

Record of the Board of Education of the Columbia School District

Regular Session, 9th day of December, 2013

Volume 40

Page 59

The Board of Education of the School District of Columbia, Boone County, Missouri, met in regular session at the Administration Building, 1818 West Worley Street, at the hour of 6:30 p.m., Central Standard Time, Monday, the 9th day of December, 2013. Those in attendance were as follows:

President Christine King
Vice President James Whitt
Member Jan Mees
Member Darin Preis
Member Dr. Tom Rose
Member Jonathan Sessions
Member Helen Wade
Superintendent Dr. Chris Belcher
Executive Director of Human Resources and Employment Law and Secretary Andrea Follett
Chief Financial Officer and Treasurer Linda Quinley

Absent: None

Call to Order

The meeting was called to order by President King at 6:30 p.m.

The first matter of business was consideration of the agenda for the December 9, 2013, regular meeting of the Board of Education. It was moved by Mr. Whitt that the agenda be approved. The second was by Ms. Mees. The vote was 7 yes—0 no.

Consent Agenda

The next matter of business was the consideration of the approval of consent agenda items: approval of the minutes of the regular session of the Board of Education held on November 11, 2013; the minutes of the special session of the Board of Education held on November 21, 2013; acceptance of the treasurer's report; approval of bills; approval of personnel recommendations; and approval of business transactions.

The monthly treasurer's report had been previously provided to the Board of Education by Ms. Quinley. The report showed a beginning balance for the month of November in the amount of \$40.35 million, cash receipts of \$9.59 million, cash disbursements of \$16.91 million, and an ending balance of \$33.03 million. The \$33.03 million was invested in government securities in the amount of \$24.60 million and daily investment accounts in the amount of \$8.43 million. The average interest rate for all investments was 0.25%.

The Board of Education had previously been provided a detailed report of bills and expenditures for the month of November 2013. The report totaled 317 pages. The following is a listing and summary of the bills as provided to the Board of Education:

General Ledger Accounts	\$4,030,179.91	Middle/Junior High Art	622.79
Elementary Instruction	123,257.24	Middle/Junior High Business	285.45
Elementary Health	910.75	Middle/Junior High Ind. Tech.	558.85
Elementary Music	3,329.32	Middle/Junior High Physical Ed.	31.88
Elementary Art	1,723.66	Senior High Instruction	101,140.45
Elementary Science	2,336.74	Senior High Science	9,629.83
Elementary Social Studies	672.86	Senior High Math	557.46
Elementary Language Arts	18,227.80	Senior High Language Arts	259.79
Middle/Junior High Instruction	64,421.58	Senior High Foreign Language	671.85
Middle/Junior High Science	3,654.82	Senior High Music	8,353.68
Middle/Junior High Math	295.00	Senior High Art	3,328.01
Middle/Junior High Language Arts	184.19	Senior High Business Education	717.00
Middle/Junior High Social Studies	37.27	Senior High Family and Cons. Sci.	1,100.00
Middle/Junior High Reading	296.67	Senior High Physical Education	399.35
Middle/Junior High Foreign Language	53.92	Senior High Speech and Drama	1,328.30
Middle/Junior High Music	945.17	Senior High Journalism	700.20

