

Record of the Board of Education of the Columbia School District

Regular Session, 12th day of November, 2012

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The Board of Education of the School District of Columbia, Boone County, Missouri, met in regular session at the Administration Building, 1818 West Worley Street, at the hour of 6:30 p.m., Central Standard Time, Monday, the 12th day of November, 2012 Those in attendance were as follows:

President Dr. Tom Rose
Vice President Christine King
Member Jan Mees
Member Jonathan Sessions
Member Helen Wade
Member James Whitt
Superintendent Dr. Chris Belcher
Deputy Superintendent and Secretary Dr. Nick Boren
Chief Financial Officer and Treasurer Linda Quinley

Absent: None

Call to Order

The meeting was called to order by President Rose at 6:30 p.m. The meeting began with the pledge of allegiance in honor of Veterans Day.

The first matter of business was consideration of the agenda for the November 12, 2012 meeting of the Board of Education. It was moved by Ms. King that the agenda be approved. The second was by Mr. Whitt. The vote was 6 yes—0 no.

Administration of Oath of Office to Recently Appointed Board of Education Member

Dr. Boren administered the oath of office to Darin Preis, who was selected at the Board of Education's October 30, 2012, special meeting to fulfill the unexpired term of Paul Cushing, whose resignation the Board voted to accept at its September 10, 2012, regular meeting. The term expires in April 2013.

Consent Agenda

The Board considered approval of the minutes of the regular and special meetings of the Board of Education on October 8, 2012; the minutes of the special sessions of the Board of Education held on October 18 and October 30, 2012; acceptance of the treasurer's report; approval of bills; approval of personnel recommendations; and approval of business transactions.

The monthly treasurer's report had been previously provided to the Board of Education by Ms. Quinley. The report showed a beginning balance for the month of October in the amount of \$76.57 million, cash receipts of \$7.84 million, cash disbursements of \$18.99 million, and an ending balance of \$65.42 million. The \$65.42 million was invested in government securities in the amount of \$55.30 million and daily investment accounts in the amount of \$10.12 million. The average interest rate for all investments was 0.18%.

The Board of Education had previously been provided a detailed report of bills and expenditures for the month of October 2012. The report totaled 280 pages. The following is a listing and summary of the bills as provided to the Board of Education:

General Ledger Accounts	\$3,912,737.46	Middle/Junior High Language Arts	308.33
Elementary Instruction	276,128.43	Middle/Junior High Social Studies	370.18
Elementary Health	100.01	Middle/Junior High Reading	289.16
Elementary Music	2,835.25	Middle/Junior High Foreign Language	207.77
Elementary Art	8,055.25	Middle/Junior High Music	2,027.75
Elementary Science	24,769.50	Middle/Junior High Art	3,847.12
Elementary Math	12,414.99	Middle/Junior High Business	1,460.05
Elementary Social Studies	9,980.55	Middle/Junior High Family and Cons. Sci.	1,650.07
Elementary Physical Education	1,063.39	Middle/Junior High Ind. Tech.	4,746.27
Elementary Language Arts	454.66	Middle/Junior High Physical Education	100.25
Middle/Junior High Instruction	109,761.73	Middle/Junior High Speech	1,105.42
Middle/Junior High Science	6,560.81	Middle/Junior High Journalism	66.93
Middle/Junior High Math	6,010.65	Senior High Instruction	56,814.96

