. The vote was 7 yes—0 no.

## Consent Agenda

The Board considered approval of the minutes of the regular meeting and executive session of the Board of Education held on May 9, 2011; the special session of the Board of Education held on May 19, 2011; acceptance of the treasurer's report; approval of bills; approval of personnel recommendations; and approval of business transactions.

The monthly treasurer's report had been previously provided to the Board of Education by Ms. Quinley. The report showed a beginning balance for the month of May in the amount of \$81.55 million, cash receipts of \$8.94 million, cash disbursements of \$18.05 million, and an ending balance of \$72.44 million. The \$72.44 million was invested in government securities in the amount of \$53.53 million and daily investment accounts in the amount of \$18.91 million. The average interest rate for all investments was 0.21%.

The Board of Education had previously been provided a detailed report of bills and expenditures for the month of May 2011. The report totaled 236 pages. The following is a listing and summary of the bills as provided to the Board of Education:

|                                     |              |                                          |           |
|-------------------------------------|--------------|------------------------------------------|-----------|
| General Ledger Accounts             | \$348,808.55 | Middle/Junior High Art                   | 5,466.79  |
| Elementary Instruction              | 73,896.11    | Middle/Junior High Business              | 1,413.95  |
| Elementary Health                   | 349.97       | Middle/Junior High Family and Cons. Sci. | 6,973.07  |
| Elementary Music                    | 2,360.77     | Middle/Junior High Ind. Tech.            | 5,157.70  |
| Elementary Art                      | 9,576.76     | Middle/Junior High Speech                | 1,509.82  |
| Elementary Science                  | 29,301.10    | Middle/Junior High Journalism            | 590.23    |
| Elementary Math                     | 634.09       | Senior High Instruction                  | 89,873.62 |
| Elementary Social Studies           | 6,046.08     | Senior High Science                      | 8,206.33  |
| Elementary Physical Education       | 5,256.00     | Senior High Math                         | 4,690.17  |
| Elementary Language Arts            | 30.30        | Senior High Language Arts                | 6,967.66  |
| Middle/Junior High Instruction      | 39,221.25    | Senior High Social Studies               | 573.48    |
| Middle/Junior High Science          | 13,593.46    | Senior High Reading                      | 497.36    |
| Middle/Junior High Math             | 1,298.85     | Senior High Foreign Language             | 534.18    |
| Middle/Junior High Language Arts    | 10,511.93    | Senior High Music                        | 10,665.52 |
| Middle/Junior High Social Studies   | 53,209.51    | Senior High Art                          | 4,394.45  |
| Middle/Junior High Reading          | 2,195.15     | Senior High Business Education           | 3,843.67  |
| Middle/Junior High Foreign Language | 1,376.95     | Senior High Family and Cons. Sci.        | 3,481.43  |
| Middle/Junior High Music            | 3,057.04     | Senior High Industrial Tech.             | 3,805.70  |