Record of the Board of Education of the Columbia School District

Regular Session, 9th day of December, 2013

Volume 40

Page 60

Senior High Planetarium	157.90	Curriculum Development	1,558.00
Secondary Summer School	114.75	Staff In-service Training	79,842.73
Douglass High School	3,556.55	Library	18,382.41
Suspension Center	48.10	Instructional and Info. Tech. Svcs.	74,686.04
Special Ed.—All Programs	24,443.71	Board of Education	26,623.60
Gifted Program	1,132.92	District Administration	15,242.70
Title I	12,166.17	Office of the Principal	4,940.38
English—Second Language	2,202.60	Administration—Special Ed.	411.31
Early Childhood Special Ed.	13,730.80	Administration—Vocational	2,253.10
Voc.—All Programs	-1,653.49	Business Services	9,761.13
Voc. Agriculture	2,588.76	Maintenance Services	401,628.18
Voc. Welding	1,681.25	Security Services	6,512.04
Voc. Family and Cons. Sci.	2,604.09	Transportation—District	1,705.98
Voc. Computer Ed.	11,296.50	Transportation—Contract	191,224.43
Voc. Health Sciences	1,938.42	ECSE Transportation	290.42
Voc. Occ. Culinary Arts	8,268.16	Food Services Program	519,574.24
Voc. Trade and Industry	2,768.10	Information Services	139,535.65
Voc. Electronics	6,408.63	Employee Benefits	87,278.15
Voc. Auto Mechanics	8,684.16	Title I Early Childhood	2,069.17
Voc. Special Needs	12.96	Community Relations/PIE	12,246.29
Voc. Teaching Professions	571.38	Parents As Teachers	4,620.62
Project Lead the Way	114.67	Offset Printing	23,472.62
Project Lead the Way—Biomedica	876.41	Early Childhood	8,068.77
Extracurricular Activities	200,378.51	Family/Student Services	860.97
Athletics	77,382.31	Summer School	195.40
Adult Basic Education	871.25	Revolving Accounts	675.88
Adult Business Education	22,402.45	Parent Involvement	1,677.19
Adult Vocational Trades	2,757.01	2010 Bonds Issued 05/11	31,529.09
Health Occupations	3,197.48	2010 Bonds Issued 04/12	922,978.28
Enrichment	8,544.35	2010 Bonds Issued 05/13	84,537.06
Financial Aid Office	197.03	2010 Bonds Issued 01/14	1,423,696.38
Payments to Other Districts	35,597.87	Capital Projects—Tax	551,880.49
Counseling/Guidance	8,591.59	Debt Services	212.00
Assessment Services	7,465.50		
Pupil Health Services	-216.01		
Ancillary Services	40,169.11		
Staff Coordination	1,934.76		
		TOTAL EXPENDITURES	\$9,543,369.20

Candidates were recommended to the Board for employment in the district in professional and support staff positions.

Awarding of bids for materials, supplies, and equipment was recommended as follows:

Bid	Recommendation
Musical instruments (middle schools)	Award to low bidders meeting specifications, as follows: Washington Music Center, Wheaton, MD . . . \$13,080.75 Cascio Interstate Music, New Berlin, WI 50,285.60
Charter bus transportation (three trips to Teton Science School in Jackson, WY, in June 2014)	Award to low bidder meeting specifications, White Knight Limo Inc., Columbia, MO, in the amount of \$61,530.00
Transportation facility improvements	Award to low bidder meeting specifications, JC Industries, Jefferson City, MO, in the amount of \$1,051,700.00
Notification of expenditure: Boiler replacement (Hickman High School music building)	Purchased from Officer Mechanical Contractors Inc., Columbia, MO, in the amount of \$29,779.00

Record of the Board of Education of the Columbia School District

Regular Session, 9th day of December, 2013

Volume 40

Page 61

Bid	Recommendation
Roof repair due to hail damage (Benton, Derby Ridge, and Paxton Keeley elementary schools; and Jefferson, Lange, Oakland, and West middle schools)	Award to the following contractors: Watkins, Columbia, MO \$379,129.00 Weathercraft, Jefferson City, AMO 330,275.00
Stairs and sidewalk replacement (Hickman High School, West Middle School, and Russell Boulevard Elementary School)	Award to low bidder meeting specifications, Verslues Construction, Jefferson City, MO, in the amount of \$74,370.00
Flooring replacement (Field School)	Award to low bidder meeting specifications, ICS Construction Services Ltd., St. Louis, MO, in the amount of \$56,599.00

It was reported that there are several items of surplus property that are either no longer needed by a particular school or no longer required for use by the district, and it was requested that the Board act to dispose of the property by adoption of the following resolution:

Resolution

RESOLVED, that there are within the Columbia School District several items of school property that are either no longer needed by a particular school or no longer required for use by the district, such items being contained on the list which is submitted and made a part of this resolution.