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Senior High Science	192,243.47	Adult Vocational Trades	4,166.05
Senior High Math	8,505.69	Health Occupations	12,348.15
Senior High Language Arts	1,832.49	Enrichment	32,282.26
Senior High Social Studies	559.32	Financial Aid Office	891.00
Senior High Foreign Language	156.34	Counseling/Guidance	9,141.23
Senior High Music	6,926.91	Assessment Services	2,191.45
Senior High Art	5,860.39	Pupil Health Services	8,466.72
Senior High Business Education	3,679.14	Ancillary Services	22,904.58
Senior High Family and Cons. Sci.	4,899.35	Staff Coordination	9,651.05
Senior High Industrial Tech.	3,059.97	Staff In-service Training	33,195.22
Senior High Physical Education	1,118.50	Library	12,527.86
Senior High Speech and Drama	259.00	Instructional and Info. Tech. Svcs.	134,422.87
Secondary Summer School	-554.88	Board of Education	107,740.42
Douglass High School	5,711.19	District Administration	13,825.72
Suspension Center	3,022.14	Office of the Principal	18,332.26
Special Ed.—All Programs	19,584.34	Administration—Special Ed.	538.36
Gifted Program	4,526.24	Administration—Vocational	4,103.27
Title I	10,202.13	Business Services	17,074.35
English—Second Language	1,835.96	Maintenance Services	196,275.68
Early Childhood Special Ed.	20,745.18	Security Services	13,608.83
Voc.—All Programs	33,879.07	Transportation—District	2,595.38
Voc. Agriculture	6,020.55	Transportation—Contract	631,013.17
Voc. Welding	1,659.42	Handicapped Pupil Transportation	121,505.05
Voc. Business Ed.	3,760.48	ECSE Transportation	28,494.35
Voc. Family and Cons. Sci.	5,971.62	Food Services Program	430,705.26
Voc. Computer Ed.	13,742.03	Research, Assessment, and Accountability	2,409.00
Voc. Health Sciences	7,226.69	Information Services	69,258.45
Voc. Occ. Culinary Arts	13,171.82	Employee Benefits	69,143.02
Voc. Trade and Industrial Ed.	3,797.43	Title I Early Childhood	2,195.91
Voc. Electronics	4,335.62	Community Relations/PIE	5,934.59
Voc. Auto Mechanics	4,810.46	Parents As Teachers	1,603.65
Voc. Marketing and Coop. Ed.	180.12	Offset Printing	1,969.00
Voc. Engineering	3,362.67	Early Childhood	10,494.09
Voc. Broadcast Journalism	61.89	Infant/Toddler Day Care	15.00
Voc. Special Needs	86.82	Revolving Accounts	5,908.64
Voc. Geospatial Information Systems	183.04	Parent Involvement	2,351.38
Voc. Teaching Professions	200.03	2007 Bonds Issued 11/09	43,976.57
Voc. Photonics	710.25	2011 Bonds Issued 05/11	1,291,596.84
Voc. Safety and Security	31.45	2010 Bonds Issued 04/12	1,721,332.27
Project Lead the Way	7,082.36	Capital Projects—Tax	552,408.32
Extracurricular Activities	135,542.90	Debt Services	2,717.00
Athletics	26,098.49		
Adult Basic Education	860.99		
Adult Business Education	3,393.04		
		TOTAL EXPENDITURES	\$10,666,133.08

Candidates were recommended to the Board for employment in the district in professional and support staff positions.

Awarding of bids for materials, supplies, and equipment was recommended as follows:

Bid	Recommendation
Authorization to purchase roofing services (Midway Heights Elementary School)	Purchase from Watkins Roofing, Columbia, MO, in the amount of \$288,272.00
Public address system for new gym (Hickman High School)	Award to low bidder meeting specifications, Nelson Audio, Eldon, MO, in the amount of \$21,809.58

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Bid	Recommendation
Professional lawn mowing services (district-wide), March 15, 2013 through November 15, 2013	Award to low bidder meeting specifications, Columbia Turf, Columbia, MO, in the amount of \$216,579.00
Authorization to purchase irrigation services (Battle, Hickman, and Rock Bridge high schools, West Junior High School, and Administration Building)	Purchase from Columbia Turf, Columbia, MO, in the amount of \$12,975.00 annually
Asbestos abatement (Jefferson Junior High School)	Award to low bidder meeting specifications, New Horizons, Kansas City, MO, in the amount of \$60,076.00
Authorization to purchase automated energy controls (Hickman High School; Oakland Junior High School; Gentry, Lange, and Smithton middle schools; and Derby Ridge and Mill Creek elementary schools)	Purchase from Automatic Controls, St. Louis, MO, in the amount of \$1,448,064.00
Forklift (Columbia Area Career Center)	Award to low bidder meeting specifications, Forklifts of Central Missouri, Jefferson City, MO, in the amount of \$24,886.00
Authorization to purchase mapping and GIS handhelds (Columbia Area Career Center)	Purchase from Seiler Instrument, Belton, MO, in the amount of \$10,995.00
Rental of land for farming (Vemer property)	Award to high bidder, Garrett Farms LLC, Ashland, MO, in the amount of \$15,000.00 per year
Authorization to purchase consulting services for BusinessPlus Human Resources, Payroll, and Finance modules (Human Resources and Business Services)	Purchase from KOA Hills Consulting, Kameula, HI, in the estimated total amount of \$39,000.00
Authorization to renew medical stop loss policy premium notification (district-wide)	Purchase from Swiss RE in the amount of \$376,324.00
Furniture (Battle High School)	Award to low bidder meeting specifications, Inside the Lines, Columbia, MO, in the amount of \$73,106.65
Appliances (Battle High School)	Award to low bidder meeting specifications, Columbia Appliance, Columbia, MO, in the amount of \$40,541.00
Authorization to purchase two-way radios (Battle High School)	Purchase through State of Missouri contract from Wireless USA, Jefferson City, MO, in the amount of \$19,514.00
Band uniforms (Battle High School)	Award to low bidder meeting specifications, Stanbury Uniforms, Inc., Brookfield, MO, in the amount of \$116,073.60
Authorization to purchase Lunchbox software and hardware (Battle High School)	Purchase from Heartland School Solutions, Harlan, KY, in the amount of \$12,567.96