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|--------------------------------|------------|--------------------------------------------|-----------------------|
| Senior High Physical Education | 161.17     | Ancillary Services                         | 4,335.50              |
| Senior High Speech and Drama   | 1,062.45   | Staff Coordination                         | 4,554.04              |
| Senior High Journalism         | 7,899.34   | Curriculum Development                     | 302.08                |
| Senior High Publications       | 1,750.00   | Staff In-service Training                  | 40,470.27             |
| Senior High Planetarium        | 5,876.41   | Library                                    | 16,719.82             |
| Senior High Humanities         | 509.50     | Instructional and Info. Tech. Svcs.        | 47,228.52             |
| Secondary Summer School        | 101,002.36 | Board of Education                         | 4,772.44              |
| Douglass High School           | 12,096.69  | District Administration                    | 16,378.19             |
| Special Ed.—All Programs       | 72,489.94  | Office of the Principal                    | 28,194.88             |
| Gifted Program                 | 9,164.06   | Administration—Special Ed.                 | 1,358.29              |
| Title 1                        | 5,266.66   | Commencement                               | 6,100.49              |
| Neglected Student              | 3,376.68   | Administration—Vocational                  | 1,423.06              |
| English—Second Language        | 1,929.97   | Business Services                          | 6,872.95              |
| Early Childhood Special Ed.    | 12,419.47  | Maintenance Services                       | 271,644.60            |
| Voc.—All Programs              | 7,425.78   | Security Services                          | 29,842.65             |
| Voc. Agriculture               | 2,094.63   | Transportation—District                    | 1,884.87              |
| Voc. Welding                   | 7,171.67   | Transportation—Contract                    | 569,015.86            |
| Voc. Business Ed.              | 247.95     | Handicapped Pupil Transportation           | 145,668.80            |
| Voc. Occ. Culinary Arts        | 5,370.49   | School Choice Transportation               | 609.30                |
| Voc. Building Trades           | 138.77     | Early Childhood Special Ed. Transportation | 45,271.02             |
| Voc. Electronics               | 1,248.62   | Food Services Program                      | 394,536.44            |
| Voc. Health Occupations        | 578.57     | Research, Assessment, and Accountability   | 2,197.90              |
| Voc. Auto Mechanics            | 905.31     | Information Services                       | 35,428.77             |
| Voc. Distributive Ed.          | 1,420.76   | Other Data Processing Services             | 3,425.48              |
| Voc. Draft and Design          | 1,972.39   | Employee Benefits                          | 63,332.98             |
| Voc. Broadcast Journalism      | 9.96       | Title I Early Childhood                    | 1,554.39              |
| Voc. Special Needs             | 56.78      | Community Relations/PIE                    | 10,324.95             |
| Extracurricular Activities     | 195,476.09 | Parents As Teachers                        | 2,545.69              |
| Athletics                      | 49,262.04  | Offset Printing                            | 8,275.96              |
| Student Competitions           | 3,405.00   | Early Childhood                            | 70,064.55             |
| Adult Basic Education          | 4,643.92   | Revolving Accounts                         | 4,776.70              |
| Adult Business Education       | 5,244.27   | Parental Involvement ARRA                  | 3,655.74              |
| Adult Vocational Trades        | 2,856.56   | 2007 Bonds Issued 7/07                     | 97,991.64             |
| Health Occupations             | 8,712.51   | 2007 Bonds Issued 11/09                    | 2,669,232.42          |
| Enrichment                     | 56,036.38  | Capital Projects—ARRA                      | 10,981.44             |
| Financial Aid Office           | 6,339.73   | Capital Projects—Tax                       | 150,192.26            |
| Supplemental Education Service | 115,490.09 | Debt Services                              | 287.38                |
| Counseling and Guidance        | 22,297.69  |                                            |                       |
| Assessment Services            | 2,009.21   |                                            |                       |
| Home School Visitor            | 4,172.97   |                                            |                       |
| Pupil Health Services          | 4,476.08   |                                            |                       |
|                                |            | <b>TOTAL EXPENDITURES</b>                  | <b>\$6,277,146.24</b> |

Candidates were recommended to the Board for employment in the district in professional and support staff positions.

Awarding of bids for materials, supplies, and equipment was recommended as follows:

| Bid                                                                                                                        | Recommendation                                                                                                      |
|----------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------|
| West storage shed (Rock Bridge High School)                                                                                | Award to low bidder meeting specifications, Bilt Rite Buildings, Ashland, MO, in the amount of \$39,363.00          |
| Authorization to purchase Fluke Optiview professional network analyzer (Information and Instructional Technology Services) | Purchase through State of Missouri contract from World Wide Technology, St. Louis, MO, in the amount of \$21,938.90 |

It was reported that there are several items of surplus property that are either no longer needed by a particular school or no

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longer required for use by the district, and it was requested that the Board act to dispose of the property by adoption of the following resolution:

## Resolution

RESOLVED, that there are within the Columbia School District several items of school property that are either no longer needed by a particular school or no longer required for use by the district, such items being contained on the list which is submitted and made a part of this resolution.

IT IS THEREFORE RESOLVED that the district redistribute or sell all of the aforesaid school property. If sold, the property will go to the highest bidder after proper publication of notice and pursuant to Section 177.091, RSMo.

Also presented for consideration were:

- A list of Board of Education meeting dates for 2011-12
- A request for authorization for the administration to conduct school district business through September 12, 2011, when the Board of Education will next meet in regular session
- An agreement between the City of Columbia and the Columbia School District granting authorization to the city to proceed with improvements to Again Street Park, which is located on land owned by the school district adjacent to West Boulevard Elementary School
- An agreement between the City of Columbia and the Columbia School District granting authorization to the city to renovate the Shepard Boulevard Elementary School tennis court complex
- A lease agreement between Larkin Real Estate, LLC, and the Columbia School District for the Early Childhood Education Center located on Waco Road

It was moved by Ms. Mees that the consent agenda be approved as presented. The second was by Mr. Sessions. The vote was 7 yes—0 no.

