

# Record of the Board of Education of the Columbia School District

Regular Session, 14th day of October, 2013

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The Board of Education of the School District of Columbia, Boone County, Missouri, met in regular session at the Administration Building, 1818 West Worley Street, at the hour of 6:30 p.m., Central Daylight Time, Monday, the 14th day of October, 2013. Those in attendance were as follows:

President Christine King  
Vice President James Whitt  
Member Jan Mees  
Member Darin Preis  
Member Dr. Tom Rose  
Member Jonathan Sessions  
Member Helen Wade  
Superintendent Dr. Chris Belcher  
Executive Director of Human Resources and Employment Law and Secretary Andrea Follett  
Chief Financial Officer and Treasurer Linda Quinley

Absent: None

## Call to Order

The meeting was called to order by President King at 6:30 p.m.

The first matter of business was consideration of the agenda for the October 14, 2013, regular meeting of the Board of Education. It was moved by Mr. Sessions that the agenda be approved. The second was by Ms. Mees. The vote was 7 yes—0 no.

## Consent Agenda

The next matter of business was the consideration of the approval of consent agenda items: approval of the minutes of the regular and executive sessions of the Board of Education held on September 9, 2013; the special session of the Board of Education held on September 19, 2013; the special and executive sessions of the Board of Education held on September 25, 2013; acceptance of the treasurer's report; approval of bills; approval of personnel recommendations; and approval of business transactions.

The monthly treasurer's report had been previously provided to the Board of Education by Ms. Quinley. The report showed a beginning balance for the month of September in the amount of \$65.88 million, cash receipts of \$7.31 million, cash disbursements of \$19.19 million, and an ending balance of \$54.00 million. The \$54.00 million was invested in government securities in the amount of \$52.62 million and daily investment accounts in the amount of \$1.38 million. The average interest rate for all investments was 0.24%.

The Board of Education had previously been provided a detailed report of bills and expenditures for the month of September 2013. The report totaled 359 pages. The following is a listing and summary of the bills as provided to the Board of Education:

General Ledger Accounts	\$4,302,201.24	Middle/Junior High Foreign Language	390.93
Elementary Instruction	125,962.23	Middle/Junior High Music	4,903.82
Elementary Health	4,191.17	Middle/Junior High Art	457.86
Elementary Music	2,383.66	Middle/Junior High Business	1,311.93
Elementary Art	2,134.72	Middle/Junior High Family and Cons. Sci.	15,084.33
Elementary Science	6,935.73	Middle/Junior High Ind. Tech.	53,784.24
Elementary Math	6,365.24	Middle/Junior High Speech	1,295.65
Elementary Physical Education	1,713.40	Senior High Instruction	58,934.81
Elementary Language Arts	54,636.44	Senior High Science	50,593.19
Middle/Junior High Instruction	101,926.81	Senior High Math	18,776.07
Middle/Junior High Science	4,198.40	Senior High Language Arts	9,021.11
Middle/Junior High Math	4,025.59	Senior High Social Studies	31,492.93
Middle/Junior High Language Arts	6,418.93	Senior High Foreign Language	7,635.46
Middle/Junior High Social Studies	1,347.26	Senior High Music	11,249.88
Middle/Junior High Reading	285.75	Senior High Art	9,566.81