It was reported that there are several items of surplus property that are either no longer needed by a particular school or no longer required for use by the district, and it was requested that the Board act to dispose of the property by adoption of the following resolution:

Resolution

RESOLVED, that there are within the Columbia School District several items of school property that are either no longer needed by a particular school or no longer required for use by the district, such items being contained on the list which is submitted and made a part of this resolution.

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IT IS THEREFORE RESOLVED that the district redistribute or sell all of the aforesaid school property. If sold, the property will go to the highest bidder after proper publication of notice and pursuant to Section 177.091, RSMo.

Also presented for consideration were:

- Missouri Arts Council grant for Center for Gifted Education
- Amendment to the Agreement for the Sale of Real Estate between St. Charles Road Development Company LLC and the Columbia Public School District related to road improvements around Battle High School

It was moved by Ms. King that the consent agenda be approved as presented. The second was by Mr. Sessions. Mr. Preis requested that the bid for replacement of gymnasium bleachers and resurfacing of the gym floor at Rock Bridge High School be removed for separate consideration. The vote on the consent agenda, with the exception of the bid for bleachers and floor resurfacing, was 7 yes—0 no.

The bid for replacement of gymnasium bleachers and resurfacing of the gym floor at Rock Bridge High School was then considered. It was moved by Mr. Sessions to approve the bid as presented. The second was by Ms. King. After discussion and clarification, Dr. Rose invited public comment. Comments were received from the following individuals:

- Tim Ochampaugh, Kalamazoo, MI
- Brad Peterson, Shawnee, KS

The vote to approve the bid was 0 yes—7 no, and the consensus of the Board was that the bid be resubmitted at the regular meeting of the Board on December 10, 2012.

Special Recognition

Rock Bridge High School Girls' Golf Team, State Championship

The Rock Bridge High School girls' golf team was recognized for winning its second consecutive team title at the recent MSHSAA Class 2 girls' golf championship.

Columbia FFA, National Winners

Students in the Columbia FFA Chapter were recognized for their first-place win at the 85th National FFA Convention in Indianapolis, Indiana.

Neil C. Aslin Bust

Dr. Belcher noted the presence of a bust of Dr. Neil C. Aslin, former Columbia School District superintendent, in the lobby of the Administration Building. The bust was created by local artist Sabra Tull Meyer.

Public Comment

Public comments were received from the following individuals:

- Monta Welch, 2808 Greenbriar Drive
- Fred DeMarco, 6591 Sabine
- Dan Hemmelgarn, 412 Thilly Avenue
- Shari Korthuis, 2987 Running Deer Court
- Catherine Parke, 413 Thilly Avenue
- Jim Cherrington, Missouri School Boards Association

Board President's Report

Report from Columbia Missouri State Teachers Association and Columbia Missouri National Education Association
Kari Schuster, co-president of the Columbia Missouri State Teachers Association, and Susan McClintic, Columbia Missouri National Education Association president, presented reports from their respective organizations on recent and future activities.