## Special Recognition

### **Mary Colgin, Horace Mann Educational Support Professional State Award**

Special recognition was given to Center for Gifted Education secretary Mary Colgin, who was recently honored by the Missouri National Education Association as the recipient of the Horace Mann Friend of Education Award in the Educational Support Professional category.

### **Columbia Public Schools, Environmental Protection Agency Award**

Special recognition was given to Columbia Public Schools as a recipient of the Environmental Protection Agency's IAQ (Indoor Air Quality) Tools for Schools National Great Start Award. The district's Facilities and Construction Services department assembled an IAQ team with the goal of controlling, monitoring, and preventing indoor air quality problems or concerns in the district and meeting or exceeding the requirements for the Tools for Schools award.

### **Oakland Junior High School Project Citizen, State Showcase Winners**

Special recognition was given to the Oakland Junior High School State Showcase winners from Project Citizen. The "Going Green Movement" earned a superior ranking and won best project in the state. Project Citizen is sponsored by teachers Mike Fernandez and Nick Kremer.

### **Rock Bridge High School Boys' Golf Team, State Championship**

Special recognition was given to the Rock Bridge High School boys' golf team, led by head coach Doug Daniels and assistant coach Austin Reed, for winning the MSHSAA Class 4 state championship.

### **Rock Bridge High School Boys' Tennis Team, State Championship**

Special recognition was given to the Rock Bridge High School boys' tennis team, led by coach Ben Loeb, for winning its second consecutive state championship.

### Public Comment

Public comments were received from the following individuals:

- Sam Robinson, 5009 S. Providence Road
- Justin Crane, 704 Quicksand Circle

### Board President's Report

#### Report from Columbia Missouri State Teachers Association and Columbia Missouri National Education Association

Kari Schuster, co-president of the Columbia Missouri State Teachers Association, and Renee Mottaz of the Columbia Missouri National Education Association presented reports from their respective organizations on recent and future activities.

### Superintendent's Report

#### Elementary Site Selection Committee Recommendation

Dr. Pam Conway, chair of the Ad Hoc Elementary Site Selection Committee, and Karla DeSpain, vice chair of the committee, presented the committee's recommendation, which was for the Board to consider properties owned by St. Charles Road Development and Tom Bass as possibilities for the site of the district's next elementary school. Dr. Conway said the committee preferred the Bass property if the price could be brought into line with that of the St. Charles Road Development property, but considered both properties desirable as elementary school sites.

### New Business

#### Consideration of Bids for Administration Building Addition

Jennifer Hedrick and Brad Stegemann of Simon Oswald Associates and Charles Oestreich, the school district's Director of Facilities and Construction Services, presented information on the bids received for the construction of the Administration Building addition. The low bid meeting specifications was submitted by GBH Builders, Inc., of Jefferson City, Missouri, in the amount of \$7,077,600 (\$6,850,000 for the Administration Building addition and \$227,600 for improvements to the track at West Junior High School, adjacent to the Administration Building property, which must be done to comply with city storm water requirements). Of the 22 subcontractors and suppliers, 44 percent are located in Columbia and 83 percent are located within 30 miles of Columbia. It was moved by Mr. Sessions that the bid be awarded to GBH Builders, Inc., as recommended. The second was by Ms. Mees. After discussion, the vote was 7 yes—0 no.

#### Consideration of Adoption of Intermediate Education Program Design

Dr. Wanda Brown, Assistant Superintendent for Secondary Education, presented the Intermediate Steering Committee's recommendation for intermediate education program design. Students will have breakfast and peer interaction before school; then an 18-minute advisory class made up of 15 to 18 students from grades 6, 7, and 8. They will have a daily physical education/health course, daily response to intervention (RTI) time and enrichment, and 59-minutes core classes. There will be parent-student-teacher conferences at all three grade levels. It was moved by Ms. Mees that the intermediate education program design be approved as presented. The second was by Ms. Wade. After discussion, the vote was 7 yes—0 no.