IT IS THEREFORE RESOLVED that the district redistribute or sell all of the aforesaid school property. If sold, the property will go to the highest bidder after proper publication of notice and pursuant to Section 177.091, RSMo.

Also presented for consideration were:

- Amendment to DLR Group contract for Battle High School to include design for tennis court lights
- Restatement of the district's cafeteria plan to allow the addition of domestic partners for medical, dental and related benefits (effective January 1, 2014)
- Teton Science Schools camp agreement for three student trips in the summer of 2014
- Missouri Highway and Transportation Commission agreement to allow access to its satellite navigation system for the Columbia Area Career Center
- E-Rate forms processing contract
- National Football League Foundation grant for Hickman High School
- School resource officer agreement
- Fun City Youth Academy memorandum of understanding
- Extension agreement on irrevocable letter of credit payable to County of Boone, being used to guarantee to Boone County that the school district will complete, to the county's satisfaction, the necessary storm water pollution and road improvements near the site of Midway Heights Elementary School

It was moved by Mr. Sessions that the consent agenda be approved as presented. The second was by Mr. Whitt. The vote was 7 yes—0 no.

Public Comment

No public comments were offered.

Board President's Report

Reports from Columbia Missouri State Teachers Association and Columbia Missouri National Education Association
Kari Schuster, president of the Columbia Missouri State Teachers Association, and Susan McClintic, Columbia Missouri National Education Association president, presented reports from their respective organizations on recent and future activities.

Superintendent's Report

MSAN Student Conference Report

MAC Scholars leadership team members Cameron Blair, Briana Grant (both Hickman High School students), Kyra Miller, Kyra Moss (both Battle High School students), and Juston Sharp (a Rock Bridge High School student) presented highlights of the recent Minority Student Achievement Network (MSAN) conference in Amherst, Massachusetts, they attended in September 2013. The students were accompanied on the trip by chaperones Annelle Whitt, MAC Scholars coordinator, and home school communicator Darrell Luther.

Bond Issue Review

Ms. Mees updated Board members on the work of the Long-range Facilities Planning Committee at its meeting on December 2, 2013. The committee has prioritized district needs and is recommending a list of projects to be financed from the 2014 bond issue with a total estimated cost of \$49,995,041.

New Business

Consideration of Recommendation to Alleviate Overcrowding at Mill Creek Elementary School

Dr. Belcher led a discussion of overcrowding at Mill Creek Elementary School and the administration's recommendation to alleviate it. He displayed maps of proposed changes to the attendance area boundaries of the school, which would also affect the attendance area boundaries of Grant, Paxton Keeley, and Russell Boulevard elementary schools. Russell would receive approximately 34 students under the proposed change, Grant would receive approximately 30, and Paxton Keeley would receive approximately 50. The administration's proposal was as follows:

- Approve boundary changes as illustrated on the maps presented
- Allow Paxton Keeley students at all grade levels to remain at Paxton Keeley when the new southwest elementary school opens (with district-provided transportation)
- Allow next year's Mill Creek fifth graders the option to remain at Mill Creek (but the district would not provide transportation)
- Do not establish a siblings rule
- Allow Mill Creek parents the option to request a transfer for their student to attend another school with adequate space (a special transfer exception)
- Schools will have welcome nights, summer school, welcome letters, and other endeavors to assist families with the transition; counselors will also identify programs to welcome children, such as friendship groups

After discussion, it was moved by Mr. Sessions that the boundary changes be approved as presented. The second was by Ms. Mees. After further discussion and public comments by Michael Head, Mandy Llewellyn, and Marjorie (no surname provided), the vote was 7 yes—0 no.

