COLUMBIA SCHOOL DISTRICT
Award Result

RFP NO. C-15003
Solutions for MFD Machines and Printing Services
March 26, 2014
Award To: Image Technologies, Columbia, MO

Overview
Administration is requesting approval to enter into a 5-year contract to provide new multifunctional
digital (MFD) copiers (print, copy, scan and fax) in all the buildings and print shop services to be
located in the Aslin building.

The District received five bids. Bids were evaluated based on cost, prior experience providing
the services/features (print management and meter reporting) as requested in the RFP and prior
experience with the District. After the evaluation, the companies were narrowed down to three
companies listed below. Each company was interviewed by a District committee consisting of
Administration, Media Center and Technology Services personnel.

The final step was then to test a copier from each company and evaluate how it performed
when connected to the District’s network.

Below are the three (3) vendors with their estimated annual cost. Each cost is less than our
current annual contract cost of $551,344.00.

IMAGE TECHNOLOGIES, Columbia, MO...............................$477,844.00
RICOH, Columbia, MO..................................................$506,716.00
GFI, Jefferson City, MO.................................................$440,700.00*

Pricing for Image Technologies and GFI will remain firm for the five (5) years.
Ricoh’s Managed Services Staffing will increase in cost by the CPI or 5% per year, whichever is
less.

*When compared to the other proposals, GFI’s proposal offered slower machines, less
equipment for the print shop and did not include staples in their cost.