



Welcome to CPSElementary@Mizzou!

Welcome to CPSElementary@Mizzou! This innovative partnership between Columbia Public Schools and Mizzou Academy offers an online solution for elementary students that supports engagement, success, and safety. We are thrilled to welcome you and your family to this strong and cohesive program that puts students at the center of the learning process. In the following FAQ please find more information about getting started with CPSElementary@Mizzou.

Teacher Communication

When will I find out my student's teacher?

Our goal is to get this information to all families by September 1, 2020.

What will family communication look like with the teacher?

School-family communication is essential for learning. Families will have regular communication with their student's teachers and clear channels for communication with school. You will receive the teacher's contact information and will learn more about communication at the meet-the-teacher night.

When is meet-the-teacher night?

Meet-the-teacher night is September 3rd, 2020 and will begin at 5 p.m. Please look for an email invitation from your child's teacher. This will include more specifics including time and a link to the virtual meeting.

What is the protocol if my child is absent?

The expectation is that students will attend online sessions, as scheduled. In the event that a student misses a class, please contact your classroom teacher. Your student's teacher can help with questions to get students caught up on missed work and we will have resources available on Schoology.

Administrator Communication

CPS General Administrator- Jeri Petre jpetre@cpsk12.org

1.) Parent Support

- a.) Instruction
- b.) Scheduling
- c.) Problem-solving
- d.) Questions pertaining to all things CPSElementary@Mizzou

CPS LMS Administrator- John Elliston jelliston@cpsk12.org

1.) Parent Support

- a.) Schoology
- b.) CPS Resource Support

Mizzou Support Administrator - Kathryn Fishman-Weaver Fishmanweaverk@missouri.edu

1.) Overall Program Support

CPS Technology Administrator- Arla Monroe amonroe@cpsk12.org

Technology support for students CPS Student helpdesk 214-3334

When will students get a device?

Information will be coming soon about when and how you will pick up all materials needed for fall 2020.

What do I do when a student's device needs repair or support?

If the device needs physical repair, students will need to bring it to any CPS Middle School 12pm-1:30pm Monday-Friday or the Aslin Administration Center at 1818 W. Worley for after hours support 5 to 7 p.m. If the device is broken a replacement device will be issued. The student will be charged for repairs [per our policy](#). If the device has a no physical breakage, but a student needs help, please call the **student help desk** at 214-3334

Resources

Is tech support available?

Yes, you can contact us at CPSSchoology@cpsk12.org with any questions. Below is some general information about technology needs and resources for CPSElementary@Mizzou.

Technology

- Schoology and Seesaw are available in the Family Portal for parents and guardians
 - <http://portal.cpsfamilies.org/>
- Schoology and Seesaw are available in the Student Portal
 - <https://launchpad.classlink.com/columbia>
- Families and students can access all class materials through Schoology and Seesaw.
- Seesaw links will be embedded in Schoology as assignments or resources.
- For problems or questions with Schoology or Seesaw, contact us at CPSSchoology@cpsk12.org

Where will resources be stored?

Digital resources will be stored in Schoology with links to activities/assignments in Seesaw.

When will I receive the booklets that accompany the curriculum? Also, when will I receive our CPS-issued device and wifi hotspot (if requested)?

We are arranging a materials pick-up day. On this day you will receive all Unit 1 booklets, information about specials, and your CPS-issued ipad. Information about school supplies for virtual families can be found [here](#). Families who have requested WiFi hotspots will also receive these at this event. You will receive information about day and time for pick-up at your school.

Schedules

What will a typical day look like?

As classroom teachers finalize program details, these schedules are subject to change. However, the following examples give you a sense of the daily schedule rhythm and also the online and offline balance for CPSElementary@Mizzou.

Kindergarten-Second Grade - Sample Schedule

	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
8:00-8:45am	Morning Meeting				
8:45-9:30am	English Language Arts	English Language Arts	English Language Arts	English Language Arts	English Language Arts
9:30-10:00am	Break				
10:00-10:45am	Math	Science	Math	Science	Community Check-in
10:45-12:30pm*	Specials and Lunch (off-line)				
12:30-1:00pm	Community Read-Aloud				
1:00-2:30pm	Small-Group Intervention / Enrichment Math or ELA	Small-Group Intervention / Enrichment Math or ELA	Small-Group Intervention / Enrichment Math or ELA	Small-Group Intervention / Enrichment Math or ELA	Small-Group Intervention / Enrichment Math or ELA
2:30-3:00pm	Independent practice work including choice reading and meeting with teachers				