It was then moved by Mr. Sessions that his original motion be amended to include allowing next year's Mill Creek fifth graders the option to remain at Mill Creek. The second was by Ms. Wade. The vote on the amendment was 5 yes—2 no (Ms. Mees and Dr. Rose voted no).

After further discussion, the vote on the amended motion was 5 yes—2 (Ms. Mees and Dr. Rose voted no).

President King requested additional information be presented to the Board at its January 14, 2014, meeting regarding student transportation and transfer requests as they relate to the boundary changes.

Record of the Board of Education of the Columbia School District

Regular Session, 9th day of December, 2013

Volume 40

Page 63

Consideration of Report of the Auditor and Consideration of Acceptance of Audit of Financial Statements of the Columbia School District for 2012-13

Amy Watson of Gerding, Korte & Chitwood, accountants for the district, presented the audit report. She highlighted several statements and reports contained within the Comprehensive Annual Financial Report. She also reviewed the audit communications letter and noted several findings described therein. After discussion, it was moved by Mr. Sessions that the Board of Education accept the Comprehensive Annual Financial Report of the Columbia School District for the fiscal year ended June 30, 2013. The second was by Mr. Preis. The vote was 7 yes—0 no.

Consideration of Collective Bargaining Parameters

President King presented the following proposed parameters for negotiations with the Columbia Missouri National Education Association (CMNEA), the teacher bargaining representative:

Goal

Engage in respectful negotiations with the employee representatives for teachers in a manner that aligns with the mission, vision, and values of the Columbia Public Schools. The ultimate goal of all negotiations is to secure the services necessary to deliver an excellent education to the district's students in a safe environment based on a sound, realistic budget.

Objectives

1. Prioritize student needs when considering decisions for teachers within the bargaining unit.
2. Negotiate using respectful communication.
3. Be good stewards of the district's time and resources.

Parameters

1. *Negotiator*: The Board shall employ an experienced negotiator to serve on the administrative bargaining team.
2. *Note-Taker*: The Board will designate a person who is not a member of either bargaining team to be present at each meeting to document the proceedings.
3. *Composition of the Bargaining Teams*: The core administrative bargaining team shall consist of the Assistant Superintendent for Human Resources, Executive Director of Human Resources and Employment Law, Chief Financial Officer, and a negotiator hired by the Board of Education. Additional administrators may be asked by the core administrative bargaining team to participate on issues pertinent to the process. The CMNEA bargaining team shall consist of members selected by CMNEA. Neither team shall consist of more than eight participants at a time.
4. *Spokespeople*: Prior to the beginning of the first bargaining meeting, both the administrative and the CMNEA teams will appoint one of its members to serve as their team's official spokesperson.
5. *Communication of Proposals*: All proposals, counterproposals, concessions, and agreements, from either bargaining team, shall be provided in writing.
6. *Content of Proposals*: The Board will not ratify an agreement that diminishes or compromises management rights or the district's ability to make administrative decisions and educational policy decisions including, but not limited to, curriculum decisions. The Board will not approve an agreement that could cause the Board to violate any state or federal law, negatively affect the district's accreditation, or disrupt or weaken the district's education program.
7. *Meetings*: Consistent with the Board of Education's goal of transparency with all processes, bargaining sessions will be conducted in meetings that are open to the public. Observers may not comment or participate in the bargaining proceedings.
8. *Timeline*: Bargaining sessions with CMNEA will be conducted with a maximum of eight meetings limited to three hours, which includes a 15-minute break, unless mutually agreed to by the negotiating teams. The meetings will occur between February 1 and May 1.
9. *Meeting Schedule and Location*: All bargaining sessions will be held in the Aslin Administration Building. Each team will have a designated, private meeting space in which to caucus. No bargaining meeting will be held during the school day. The dates and times of the meetings will be mutually agreed upon by both teams; however, a standard day of the week will be observed.

