

**COLUMBIA SCHOOL DISTRICT
Award Result**

**RFP NO. C-15003
Solutions for MFD Machines and Printing Services
March 26, 2014
Award To: Image Technologies, Columbia, MO**

Overview

Administration is requesting approval to enter into a 5-year contract to provide new multifunctional digital (MFD) copiers (print, copy, scan and fax) in all the buildings and print shop services to be located in the Aslin building.

The District received five bids. Bids were evaluated based on cost, prior experience providing the services/features (print management and meter reporting) as requested in the RFP and prior experience with the District. After the evaluation, the companies were narrowed down to three companies listed below. Each company was interviewed by a District committee consisting of Administration, Media Center and Technology Services personnel.

The final step was then to test a copier from each company and evaluate how it performed when connected to the District's network.

Below are the three (3) vendors with their estimated annual cost. Each cost is less than our current annual contract cost of \$551,344.00.

IMAGE TECHNOLOGIES, Columbia, MO.....	\$477,844.00
RICOH, Columbia, MO.....	\$506,716.00
GFI, Jefferson City, MO.....	\$440,700.00*

Pricing for Image Technologies and GFI will remain firm for the five (5) years. Ricoh's Managed Services Staffing will increase in cost by the CPI or 5% per year, whichever is less.

***When compared to the other proposals, GFI's proposal offered slower machines, less equipment for the print shop and did not include staples in their cost.**