

Columbia 93**Regular Session
05/14/2018 06:30 PM****Printed : 5/17/2018 2:15 PM CST**

**ITEM : 9.B.Consideration of Employee Benefit Consultant Services Award and Contract (Action)--Heather McArthur
Recommendation**

The administration recommends the award and contract of Employee Benefit Consulting Services to J.W. Terrill, a Marsh & McLennan Agency LLC of Chesterfield, Missouri.

Summary

A request for proposal (RFP) for Employee Benefit Consultant Services was issued requesting proposals for the coming five years, commencing with the 2018-19 fiscal year. RFP's were mailed to eighteen regional and Missouri firms and the RFP was advertised in the Columbia Daily Tribune, Columbia Missourian and online. Six firms responded and all met the requirements of the RFP.

The responses were reviewed for the information requested in the proposals. The primary focus of the RFP was to gather information related to the following:

- fee
- specific staff to be assigned to CPS and their related experience
- experience with clients that have self-insured health plans
- other Missouri school district clients
- ability to provide quarterly and annual reporting packages and employee communication summaries
- ability to provide benchmarking information
- legal research capabilities

After review, four finalists were selected and interviewed by a panel that included Mr. Jonathon Sessions, Board Member, and Ms. Heather McArthur, Interim Chief Financial Officer, as well as Ms. Jaime Clark, Benefits Manager and purchasing department staff.

Attached is a summary of the information gathered from the responses.

Financial Impact

The annual cost of the employee benefit consulting services is \$70,000 and will be covered by the Medical Benefits Self-Insured fund.

Contacts

This item was prepared by Heather McArthur, Interim Chief Financial Officer and Board of Education Treasurer. Inquiries or requests for additional information pertaining to this item can be directed to Ms. McArthur at (573) 214-3416.

Supporting Documents

[JW Terrill Benefit Consulting Agreement](#)

[EB Consultant Analysis](#)