President King led a discussion of whether or not the item "Content of Proposals" from the above list should be included among the parameters. After discussion, it was moved by Dr. Rose that the parameters be approved as presented, with the removal of the item "Content of Proposals." The second was by Mr. Sessions. After further discussion, it was moved by Dr. Rose that

Record of the Board of Education of the Columbia School District

Regular Session, 9th day of December, 2013

Volume 40

Page 64

his original motion be amended to remove the item "Content of Proposals" from the parameters; that the phrase "maximum of eight meetings limited to three hours, which includes a 15-minute break" be changed to read "maximum of eight meetings limited to three hours each plus a 15-minute break" in the item "Timeline"; that the phrase "however, a standard day of the week will be observed" be removed from the item "Meeting Schedule and Location"; and that the rest of the parameters be approved as presented. The second was by Mr. Sessions. After a public comment by Susan Elliott and additional discussion, the vote on the amendment was 7 yes—0 no. After further discussion, the vote on the amended motion was 7 yes—0 no. The parameters as approved by the Board are as follows:

Goal

Engage in respectful negotiations with the employee representatives for teachers in a manner that aligns with the mission, vision, and values of the Columbia Public Schools. The ultimate goal of all negotiations is to secure the services necessary to deliver an excellent education to the district's students in a safe environment based on a sound, realistic budget.

Objectives

1. Prioritize student needs when considering decisions for teachers within the bargaining unit.
2. Negotiate using respectful communication.
3. Be good stewards of the district's time and resources.

Parameters

1. *Negotiator*: The Board shall employ an experienced negotiator to serve on the administrative bargaining team.
2. *Note-Taker*: The Board will designate a person who is not a member of either bargaining team to be present at each meeting to document the proceedings.
3. *Composition of the Bargaining Teams*: The core administrative bargaining team shall consist of the Assistant Superintendent for Human Resources, Executive Director of Human Resources and Employment Law, Chief Financial Officer, and a negotiator hired by the Board of Education. Additional administrators may be asked by the core administrative bargaining team to participate on issues pertinent to the process. The CMNEA bargaining team shall consist of members selected by CMNEA. Neither team shall consist of more than eight participants at a time.
4. *Spokespeople*: Prior to the beginning of the first bargaining meeting, both the administrative and the CMNEA teams will appoint one of its members to serve as their team's official spokesperson.
5. *Communication of Proposals*: All proposals, counterproposals, concessions, and agreements, from either bargaining team, shall be provided in writing.
6. *Meetings*: Consistent with the Board of Education's goal of transparency with all processes, bargaining sessions will be conducted in meetings that are open to the public. Observers may not comment or participate in the bargaining proceedings.
7. *Timeline*: Bargaining sessions with CMNEA will be conducted with a maximum of eight meetings limited to three hours plus a 15-minute break, unless mutually agreed to by the negotiating teams. The meetings will occur between February 1 and May 1.
8. *Meeting Schedule and Location*: All bargaining sessions will be held in the Aslin Administration Building. Each team will have a designated, private meeting space in which to caucus. No bargaining meeting will be held during the school day. The dates and times of the meetings will be mutually agreed upon by both teams.

Consideration of Resolution, Notice of Election, and Sample Ballot for Calling a Special Election on a General Obligation Bond Question

In recent months, the Board of Education has considered the capital needs of the school district and a related bond proposal to be placed on the ballot at the April 2014 general election. The school district proposes to use the proceeds of bond funds for the purpose of acquiring and developing sites for school buildings and acquiring, constructing, improving, extending, repairing, remodeling, renovating, furnishing and equipping new and existing school facilities, including, without limitation, constructing a new elementary school and acquiring and developing a site therefor, improving and constructing additions to existing buildings, and acquiring and installing technology improvements. The total amount of the proposal is \$50,000,000, and it requires a four-sevenths majority, or 57 percent, of voter approval. The district's financial advisor has indicated that a four-cent debt service levy increase will be required. A resolution calling a special election on a general obligation bond question and notice of election were presented for consideration. These documents call for a special election on Tuesday, April 8, 2014,