Superintendent's Report

Library Media Program Report

Kerry Townsend, instructional technology specialist, presented a review of library media programs in the district. Highlights included the role of the library media specialist and the various instructional resources, including Web tools, available to students.

Closing of Elementary Property North of Battle High School

Dr. Boren reported the purchase of the 32 acres of property north of Battle High School on which an elementary school will be constructed will close on November 30, 2012. The contract for purchase of property from St. Charles Road Development Company has several contingencies which must be satisfied before the contract is binding and the district is obligated to purchase the property. The deadline for all of these contingencies is December 31, 2012. The contract and the obligation of the district to purchase the property are specifically contingent upon the following:

1. Seller St. Charles Road Development Company, at its sole cost, must complete construction of an extension of Battle Drive from its current north terminus along the full western boundary of the elementary school property and this extension must be dedicated and accepted by Boone County.
2. Seller must extend gas, water, and electric utility services onto the property in a location agreed by the parties, at its sole cost and expense.
3. Seller, at its sole cost and expense, must prepare and submit a plat of the property showing all improvements to the County and this plat must be approved by the County. The property has been platted and the remaining items per the original contract that are to be completed are extension of gas and electric service to the elementary property.

The amendments approved by the Board of Education in the consent agenda require St. Charles Road Development Company to build a "fire-loop" road to the west of the intersection of Battle Avenue and Spartan Way. This is required by the Boone County Fire Protection District and must be completed before receiving final occupancy for the St. Charles Road elementary school. As a result of the road construction, St. Charles Road Development Company has asked to perform the extension of the gas and electric service to the elementary property in conjunction with this project so it is part of one project, resulting in more efficient planning and cost savings to the developer. The seller agrees to have the electric utility service extension completed by August 1, 2013, and the natural gas utility service extension completed by December 31, 2013, at no cost to the buyer. The seller will also agree to temporary electric service to the elementary site as needed for construction of the elementary school. These amendments allow the district to proceed with closing the original contract for purchase of 32 acres for the construction of an elementary school to the north of Battle High School at a cost of \$1.5 million and receive a charitable contribution from St. Charles Road Development Company in the amount of \$500,000. These amendments relieve the district of any future costs associated with infrastructure development surrounding the St. Charles Road elementary school.

Unfinished Business

Consideration of Policies

Dr. Belcher presented five policies which had been presented for first reading at the Board's regular meeting on October 8, 2012. The policies, listed below, were presented for second reading and consideration of approval:

- DA, Fiscal Responsibility
- DN, School Properties Disposal Procedure
- EI, Insurance Management
- EIA, Property and Liability Insurance
- IGBM, Autonomous Schools

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It was moved by Ms. Mees that the policies be approved as presented. The second was by Mr. Whitt. After discussion, the vote was 7 yes—0 no.

New Business

Consideration of Curriculum for K-5 Language Arts, K-8 Mathematics, 6-12 Physical Education, and 6-12 Theatre

Dr. Sally Beth Lyon, Chief Academic Officer, assisted by curriculum coordinators Becky Stanley (K-5 language arts), Dana Ferguson (K-8 mathematics), Christi Hopper (6-12 physical education), and Debbie Jacobs (6-12 theatre), presented revised curriculum objectives for each of these content areas. Courses to be offered in secondary physical education have been adjusted in light of secondary reorganization; curriculum objectives for K-5 language arts and K-8 mathematics have been revised in order to align with the Common Core State Standards. It was moved by Mr. Sessions that the revised curriculum objectives for all four content areas be approved as presented. The second was by Mr. Whitt. The vote was 7 yes—0 no.