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Senior High Business Education	7,486.25	Financial Aid Office	445.00
Senior High Family and Cons. Sci.	6,446.13	Payments to Other Districts	18,723.01
Senior High Industrial Tech.	3,154.71	Counseling/Guidance	9,776.64
Senior High Physical Education	1,127.77	Assessment Services	1,689.00
Senior High Speech and Drama	528.81	Pupil Health Services	2,145.87
Senior High Planetarium	270.83	Ancillary Services	99.96
Senior High Humanities	323.83	Staff Coordination	3,488.48
Secondary Summer School	95.43	Curriculum Development	340.37
Douglass High School	17,233.19	Staff In-service Training	31,208.02
Child and Family Support	91.72	Library	10,911.31
Suspension Center	49.03	Instructional and Info. Tech. Svcs.	81,675.10
Special Ed.—All Programs	33,067.76	Board of Education	3,484.15
Gifted Program	5,508.24	District Administration	34,811.87
Title I	6,337.73	Office of the Principal	21,459.13
English—Second Language	1,100.34	Administration—Special Ed.	1,337.07
Early Childhood Special Ed.	14,498.95	Administration—Vocational	2,414.01
Voc.—All Programs	16,210.57	Business Services	11,422.88
Voc. Agriculture	6,342.49	Maintenance Services	1,017,062.93
Voc. Welding	4,422.94	Security Services	13,254.84
Voc. Business Ed.	59,593.61	Transportation—District	627.96
Voc. Family and Cons. Sci.	2,395.81	Transportation—Contract	530,652.51
Voc. Computer Ed.	1,386.19	Handicapped Pupil Transportation	115,533.36
Voc. Health Sciences	9,722.38	ECSE Transportation	22,423.67
Voc. Occ. Culinary Arts	28,358.20	Food Services Program	398,476.21
Voc. Trade and Industry	4,986.14	Research, Assessment, and Accountability	2,651.66
Voc. Electronics	426.95	Information Services	47,077.04
Voc. Auto Mechanics	379.36	Employee Benefits	45,788.58
Voc. Marketing and Coop. Ed.	1,307.84	Title I Early Childhood	13,456.45
Voc. Engineering	3,480.30	Community Relations/PIE	6,582.89
Voc. Broadcast Journalism	8,306.44	Parents As Teachers	1,605.76
Voc. Programming	171.45	Offset Printing	19,171.70
Voc. Geospatial Information Sys.	223.02	Early Childhood	3,606.06
Voc. Teaching Professions	76.53	Family/Student Services	19.04
Voc. Phototonics	1,163.25	Summer School	2,573.19
Voc. Safety and Security	1,914.00	Revolving Accounts	5,957.37
Project Lead the Way	7,939.11	Parent Involvement	3,180.12
Project Lead the Way—Biomedica	328.96	2010 Bonds Issued 05/11	88,013.04
Extracurricular Activities	103,815.37	2010 Bonds Issued 04/12	889,891.30
Athletics	90,038.53	2010 Bonds Issued 05/13	338,800.82
Adult Basic Education	738.78	2010 Bonds Issued 01/14	341,287.71
Adult Business Education	9,342.95	Capital Projects—Tax	218,895.56
Adult Vocational Trades	4,163.48		
Health Occupations	12,143.56	<b>TOTAL EXPENDITURES</b>	<b>\$9,741,383.43</b>
Enrichment	3,761.10		

Candidates were recommended to the Board for employment in the district in professional and support staff positions.

Awarding of bids for materials, supplies, and equipment was recommended as follows:

Bid	Recommendation
Cabover box truck (Facilities and Construction Services)	Award to low bidder meeting specifications, Degel Truck Center, Hazelwood, MO, in the amount of \$43,440.00
Restroom partition replacement (Rock Bridge High School and Columbia Area Career Center)	Award to low bidder meeting specifications, Overhead Door Co. of Central Mo., Columbia, MO, in the amount of \$48,004.00