Record of the Board of Education of the Columbia School District

Regular Session, 9th day of December, 2013

Volume 40

Page 65

to consider the issuance of \$50,000,000 general obligation bonds. The resolution and sample ballot must be adopted by the Board of Education and presented to the Boone County Clerk by Tuesday, January 28, 2014, in order for the issue to appear on the April ballot. The ballot language would read as follows:

Shall The School District of Columbia, Boone County, Missouri, issue its general obligation bonds in the amount of Fifty Million Dollars (\$50,000,000) for the purpose of acquiring and developing sites for school buildings and acquiring, constructing, improving, extending, repairing, remodeling, renovating, furnishing and equipping new and existing school facilities, including, without limitation, constructing a new elementary school and acquiring and developing a site therefor, improving and constructing additions to existing buildings, and acquiring and installing technology improvements? If this proposition is approved, the debt service levy of the school district is estimated to increase by four cents, from \$0.9319 to \$0.9719, per \$100 of assessed valuation of real and personal property.

After discussion, it was moved by Mr. Sessions that the resolution, notice of election, and sample ballot be approved as presented. The second was by Mr. Preis. After discussion, the roll call vote was as follows:

Mr. Preis voted	Yes
Dr. Rose voted	Yes
Ms. Wade voted	Yes
Ms. Whitt voted	Yes
Ms. Mees voted	Yes
Mr. Sessions voted	Yes
President King voted	Yes

Consideration of Board of Education Filing Procedures

Ms. Follett reported that advertisements describing Board of Education candidate filing procedures were placed in local newspapers on December 8 and also will be published on December 11. Filing will open at 8:00 a.m. on Tuesday, December 17, 2013, and close at 5:00 p.m. on Tuesday, January 21, 2014. Interested persons must file in person at the office of the Board of Education Secretary, 1818 West Worley Street, Columbia, Missouri. Three persons will be elected for three-year terms as members of the Board of Education. The election will be held April 8, 2014. It was moved by Mr. Whitt that the procedures be approved. The second was by Ms. Mees. The vote was 7 yes—0 no.

Consideration of 2013-14 Budget Amendments

Ms. Quinley presented several proposed amendments to the 2013-14 budget. After discussion, it was moved by Ms. Mees that the amendments be approved as presented. The second was by Mr. Sessions. The vote was 7 yes—0 no.

Consideration of Revisions to Policies

The Board of Education Policy Committee has met and reviewed changes to several existing district policies. Dr. Dana Clippard, Assistant Superintendent for Human Resources, presented revisions to the following policies for consideration.

- BBB-AF2, School Board Elections
- BBB-AF4, School Board Elections
- BBBA, Board Member Qualifications
- BCE, Board Committees/Advisory Committees to the Board
- JHG, Reporting and Investigating Child Abuse/Neglect

After discussion, it was moved by Mr. Sessions that policies BBB-AF2, BBB-AF4, BBBA, and JHG be approved as presented. The second was by Ms. Wade. The vote was 7 yes—0 no. It was then moved by Mr. Sessions that policy BCE be approved as presented. The second was by Ms. Wade. The vote was 5 yes—2 no (Ms. Mees and Mr. Whitt voted no).

Announcements

Information was shared about various activities in which Board members have recently taken part or in which they will soon take part.

President King announced there will be no Board work session in December.

Record of the Board of Education of the Columbia School District

Regular Session, 9th day of December, 2013

Volume 40

Page 66

President King announced Dr. Rose will appear on KFRU on Tuesday, December 10, to review and discuss the December 9 Board of Education meeting.

Adjournment

There was no further business to come before the Board, and the meeting was declared adjourned at 9:20 p.m.