#### Consideration of 2010-11 Budget Amendments

Ms. Quinley presented several proposed amendments to the 2010-11 budget. It was moved by Mr. Whitt that the amendments be approved as presented. The second was by Mr. Sessions. After discussion, the vote was 7 yes—0 no.

#### Consideration of Adoption of 2011-12 Budget

Ms. Quinley reviewed the proposed 2011-12 budget, including a summary by fund and a five-year forecast. She also highlighted several sections of the document that have been added or changed since last year. After discussion, it was moved by President Rose that consideration of adoption of the 2011-12 budget be tabled until the Board's June 23, 2011 work session. The second was by Ms. King. The vote was 7 yes—0 no.

#### Consideration of School Meal Prices

Dr. Belcher explained that, effective July 1, 2011, Section 205 of the Healthy Hunger-Free Kids Act of 2010 requires Local Education Agencies (LEAs) participating in the National School Lunch Program to provide the same level of support for lunches

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served to paid students as they are for students eligible for free or reduced-price lunches. The act directs LEAs to compare the average price charged to paid students to the difference between free reimbursement and paid reimbursement. If the average paid lunch price is less than the free reimbursement minus the paid reimbursement, LEAs are required to gradually adjust the average cost to cover the difference. National research by USDA has indicated that average prices charged are frequently less than the cost of producing a meal. This provision will help ensure that schools have funding available to support serving nutritious meals. Current free reimbursement rates are \$2.72 per meal and paid reimbursement is \$.26, giving a difference of \$2.46. Current charge for paid meals is \$2.10 for an elementary student and \$2.35 for a secondary student, making the average charge \$2.23 per meal. For school year 2011-12, the adjusted average price is the average price charged in school year 2010-11 increased by a factor equal to two percentage points above the inflation rate and may be rounded down to the nearest 5 cents. For school year 2011-12, the inflation factor is 1.14 percent. Combined with the required annual 2-percentage-point increase, the total adjustment required is 3.14 percent. For Columbia Public Schools this translates in a .0697 cents, or \$.05, increase when rounded down. Maximum increase required annually is 10 cents. It was moved by Mr. Sessions that the 5-cent increase in school meal prices for 2011-12 be approved. The second was by Ms. Wade. The vote was 7 yes—0 no.

## Consideration of Policies

Dr. Belcher presented revisions to policies GCBDA, "Professional Staff Short-Term Leaves and Absences," and GDBDA, "Support Staff Leaves and Absences." With the integration of data systems via BusinessPlus for Business Services and Human Resources offices, one issue requires an operational change by the district in order for the system to go live July 1, 2011. The BusinessPlus software cannot recognize or accurately account for the unpaid personal day, which docks an employee \$70 or \$80 when used. In 2011-12, the district will allow the deduction of one day of sick leave to support this unpaid personal day versus a payroll deduction of \$70 or \$80. Use of this leave requires prior approval and will only be able to be used after the employee's two paid personal days have been taken. The suggested changes have been reviewed by the Policy Services division of the Missouri School Boards Association. It was moved by Ms. Mees that the policies be revised as presented. The second was by Mr. Whitt. The vote was 7 yes—0 no.

## Consideration of Election of Board of Education Secretary and Treasurer

Ms. King nominated Dr. Nick Boren to serve as Board of Education Secretary and Linda Quinley to serve as Board of Education Treasurer for the 2011-12 school year, by acclamation. The second was by Ms. Pruitt. The vote was 7 yes—0 no.

## Announcements

Board members shared information about various activities in which they have recently taken part or in which they will soon take part.

President Rose announced Ms. Mees will appear on KFRU on Tuesday, June 14, to review and discuss the June 13 Board of Education meeting.

## Adjournment

It was moved by Ms. King that the Board of Education immediately adjourn to meet in executive session at the Administration Building, 1818 West Worley Street, for the purpose of considering issues related to the leasing, purchase, or sale of real estate as authorized by the provisions of Section 610.021(2) of the Missouri statutes. The second was by Mr. Sessions. The roll call vote was as follows:

|                      |     |
|----------------------|-----|
| Mr. Whitt voted      | Yes |
| Ms. Pruitt voted     | Yes |
| Ms. Wade voted       | Yes |
| Ms. King voted       | Yes |
| Ms. Mees voted       | Yes |
| Mr. Sessions voted   | Yes |
| President Rose voted | Yes |

There was no further business to come before the Board, and the meeting was declared adjourned at 8:40 p.m.