Third-Fifth Grade - Sample Schedule

	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
8:00-8:45am	Community Check-In				
8:45-9:30am	English Language Arts	English Language Arts	Social Studies	English Language Arts	English Language Arts
9:30-10:00am	Break				
10:00-10:45am	Math	Science	Math	Science	Social Studies
10:45-12:30pm*	Specials and Lunch (Off-line)				

12:30-1:00pm	Community Read-Aloud				
1:00-2:30pm	Small-Group Intervention / Enrichment Math or ELA	Small-Group Intervention / Enrichment Math or ELA	Small-Group Intervention / Enrichment Math or ELA	Small-Group Intervention / Enrichment Math or ELA	Small-Group Intervention / Enrichment Math or ELA
2:30-3:00pm	Independent practice work including choice reading and meeting with teachers				

***Note:** Regarding Specials (Art, Music, Media, & PE)-All CPSElementary@Mizzou students will have access to the lessons and activities that all in-person CPS students are completing. During this designated time students will be able to log in to Schoology to access these opportunities. These lessons will primarily be self-directed. We are working to have a district specialist who will be monitoring these Schoology courses and will provide student feedback, support, and guidance. Due to the fact that specials time is the same across all grade levels it will be difficult to offer regular synchronous opportunities.

Family Involvement

How can I best support my student in this program?

Families are essential learning partners. Below are a few notes on how you can help facilitate learning at home through CPSElementary@Mizzou.

- **Space.** If possible, we recommend establishing a set place in your home for online learning. This might be a kitchen table, small desk, or other area in the home that your student comes to associate with online learning. Please keep school materials nearby, including your CPS-issued iPad, notebook/paper, pencils, headphones, etc. Having a consistent routine and procedure for materials helps facilitate learning.
- **Technology.** Students will likely need support to get started to ensure they know how to log in for video conference classes and also to access Schoology and other platforms that will be used.
- **Schedule.** Your classroom teacher will send regular information about the online schedule. We are striving to have fairly consistent morning schedules including breaks and lunch. Following the afternoon read-alouds, schedules will be more flexible to include small group work in enrichment and intervention. Please make sure you know when your student is expected to be online during these times and help them to login promptly.
- **Communication.** Look for emails and communication from the classroom teachers and others in CPSElementary@Mizzou. These messages include important information about expectations, activities, and learning. We know this is a new adventure in learning and that everyone is likely to have many questions. Don't hesitate to reach out to members of the CPSElementary@Mizzou team for help.
- **Encouragement.** Your encouragement matters. Students will have independent practice activities, choice reading, and other projects to complete offline. Please encourage them with this work, help with any questions they may have, and stay positive about the learning process. Asking what your child is learning and helping them to make connections between their CPSElementary@Mizzou lessons and other experiences in your own life, the world, or texts you may have read together

helps solidify content and cultivate lifelong learning.

Will I learn more about CPSElementary@Mizzou before we start back to school?

Yes. We held a webinar on August 19 from 6 to 7 p.m. for families who enrolled in this program. Parents learned more specifics about this online option and heard from various professional departments committed to supporting you and your child in CPSElementary@Mizzou. The recorded webinar is available for replay. There will also be a resource guide that contains further information about the CPSElementary@Mizzou option, linked on the [CPS website](#).

Special Services

How will my child receive special services (gifted/SPED/EL)?

Special Education

All students eligible for special education services have the option to come to the building to receive their special education services, receive their special education services remotely or a combination of both. For example: a parent may choose for their child to receive reading services remotely, but bring their child in for physical therapy.

A student receiving remote services may require an IEP amendment to appropriately address service needs in a virtual learning environment..

All services will be provided during the regular school day. A student's specific schedule will be developed by and communicated through the special education teacher and/or specialist assigned to deliver the specific service. The proposed schedule will be communicated with families during the first few days of school.

All students enrolled in virtual schooling would be required to provide their own transportation should they decide to access their special education services including speech/language therapy, physical therapy, occupational therapy, etc. and/or building activities.

Any student enrolled in CPSElementary@Mizzou can be referred for special education services.

504

504 plans will be followed for all students enrolled in CPSElementary@Mizzou. In some cases, the 504 plan may require revision to support the student in a virtual environment.

Any student enrolled in CPSElementary@Mizzou can be referred for 504 eligibility.