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Bid	Recommendation
Authorization to renew employee seasonal flu vaccine administration (district-wide)	Renew contract with Total Wellness, Omaha, NE, at a cost of \$18.00 for each permanent (full-time and part-time) employee for Year 1; \$19.00 each for Year 2; and \$20.00 each for Year 3. This is the final renewal for this contract.
Authorization to renew professional lawn mowing and irrigation services	Renew contract with Columbia Landcare, Columbia, MO, as follows:  Mowing services (Mar.-Oct. 2014, district-wide) . . . . . \$269,692.33 Irrigation services (May-Sep. 2014, Battle, Hickman, and Rock Bridge high schools, West Middle School, and Administration Building) . . . . . 13,364.25
Floor matting (Facilities and Construction Services)	Award to low bidder meeting specifications, New System, Earth City, MO, in the amount of \$19,428.86
Custodial equipment (Facilities and Construction Services)	Award to low bidder meeting specifications, New System, Earth City, MO, as follows:  IPC Eagle Smartvac 664s . . . . . \$10,444.05 Tomcat 34" riding auto scrubbers . . . . . 33,853.58 Karcher auto scrubbers . . . . . 24,778.64
HVAC improvements (New Haven and Rock Bridge elementary schools)	Award to low bidder meeting specifications, Peters Heating & Air Conditioning, Quincy, IL, in the amount of \$510,000.00
Replacement of gymnasium bleachers (Midway Heights Elementary School)	Award to low bidder meeting specifications, Sports Con, St. Louis, MO, in the amount of \$27,125.00
Folding room dividers (Rock Bridge High School)	Award to only bidder, Revensberg, St. Louis, MO, in the amount of \$51,492.00
Window treatments (Parkade Elementary School)	Award to only bidder, Stover's Carpet & Home Furnishings, Columbia, MO, in the amount of \$59,800.00
Roof replacement (Gentry Middle School)	Award to low bidder meeting specifications, Missouri Builders Service, Inc., Jefferson City, MO, in the amount of \$476,000.00
Roof replacement (Lange Middle School)	Award to low bidder meeting specifications, Kehrer Brothers Construction Inc., Albers, IL, in the amount of \$403,468.00
Roof replacement (Lee Elementary School)	Award to low bidder meeting specifications, Missouri Builders Service, Inc., Jefferson City, MO, in the amount of \$31,662.00
Roof replacement (New Haven Elementary School)	Award to low bidder meeting specifications, Shay Roofing, Columbia, MO, in the amount of \$158,196.00
Roof replacement (Facilities and Construction Services)	Award to low bidder meeting specifications, Weathercraft Inc., Jefferson City, MO, in the amount of \$260,026.00

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Bid	Recommendation
Authorization to purchase Apple iPad volume vouchers (district-wide)	Purchase from Apple Computer, Inc., Austin, TX, in an amount not to exceed \$45,000.00 for 2013-14
Device storage carts (district-wide)	Award to low bidder meeting specifications, Staples Advantage, St. Louis, MO, as follows:  Da-Lite CT-LS20 20-unit laptop storage cart \$593.38 each Da-Lite CT-LS30 30-unit laptop storage cart 675.99 each

It was reported that there are several items of surplus property that are either no longer needed by a particular school or no longer required for use by the district, and it was requested that the Board act to dispose of the property by adoption of the following resolution:

## Resolution

RESOLVED, that there are within the Columbia School District several items of school property that are either no longer needed by a particular school or no longer required for use by the district, such items being contained on the list which is submitted and made a part of this resolution.

IT IS THEREFORE RESOLVED that the district redistribute or sell all of the aforesaid school property. If sold, the property will go to the highest bidder after proper publication of notice and pursuant to Section 177.091, RSMo.

Also presented for consideration were:

- Leadership and Learning Center contract for professional development services
- Purchase of ST Math, a Web-based computer program, from the Mind Research Institute
- Stormwater management and facilities covenant for new elementary school to be constructed in northeast Columbia
- Right-of-way Boone Electric Cooperative easement for new elementary school to be constructed in northeast Columbia
- Contract for extended service warranty on 10 athletic scoreboards
- Agreement for services with Rachel's Challenge in partnership with Lange Middle School
- Memorandum of understanding to formalize the relationship and sharing of information between Burrell Behavioral Health and Parkade Elementary School staff
- Memorandum of understanding for Burrell Behavioral Health's Child and Family Support Process at Paxton Keeley Elementary School
- Memorandum of understanding with Missouri Department of Agriculture for improvements at Field School
- Policy on spouse and domestic partner coverage under the district's medical and dental plans
- Amendments to the district's medical and dental plans for calendar year 2014
- Appointment of community member to Board of Education Finance Committee

It was moved by Mr. Sessions that the consent agenda be amended to include a revised bid on HVAC improvements and consideration of the appointment of a community member to the Board of Education Finance Committee (as shown above). The second was by Mr. Whitt. The vote on the amendment was 7 yes—0 no.

It was then moved by Mr. Sessions that the consent agenda be approved as amended. The second was by Ms. Mees. The vote was 7 yes—0 no.

## Public Comment

No public comments were offered.