Consideration of Contracted Custodial Services for Battle High School

Dr. Boren presented an overview of contracted custodial services for Battle High School. The district issued an exploratory RFP for contracted custodial services on August 24, 2012, and responses were due September 18. The district received responses from eight companies. A committee consisting of Dr. Tom Rose, Dana Reynolds, Greg Cooper, Dr. Dana Clippard, Linda Quinley, Charlie Oestreich, Norris McKinzie, and Dr. Boren conducted interviews with GCA, Aramark, and PCI on September 26. It was the consensus of the committee that the district move forward with discussions with GCA and provide the board an overview of the process and discussion of next steps at the October 8, 2012, Board of Education meeting. After the Board was provided an update on contracted custodial services at its meeting on October 8, the administration was directed to continue discussions with GCA and to make adjustments to compensation so that it is better aligned with what Columbia Public Schools currently offers custodial staff. After discussions with GCA, which included adjustments to GCA's salary schedule to more closely match Columbia Public Schools, GCA has modified its initial proposal and the revised costs for construction clean from January 1, 2013, through May 31, 2013, is \$26,077.60 per month, or \$130,388.00. The custodial services cost beginning June 1, 2013, is \$29,529 per month, or \$354,348 annually. This is an initial 18-month contract with two one-year options to renew. The only allowable cost-increase adjustments during this period are based on increases in the Consumer Price Index or minimum wage. It was moved by Ms. King that the contract for custodial services for Battle High School be approved as presented. The second was by Mr. Sessions. After discussion and comments from Facilities and Construction Services employees Jeff Hempstead and Alvin Sweezer, the vote was 1 yes—6 no (President Rose voted yes).

Consideration of Cooperative Agreement for Battle High School Construction Project

Dr. Boren presented an agreement for the Battle High School construction project. He explained that currently the school district has an agreement with Boone County that requires the county to reimburse the district \$250,000 for all off-site improvements that have been completed and subsequently accepted by Boone County. As of several weeks ago Boone County had approved the last few details of the project, and both Summerset Village plat 1 and 2 have been approved by the County Commission. Thus, Boone County is now the official owner of Battle Avenue and the various road improvements along St. Charles Road. At the onset of this project the Boone County Commissioners agreed to reimburse to Columbia Public Schools \$250,000 to help defray some of the almost \$1.8 million cost of the improvements. As a result of many subsequent discussions by MoDOT, Boone County, the City of Columbia, the St. Charles Road Development group, and the Boone County Fire District, an agreement subject to the Board of Education's approval will rescind this agreement and allow the \$250,000 to go toward other improvements that will occur in this area. This includes purchase of land at the Route Z and St. Charles Road intersection, widening of the approach and exit ramps to I-70 at Route Z, replacement of the bridge deck over I-70 at Route Z, the possible future extension of Battle Avenue to Mexico Gravel Road, and the second "fire loop" off of Battle Avenue that allows a secondary access to the elementary school that will be built north of Battle High School. The essence of this agreement is that Columbia Public Schools will have no further obligations for any other off-site improvements that would pertain to the new elementary school. St. Charles Road Development will agree to build a loop street to meet the requirements of the Boone County Fire District so the school district can achieve a final occupancy permit on the elementary school. St. Charles Road Development will build this road and complete it by the end of 2013. This is a major milestone for the district on each of these projects and should end the possibility of any future costs not directly associated with the construction of Battle High School or "Battle" elementary school. It was moved by Mr. Whitt that the agreement be approved as presented. The second was by Mr. Preis. The vote was 7 yes—0 no.

Consideration of Award of HVAC Projects

Dr. Boren presented bids for HVAC projects at Jefferson and West junior high schools and New Haven and Rock Bridge elementary schools. He recommended on behalf of the administration that the bid for HVAC installation at Jefferson Junior High

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School and New Haven and Rock Bridge elementary schools be awarded to Harold G. Butzer of Jefferson City, Missouri, in the amount of \$5,681,300, and that the bid for HVAC installation at West Junior High School be awarded to J. Louis Crum Corporation of Columbia, Missouri, in the amount of \$3,025,000. The West Junior High School work is scheduled from April 2013 through September 2013; the work on Jefferson Junior High School and New Haven and Rock Bridge elementary schools is scheduled from April 2014 through September 2014. It was moved by Ms. Mees that the bids be awarded as recommended. The second was by Mr. Whitt. After discussion, the vote was 7 yes—0 no.

Consideration of 2012-13 Budget Amendments

Ms. Quinley presented several proposed amendments to the 2012-13 budget. After discussion, it was moved by Mr. Whitt that the amendments be approved as presented. The second was by Ms. King. The vote was 7 yes—0 no.

Announcements

President Rose announced Ms. Mees will appear on KFRU on Tuesday, November 13, to review and discuss the November 12 Board of Education meeting.

Board members shared information about various activities in which they have recently taken part or in which they will soon take part.

Adjournment

There was no further business to come before the Board, and the meeting was declared adjourned at 9:21 p.m.