English Learners (EL) Students

EL instructional supports are built into the curriculum that will be used in CPSElementary@Mizzou; however, it is important to note that the teachers working in the CPSElementary@Mizzou program are not necessarily certified EL teachers. CPS EL teachers and EL administrators will work closely with the teachers in the CPSElementary@Mizzou online program to ensure that EL supports are implemented in the courses.

EL Support and Groups

Students will have the option to receive direct EL services from a CPS EL teacher through one of the following ways:

- a. Go to their assigned elementary school building and join EL groups there during regular school day hours. There will be specific times and days that the student must be present to participate in their designated EL groups. Transportation will not be provided.
- b. Work with a CPS EL teacher in online meetings and groups via Zoom during regular school day hours. There will be specific times and days that the student will need to log into the Zoom meetings with the EL teacher to receive EL support.

Please note that in-person and online EL groups will depend on the number of students enrolled in the online program. Your student may be assigned to a building other than your current school building for in-person groups. Also, the online EL teacher who will work with your student may not be your current EL teacher. If you choose to take your student to in-person groups, you will be responsible for providing transportation.

Parents who are unable to bring students to EL sessions at their elementary school or have their student attend online EL groups **must** sign an opt-out form that states they are opting out of direct EL services. Students in this category will continue to be identified as an EL student and will be **required** to take the annual EL test, the ACCESS. CPS online teachers working in the CPSElementary@Mizzou program will receive support and coaching from the CPS EL department in order to meet the needs of the EL students in the CPSElementary@Mizzou online program.

The times and days of the EL groups will be determined by the EL teacher. The EL teacher will communicate this with you. It could be that your student will work in EL groups during the intervention time in the afternoons in the schedule; however, that will depend on the EL teacher's overall schedule.

EL Testing

All EL students will continue to be identified as English Learners (EL) until they test out of the program and meet the criteria to reclassify out of EL. All EL students enrolled in CPSElementary@Mizzou will be required to take Missouri's annual English language test, which is called ACCESS. EL students enrolled in CPSElementary@Mizzou **will be required to attend an in-person test session**. The test dates are set by the Missouri Department of Education and typically occur in January or February of each year. The exact date, time, and place of this test will be determined by the CPS EL department, and we will communicate the schedule and other information directly with families in December 2020.

How can I contact the CPS EL department?

- a. Email - ELDepartment@cpc12.org
- b. Phone - 573-214-3965
- c. Twitter - @CPS_EL
- d. Facebook group - Columbia Public Schools English Learners (ELL)

Academic Assessment, Intervention, & Enrichment

A tool called *i-Ready* will be used as a way to identify students' specific learning needs in math and reading and to help support growth in these areas. More information will be shared with you as the year progresses. Learn more about i-Ready [here](#).

Elementary Gifted Services (EEE)

*Qualifying 2nd through 5th grade students, who received gifted services last school year, are eligible to receive services this Fall. All elementary EEE services will be provided 100% online for Fall 2020.

Updated August 27, 2020

What will my child's gifted services look like?

On their traditional EEE "Day," your child will attend a "Live" Zoom Session at 1:30 with their assigned EEE Teacher. The first Zoom Session will occur the week of September 14th. This opening Session will be an introduction to their EEE Teacher and Fall learning group, and an orientation to accessing and interacting with the EEE online curriculum through Schoology.

Each week, your child's EEE Teacher will help them create a "learning plan," aligned to new learning content, activities, and assignments in Schoology. Weekly "learning plans" will involve choices, related to interdisciplinary units of study, including: research, readings, activities, writing, problem solving, critical thinking, short audio/visual clips, experimenting, independent and group projects.

Our Fall EEE Online curriculum is designed to follow a predictable, consistent format requiring minimal supplies. Any additional supplies needed, beyond basic school supplies, will be provided by the Gifted Center.

Following each weekly "live" Zoom Session, students will schedule time to work on their "learning plan." Families will determine the best time to incorporate this work with their core online curriculum. Students and families will have an abundance of support from EEE faculty. Your EEE Teacher will ensure you have multiple ways to contact and interact with them for clarification, feedback, and encouragement.

How will we get started?

You will receive communication from your child's EEE Teacher the week of August 17th. The information will include: confirmation of their EEE "Day," a link and date for the first Zoom Session, course details, and how to contact them for support. Classes will begin the week of September 14th.

More questions about EEE services?

We are here for you, don't hesitate to contact us!

Kristen Palmer, Principal of Elementary Gifted Services, (573) 214-3750 xt. 35400

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