### Board President's Report

#### Reports from Columbia Missouri State Teachers Association and Columbia Missouri National Education Association

Kari Schuster, president of the Columbia Missouri State Teachers Association, and Susan McClintic, Columbia Missouri National Education Association president, presented reports from their respective organizations on recent and future activities.

#### Southwest Elementary School Land Update

Dr. Belcher reported negotiations are ongoing for property for a new elementary school to be constructed in southwest Columbia, and he expects to be able to make a public announcement within a week regarding the property.

Dr. Belcher also announced that Sam Howell will present to district administrators on Friday, October 1, 2013, at Battle High School regarding Missouri demographics. He invited Board members and representatives from community organizations to attend the presentation.

### Superintendent's Report

#### Student Performance Review

Dr. Sally Beth Lyon, Chief Academic Officer; Dr. Peter Stiepleman, Assistant Superintendent for Elementary Education; and Dr. Jolene Yoakum, Assistant Superintendent for Secondary Education presented an update on student performance in the district, including summative data and actions being taken to improve student performance and reduce the achievement gap, the opportunity gap, and the enrichment gap.

#### Long-range Facilities Planning Committee Report

Ms. Mees presented an update on the work of the Long-range Facilities Planning Committee. The committee is reviewing a list of needed building projects and working on prioritizing them in order to present recommendations to the Board of Education for consideration for future bond issues.

#### Mill Creek Elementary School Boundaries

Dr. Stiepleman presented several options for relieving the overcrowding at Mill Creek Elementary School. The options were developed after a series of public presentations. A final recommendation will be presented for consideration of approval at the Board's regular meeting in December.

### Unfinished Business

#### Consideration of Policies

Changes to several existing district policies had been presented at the Board's regular meeting on September 9, 2013, for first reading. These policies, listed below, were presented for second reading and consideration of approval:

- GBEA, Workers' Compensation
- GCBDA, Professional Staff Short-Term Leaves and Absences
- GCJ, Professional Staff Time Schedules
- GDBDA, Support Staff Leaves and Absences
- JHCD, Administration of Medications to Students
- JHCF, Student Allergy Prevention and Response

It was moved by Ms. Wade that the policies be approved as presented. The second was by Dr. Rose. The vote was 7 yes—0 no.

### New Business

#### Consideration of Authorization to Seek Bids for Student Transportation Services

Dr. Nick Boren, Deputy Superintendent for Administration, and David Wilson, Transportation Coordinator, presented an update on the three-tier student transportation model adopted at the beginning of the 2013-14 school year. The new system is working well. Dr. Boren emphasized that the priorities are safety and service.

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Dr. Boren reported that the district's contract with First Student for student transportation services expires on June 30, 2014. The original contract was for a three-year period and the Board had the option to extend for two one-year periods. The Board extended the contract for each of these two option years.

Dr. Boren explained that the Board has the authority to select any one of the following options:

- Extend the First Student contract for another year without bid, according to the Missouri Department of Elementary and Secondary Education and district auditors. (The advantage of extending the current contract is that the known cost increase would be 2.5 percent of the base contract, or approximately \$250,000, versus an unknown amount. Dr. Boren noted First Student submitted the low bid two years ago, which was lower than the next-lowest bid by \$2 million.)
- Authorize the administration to develop a request for proposals and subsequently award the bid to the lowest qualified bidder starting July 1, 2014.
- Extend First Student's contract for a year and direct the administration direction to develop a comprehensive analysis of a district-operated and -owned transportation system. This analysis would involve significant time and would take approximately twelve months to complete.

After discussion, it was moved by Dr. Rose that the First Student contract be extended for an additional year, and that the administration develop a comprehensive analysis of a district-operated and -owned transportation system. The second was by Mr. Preis. The vote was 7 yes—0 no.

## Announcements

Information was shared about various activities in which Board members have recently taken part or in which they will soon take part.

President King announced Mr. Whitt will appear on KFRU on Tuesday, October 15, to review and discuss the October 14 Board of Education meeting.

## Adjournment

There was no further business to come before the Board, and the meeting was declared adjourned at 9:15 p.m.